

COMMITTEE OF THE WHOLE MEETING

August 23, 2021

Brillion City Center

5:30 PM

CALL TO ORDER by President Sarah Pielhop at 5:30 pm.

ROLL CALL

Present: Mayor Mike Smith, Tim Hanson, Joe Behnke, Shelly Lau, Sarah Pielhop, TJ Moehr
Carrie Wenzel, Joe Levash

Also present: Peter Wills, Kirk Schend, Andy Geiger, Joey Diener, Ann Marx, Lydia Blatz,
Patty Schreiber

GUESTS: Tammy Koehler, via Zoom: Michael Petrie, Dan Farrell, Jessica, MaryJo Krueger,
Ipad, Hank Horn, TH, David Nordby

APPROVAL OF AGENDA:

Motion-Levash moved to amend the agenda removing 7.a.1 and 7.b.2 from the agenda.

Seconded by Behnke. Wills clarified no action intended. Call vote. In favor: Behnke, Levash.

Opposing: Hanson, Wenzel, Moehr, Smith. Motion failed.

Motion-Wenzel moved to approve the agenda. Seconded by Hanson. Levash opposed. Motion carried.

APPROVAL OF MINUTES – July 26, 2021 Committee of the Whole Meeting:

Motion-Wenzel moved to approve the minutes of July 26, 2021 Committee of the Whole.

Seconded by Hanson. All in favor. Motion carried.

CITIZEN INPUT:

none

GUESTS:

none

Lau joined the meeting.

FINANCE AND PURCHASING

Finance and Purchasing:

Review of the Vouchers:

General Fund \$ 241,318.49

Reserves \$ 107,906.12

Contingency \$ 0

TIF Expenditures \$2,470.75

Motion-Wenzel moved to recommend to City Council the General Fund vouchers in the amount of \$241,318.49, the Reserve vouchers in the amount of 107,906.12, and the TIF Expenditures in the amount of \$2,470.75 collectively. Seconded by Hanson. All in favor. Motion carried.

Review of Payroll:

Pay Period: July 3- July 16, 2021, paid on July 30, 2021 in the amount of \$61,763.66

Pay Period: July 17-July 30, 2021 paid on August 13,2021 in the amount of \$65,144.73

Motion–Hanson moved to recommend to City Council the payroll report for July 30, 2021 in the amount of \$ 61,763.66 and the payroll report for August 13, 2021 in the amount of \$65,144.73 collectively. Seconded by Wenzel. All in favor. Motion carried.

Chief Schend reviewed the overtime.

Operator License Applications – New:

none

Kennel License – New:

none

2021 Budget Items

RE21-14 Resolution authorizing short-term Loan Fire Truck Lease Payment \$90,928.71

Wills explained this payment is not part of the City budget. Going forward would like a way to have this be part of the budget and not coming out of reserves. Will not find this in the 2022 Fire Department budget.

Motion- Smith moved to recommend to Council to approve RE21-14 Resolution authorizing short-term Loan Fire Truck Lease Payment \$90,928.71. Seconded by Lau. Call vote. Motion carried.

Transfer Authorization American Recovery Protection Act Funds \$161,032.57 to General Banking Account in accordance with Grant terms.

Wills explained the amendment to the budget and resolution to accept the funds has already been approved. This is to move the funds from the Grant Account to the General Fund.

Motion-Smith moved to recommend to Council to transfer Authorization American Recovery Protection Act Funds \$161,032.57 to General Banking Account in accordance with Grant terms. Seconded by Lau. Call vote. Motion carried.

WI DOR Statement of Equalized Value 2021

Wills explained the Equalized Value report included in the packet. Bases for the 2022 budget taxes collected based on the 2021 assessed value. Increase of 11% in 2021. Consistent with neighboring communities. Personal Property change in value was explained. This will still be felt in the 2022 budget.

City of Brillion Development Agreement with Country Visions

There are two development agreements for TIF #3 passed by the Council a year ago prior to Wills arrival. The two agreements are with Country Visions and Murphy Development. Attorney King recommended bringing this back through Council because the development agreement was not presented to the developer after the Council passed them. Updated the mayor, the year and their signers have been confirmed.

Motion-Levash moved to recommend to Council to approve the City of Brillion Development Agreement with Country Visions. Seconded by Behnke. All in favor. Motion carried.

Proposals for Recommendation to Council

Finance Committee Reactivation

Wills explained as we find more challenges and working with the consultant, we come up short 30 years of investment and financial policies. Feels the Finance Committee would provide an added layer of protection against spending. This will greatly benefit the Council and the City. Levash shared concern with regards to the last two Committee of the Whole meetings being cancelled. President Pielhop explained there was no new business and no business to act on.

Several council members expressed concern with the number of council representatives on the committee, rotating of the members into the committee meetings, keeping transparency in mind by having more residents involved, potentially losing the knowledge of the issues and how to resolve them.

Mayor Smith explained currently making a \$90,000 per year lease payment that will deplete the reserves in five years with no plans for replenishing. Let us get professionals in to help.

Motion-Lau moved to recommend to Council to reactivate the Finance Committee and the Protections of Persons and Property Committee collectively. Seconded by Smith.

Previous minutes were reviewed and a motion was made in April, 2021 postponing the discussion of the Finance Committee until November 1st. Lau rescinded her motion. Smith rescinded his second.

Motion-Wenzel moved to un-tabled the motion to table until November and would like to have at the August 23, 2021 Council agenda under New Business. Smith seconded.

Wenzel rescinded her motion and will discuss in New Business. Smith rescinded his second.

Protections of Persons & Property Committee Reactivation

No action taken.

Appointments

none

OLD BUSINESS

Ordinance review

**Finance Committee Municipal Code under Agenda Item 6F1
Protections of Persons & Property Municipal Code Agenda Item 6F2**

A two-thirds vote is needed to reconsider a postponed item.

NEW BUSINESS:

**2022 Budget -September 13 Joint Finance Committee & Committee of the Whole 2022
Budget Meeting**

Without outside guidance there will be a lot more meetings with regards to the budget.

By having a separate committee, the ability to dig deeper exists. By having a separate committee it removes the political pressure.

Motion- Lau moved to recommend to Council the discussion of a Finance Committee and Person of Protections & Property Committee. Seconded by Smith.

Motion- Hanson made a motion to amend the motion to only include the Finance Committee.

Moehr seconded. Call vote. All in favor. Motion carried.

Lau amended her original motion to add: with a date of September 13, 2021 following the Committee of the Whole meeting. Smith amended his second. Call vote. Behnke and Levash opposing. Motion carried.

ADJOURNMENT:

The meeting adjourned at 6:49 pm.

Patricia A Schreiber
Clerk/Treasurer