

**NOTICE
CITY OF BRILLION
FINANCE AND PURCHASING COMMITTEE
WEDNESDAY, FEBRUARY 23, 2022 at 4:00pm**

NOTICE IS HEREBY GIVEN, that the Finance and Purchasing Committee of Common Council of the City of Brillion will meet on **Wednesday, February 23, 2022 at 4:00pm** at the **Brillion City Center, Council Chambers** located at 201 N Main Street, Brillion, WI, which is handicapped accessible.

Join Zoom Meeting

<https://us06web.zoom.us/j/82683163714?pwd=UTJBNkYrQzk4NXVZeG9qL3Frb0h4dz09>

Meeting ID: 826 8316 3714

Passcode: 272717

Phone: 312 626 6799

AGENDA:

1. Call to order -Council President
 - A. Welcome and Introductions
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes -None
5. Citizen Input
6. Selection of Chair & Secretary
7. Committee Purpose Discussion: Key Items
 - A. Oversee Financial Planning
 - B. Monitor Available Funds for planned Budget Activities
 - C. Ensure Reserves are Protected
 - D. Draft Organizational Fiscal Policies
 - E. Anticipate Financial Challenges
 - F. Oversee Financial Record Keeping
 - G. Assist Council & Public in understanding City's Financial Health
 - H. Ensure all legal reporting requirements met
 - Financial Reports
 - Audit
 - Met Internal Financial Management Goals
 - I. Sustain Committee-Support Current and New Board members with financial understanding
8. Approval of Monthly Financials
 - A. Review of Vouchers:
 - General Fund: \$ 1,731,494.63
 - Reserves: \$ 12,668.00
 - Contingency: \$ 0
 - TIF Expenditures: \$ 184,824.89
 - B. Review of Payroll

- Pay Period: 1/1-14/2022 paid on January 28, 2022 \$55,377.42
- Pay Period: 1/15-28/2022 paid on February 11, 2022 \$56,214.43
- Pay Period: 1/29-2/11/2022 paid on February 25, 2022 \$54,202.30

9. Liquor License Applications

10. 2021 Audit Update

A. CLA Auditor at March Meeting

11. City Administrator

12. Clerk/Treasurer's Report

13. Old Business

14. New Business

15. Future Agenda Items

16. Set Reoccurring Monthly Meeting Date & Time

17. Adjournment

Peter Wills, Administrator

Copies: Post (3)

Note: This is a public meeting. As such, all members or a majority of the members of the City Council may be in attendance. While a majority of the City Council members or the majority of any given Committee or Board may be present, only the above Committee will take official action based on the above agenda.