

WATER AND SEWER UTILITY COMMISSION

June 21, 2021

Brillion City Center

6:00 pm

Call to Order by Vice Chair Dave Schwahn at 6:00 pm.

ROLL CALL

Present: Vice Chair Dave Schwahn, Mary Jo Krueger, Russ Boldt, Leonard Kopidlansky, Dan Farrell, Council Rep Joe Levash

Not Present: Chair Jeff Wittman

Also present: Peter Wills, Andy Geiger, Patty Schreiber

Guests: Paul Much-MCO, Pete Litersky-MCO, Tony Kappell-McMahon

APPROVAL OF AGENDA:

Motion: Krueger moved to approve the agenda as printed. Second by Levash. Motion carried.

APPROVAL OF MINUTES:

Motion: Boldt moved to approve the minutes of the May 17, 2021 Water and Sewer Utility Meeting. Second by Farrell. Motion carried.

APPROVAL OF VOUCHERS:

Motion: Boldt moved to approve the Utility Vouchers as listed. Second by Krueger. Motion carried.

CITIZEN INPUT:

none

INFLOW & INFILTRATION REDUCTION/LEAD SERVICE PROJECTS:

2021 Project Update

Geiger reported this year's project is complete. Working on final assessment paperwork.

MCO REPORT:

Monthly Superintendent Report/Update

Nothing at the Waste Water Treatment Plant.

Flush is going well. Tomorrow should be the last day. The three big users are notified when flushing so they can put their RO systems in test.

Will be doing Fire Flow test down Highway 10. This is completed every three years. Starting this year will be doing down dead-end areas as well.

Litersky asked that water complaint questions do directly to him. CCI is published in the newspaper.

MCO truck in town turning valves. Fifty-six of the 180 meter changes are completed.

Well 3 Repairs

The Well 3 Air Relief second quote is included in the packet. Received DNR approval to complete.

ENGINEERS REPORT:

Update on WWTP upgrade

Kappell gave an update. Facility Plan looks at entire facility. Looking at treatment alternatives. On track to submit draft Facility Plan by the end of the month. Looking to schedule another meeting with MCO, Geiger and Wills in July. Struggling with time frame. Information is coming in slowly.

Update- Preliminary Compliance Alternative Plan

Due to DNR at the end of the month.

DNR – NON for WPDES Permit for Chloride Source Reduction Measures

Kappell explained this was received in May, based on the Annual Chloride Report which was submitted back in December. Looked at economic feasibility or recovering regeneration water to be used as brining for the streets in the winter. Could not show cost of project resulting in sewer rate increase of 2% on medium household income. City's funds better spent on the other City needs, such as equipment repairs, replacements and upgrades. Had communication with Green Bay DNR Supervisor regarding our concerns. Heidi is reviewing additional materials that we sent her from the last year's correspondences with David Gerdman.

Will meet to go over options as a result of the communications. EPA is driving to get below 400 mg/l. May have to look at other options if not able to meet requirements. Looking to have a good round table discussion. Our brine is not currently usable as it comes out the rinse.

CHAIRMAN:

None

PUBLIC WORKS DIRECTOR:

Nothing to add

CITY ADMINISTRATOR:

Water rate Increase - Update

Copy of Auditors piece from Simple Rate Increase submission was included in the packet. We do not quality for a Simple Rate increase. Drewieske recommends to start by looking at how debt is structured. Requirement to look at sewer rate every three years.

PSC Report

Annual report was reviewed. There were not 15 lead pipes added (page 82). This is a typo.

Top Desires for American Cares Act Funding

Wills met with Calumet County. Will be receiving two payments. The first by the end of June/early July. These funds will be used toward budget shortfalls. The second can be used for sewer and water only, not the roads. Calumet County is receiving 9.7 million with no plan for distribution at this time. Wills asked for input for the top 4 or 5 items we can submit as recommendations. The report is included in the packet and was reviewed. No guidelines have been given to the municipalities for direction. New well was questioned. As long as we do not get another big hitter like Brillion Iron Works there is not an immediate need for a well. Other communities are moving to RO systems. A new RO system is big

bucks. Even with a new RO system we may not get under 400. In 2014 a new RO system was discussed. Currently there are approximately 100 houses with water softeners.

CMAR – Approval

Report reviewed by Litersky and Wills. Influent was an F last year and now a B. The F was not due to operators. The F came from exceeding design capacity at the Plant. This year only exceeded one time. Financial increased from last year. No response is required. Average rainfall has increased 3 inches.

Motion: Krueger moved to accept the CMAR Report. Seconded by Kopidlansky. Motion Carried.

CMAR – Resolution RE21-09 (recommendation to Council)

Krueger questioned if there is money in the budget to complete a waste water analysis. Wills shared the risk is being out of compliance for next year’s CMAR. Auditor Drewieske thought consultant could complete. Levash asked Wills to find out cost before next week’s Council meeting.

Motion: Kopidlansky moved to recommend to Council to adopt RE21-09. Seconded by Farrell. Motion carried.

2021-2022 Goals

Goals included in the packet and reviewed. DNR is looking at this closely. Wanting to see progress. Budget shortfall explained by Wills and the use of the American Recovery program.

CLERK/TREASURER:

The goal with the questionnaire was to get more residents signed up for email invoicing and electronic payments. The form was already in place and being used by the title companies for every new purchase. Questioned 8 other municipalities regarding their policies. All use disconnect policy. One of the eight does collect a social security number in order to set up a utility account. The June 2nd billing included 1054 residential invoices with 16 receiving emails. So far 228 questionnaires have been returned with 58 additional email invoicing signups. There are currently 103 utility accounts over 90 days totaling approximately \$59,000. Krueger requested enclosures to be included in the emails, looking into protection personal information via an updated software system, and a heads up to the commission in the future.

OLD BUSINESS:

Well #6-Consider Location

No update

NEW BUSINESS:

None

ADJOURNMENT:

The meeting was adjourned at 7:25 pm.

Patricia A Schreiber
Clerk/Treasurer