

SPECIAL CITY COUNCIL MEETING

August 31, 2021

Brillion City Center

5:00 PM

1. CALL TO ORDER:

The Special City Council meeting was called to order by Mayor Smith at 5:00 pm.
Pledge of Allegiance was recited by those present.

2. ROLL CALL:

Present: Mayor Mike Smith, Joe Behnke, Sarah Pielhop, TJ Moehr, Joe Levash, Carrie Wenzel

Not Present: Shelly Lau, Tim Hanson

Also present: Peter Wills

GUESTS: None

3. APPROVAL OF AGENDA:

MOTION – Levash moved to approve the agenda. Seconded by Behnke. All in favor.
Motion carried.

4. PUBLIC APPEARANCES:

Citizen Input: None

Guests: None

5. City Administrator/Community Development Director:

- A. Community Development Block Grant (CDBG) Contract Approval. Administrator Wills explained the Wi Dept of Administration (DOA) has emailed CDBG CLOSE Grant documents that need to be approved and returned by Sept 3rd. The Agency had been emailing incorrect email address that had not reached the city, the agency should have been receiving error message from emails. Administrators has reached out to WI DOA over past several months, there response has been I will be contacted once grant is approved. No prior contact that thiols was ready, as per the date on the contract. The funds are the \$76,273.11 designated in the CDBG CLOSE Grant application for demolition of 205 n Main St, Former Dollar General building. As part of the contract, the City must follow CDBG guidelines, provide City Purchasing policy and follow and bid out the work. Once the contract has been accepted by WI DOA, expect to bring approval to open Demolition Bid to Council, seeking to select successful bidder and begin work before end of the year in accordance with the Grant terms.
A component of the contract terms is that the Grant funds must be deposited into a separate bank account dedicated for these proceeds And cannot bear interest.

Motion - _Levash moved to approve the CDBG CLOSE Grant Contract for \$76, 273.11.
Seconded by Wenzel. Roll Call Vote. 5 votes, 5 yes, 0 no Motion Carried.

- B. RE21-15 Resolution to Open Bank Account at State Bank of Chilton to deposit CDBG CLOSE Grant Funds. As discussed under CDBG CLOSE Grant Contract, this account is required as component of the CDBG Grant terms.

Motion - Behnke moved to approve Resolution RE21-15 to open bank account with State Bank of Chilton for CDBG CLOSE Grant funds. Seconded by Levash. Roll Call Vote. 5 Votes Cast, 5 Yes Votes, 0 No Votes Motion Carried.

Old Business: Requested update on Waste Management discussion at East Shore Recycle Commission Meeting. Administrator Wills provided update on the East Shore Recycle Commission does not have a signed 2021 Agreement with members, Attorney for one of the Towns advised that not an active Commission for 2021. Seek support from Councils to be released from Contract under Commission. Send letter to Commission President to request released from part of Contract with Waste Management, then send letters to Waste Management to be released 1, Garbage Contract, 2, Recycle Contract. Administrator will bring this to Sept 13th Meeting of Committee of the Whole and Council. Additionally, will seek approve to put out RFP for Combined Garbage and Recycling separate from East Shore Recycle Commission at upcoming meeting to seek to start new Service Jan 1, 2022 in order to have smooth transition and setup of new provider. DNR recycle contact sent email that communities can remain part of East Shore while each have individual Contracts for Garbage & recycling.

New Business: Administrator Wills shared that Dept of Public Works will be tar and Chip Fairway Ave from Main St Bridge to Deerview Rd Thursday Sept 2nd in afternoon in order to minimize bus impact. DPW Director Geiger will be putting out no parking cones, has sent letters to impacted businesses and notice is posted on website and Facebook.

Communications: None

Press Time: None

ADJOURNMENT:

The meeting adjourned at 5:19 pm

Peter Wills
Administrator