

WATER AND SEWER UTILITY COMMISSION
Minutes

September 21, 2020

Brillion City Center

6:00 PM

CALL TO ORDER:

Chairperson Jeff Wittmann called the meeting to order at 6:00 pm.

ROLL CALL:

Present were Jeff Wittmann, Mary Jo Krueger, Joe Levash, Russ Boldt, Dave Schwahn, Leonard Kopidlansky, and Dan Mertens. Also present were City Administrator Lori Gosz, and Public Works Director Andy Geiger.

GUESTS:

Tony Kappell-McMahon via (GOTO Mtg) Paul Much-MCO via (GOTO Mtg.), and Pete Litersky-MCO.

APPROVAL OF AGENDA:

Motion – Levash moved to approve the agenda as presented. Seconded by Krueger, Motion carried.

APPROVAL OF THE MINUTES-August 17, 2020 Water and Sewer Utility Meeting:

Motion – Boldt moved to approve the August 17, 2020 minutes. Seconded by Schwahn. Motion carried.

APPROVAL OF VOUCHERS:

Motion – Boldt moved to approve the operating vouchers as listed. Seconded by Schwahn. Motion carried.

CITIZEN INPUT:

None

INFLOW & INFILTRATION REDUCTION PROJECTS:

2020 Projects-Elm/Jackson Street:

Geiger reported on the completion of work on Elm St. Final Engineers report will be completed soon for Special Assessments.

MCO REPORT:

Monthly Superintendent Report/Update:

Litersky reported on the following:

- WWTP Splitter box repairs and digester access now complete.
- Kempen Excavating cleaned out the area around the effluent pipe.

- Main St reservoir roof overhang was repaired
- New Overflows
- Hydrant flushing 52 complete. So far, results look good.
- County Highway Department hit water valve by Ariens Plant #3. The County will pay for the cost to repair.

ENGINEER'S REPORT:

Kappel reported they continue to work on Annual Chlorides report and Facilities Plan report.

CHAIRMAN:

No report

PUBLIC WORKS DIRECTOR:

Geiger reported on the following:

- An inquiry of a potential Dairy Factor (Ice Cream) for BW property. The wastewater plant can not support this amount of capacity. This type of future development needs will be factored into the facility plan.

CITY ADMINISTRATOR/CITY CLERK/TREASURER:

Gosz reported an error made in the 3rd quarter billing for sewer. An adjustment was made and bills affected will receive a credit.

OLD BUSINESS:

None

NEW BUSINESS:

Mertens reported he and his wife will be moving outside the City limits and will need to step down from the Utility Commission.

ADJOURNMENT:

The meeting adjourned at 6:27 PM

Lori M Gosz
City Administrator
Acting Secretary