



**NOTICE
CITY OF BRILLION
REGULAR COUNCIL MEETING
Monday, December 20, 2021 6:30pm**

NOTICE IS HEREBY GIVEN that the Common Council of the City of Brillion will meet on **Monday, December 20, 2021 at 6:30 pm**, for the purpose of conducting the regular business of the City as per the following agenda. The meeting will be held in the Council Chambers at the **Brillion City Center**, located at 201 N. Main Street, Brillion, WI, which is handicap accessible. **FUTHER NOTICE IS GIVEN**, in the interest of public health and safety, the public can access the meeting

Join Zoom Meeting

<https://zoom.us/j/8867341306?pwd=MDQ4dU9YM3VwenJ1aDVDUTV3ZGxMdz09>

Phone 312 626 6799

Meeting ID: 886 734 1306

Passcode: 047828

AGENDA

1. Call to order and Pledge of Allegiance
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes – November 15, 2021, December 6, 2021 Special
5. Public Appearances
 - A. Citizen Input

This is the section on the agenda where the public can address the Council with their concerns. Although the public may speak on any item that is not included on the agenda as a 'Public Hearing or Forum', the Council may not respond or discuss the issue brought forward at this time. In accordance with open meeting laws the Council must notice an item on the agenda to allow discussion on that matter. Citizen comments will be considered and may be placed on a future agenda for further discussion or the Council may direct staff to research and respond directly to the citizen at a later time.

B. Presentations/Proclamations

1. **Mayors Presentation-** Keith Flanders-Brillion Fire Dept Retirement 25 years

C. Guests-Tammy Williams-AriensCo./Round Lake Farms

6. Consent Agenda

A. Acceptance of Minutes:

1. Brillion Housing Authority-October 25, 2021 November - No Meeting
2. Committee of the Whole -November 15, 2021
3. Library Board - November 17, 2021
4. Park & Recreation Commission- November - No Meeting
5. Plan Commission – December 6, 2021
6. RDA Meeting – November 11 & December 9
7. Tourism Committee- November - No meeting
8. Utility Commission- November 16, 2021
9. Cemetery Committee- November - No meeting
10. Joint Review Board Meeting- November - No Meeting

7. Finance and Purchasing
 - A. Review of Vouchers:
 1. General Fund: \$ 220,790.85
 2. Reserves: \$ 59,522.00
 3. Contingency: \$ 0.00
 4. TIF Expenditures: \$ 216,860.00
 - B. Review of Payroll
 1. Pay Period: October 23-November 5, 2021 paid on November 19, 2021 \$ 64,861.10
 2. Pay Period: November 6-November 19, 2021 paid on December 3, 2021 \$ 73,540.34
 3. Pay Period: November 20-December 3, 2021 paid on December 17, 2021 \$ 85,984.57
 - C. Liquor License: Application for Temporary Class “B”/“Class B” Retailer’s License:
Brillion Fire Department February 4 – 6, 2022
8. Appointments
 - A. Tourism-Lindsay Johnson KOR
9. Department Head Reports:
 - A. Park & Recreation
 1. Snow Removal Policy at Brillion Community Center
 - B. Library
 - C. Fire Department
 - D. Police
 1. Stop Sign on Madison & N Francis
 - E. Ambulance
 1. Monthly Report
 2. Financial Report
 - F. Municipal Court:
 1. Brillion Court Report
 2. Reedsville Court Report
 - G. Public Works
 1. Leaf Pickup
 2. Winter Maintenance Policy
 3. Road Maintenance Agreement
10. City Administrator/Community Development Director
11. Clerk/Treasurer’s Office
12. Mayor’s Report
13. Committee Reports:
 - A. Brillion Housing Authority
 1. Committee Report
 - B. Cemetery Commission
 1. Committee Report
 2. Cemetery Maintenance Contract
 - C. Committee of the Whole
 1. Brillion Chamber to take Financial Responsibility & Coordination of Hanging Baskets & Banners on Light Poles
 2. 2022 Fire Chief Appointment
 - i. 2022 Fire Chief Job Description
 - ii. 2022 Fire Chief Appointment- Garrett Wenzel
 3. Police Union Contract 2022-2025
 - i. 2022-2025 Contract as approved by the Police Union
 4. Resolution RE21-23 Election Officials
 5. Set Public Hearing for January 24, 2022 to Amend Ordinance OR21-02 Aldermanic Districts

6. Set Public Hearing for January 24, 2022 to Amend Ordinance OR21-03 Annexing Territory to the City of Brillion
7. Grant Stantec Master Services Consulting Agreement with City of Brillion
8. EPA Brownfield Grant Stantec Agreement -Task Order #1

D. Library Board

1. Committee Report
2. Appointment to Library Board- Corey Baumgartner, Brillion School Administrator, School Rep

E. Park & Recreation

1. Committee Report

*****6:45 PM – PUBLIC HEARING** – Request for Rezoning Kempen Excavating LLC
Address of Property: Summer Drive Parcel# 15384, 15382, and 32070**

F. Plan Commission

1. Committee Report
2. Kempen Maple Ridge Subdivision-Request for Rezoning Kempen Excavating
Address of Property: Summer Drive Parcel# 15384, 15382, and 32070
3. Kempen Maple Ridge Subdivision-Approval of Sewer Depth Change
4. Round Lake Farms Biathlon Range Approval
5. WPS Easement 200 Park Ave
6. Ken Zutz Vacant Land Offer

G. Redevelopment Authority Commission

1. Committee Report
2. Appointment of Carla Zander to RDA Commission

H. Tourism Committee

1. Committee Report

I. Water, Sewer & Utility Commission

1. Committee Report
2. 2022 Sunrise Circle Agreement for Professional Services

14. Personnel

15. Old Business

16. New Business

A. Revise Future Agendas

1. Adding Presentations/Proclamations under #5 recognizing City Employees/Citizens Service
2. Appointments #6 after Public Appearances
3. Public Hearing #7 for a set Time 6:35pm for first Public Hearing on agenda, then 5 minutes each subsequent public hearing.

17. Communications

18. Press Time

19. Adjournment

Mike Smith, Mayor

Copies: Council Members

Mayor

City Administrator

Agenda Posted (3) Locations: City Center, Library, Brillion Community Center
City Website

Note: This is a public meeting. As such, all members or a majority of the members of any given City Committee or Board may be in attendance. While a majority any given Committee or Board may be present, only the above City Council will take official action based on the above agenda.