

**REDEVELOPMENT AUTHORITY COMMISSION
Minutes**

August 27, 2020

Brillion City Center

7:00 am

CALL TO ORDER:

Chairperson Beth Wenzel called the meeting to order at 7:04 pm.

ROLL CALL:

Present were Chairperson Beth Wenzel, Matthew Bennett, David Sonnabend, Kim Buboltz (via GoToMtg) and Alderperson Sarah Pielhop. Also present were City Administrator/Clerk-Treasurer Lori Gosz, and Calumet County Economic Development Director Mary Kohrell. Absent were Ralph Rice and Jerome Popp.

APPROVA OF AGENDA:

Motion – Bennett moved to approve the agenda as printed and circulated. Seconded by Buboltz. Call vote. Motion carried unanimously.

APPROVAL OF MINUTES – July 23, 2020 Special Redevelopment Authority

Commission:

Motion – Sonnabend moved to approve the July 23, 2020 Special Redevelopment Authority Commission minutes as printed and circulated. Seconded by Bennett. Call vote. Motion carried unanimously.

2006 REDEVELOPMENT DISTRICT IMPROVEMENT PLAN:

Expand Boundaries/Identify Future Project Areas:

Wenzel explained the current boundaries. She suggested the former Piggly Wiggly property and Ennepers Garage be added to the district. Pielhop suggested adding the Horn Park property to the district. It was stated that the boundaries of the district need to be contiguous. It was suggested to jump across Ryan Street then west to Ennepers Garage.

Wenzel stated Holy Family School property should be included all the way to Glenview, then pick up the Mobile Home Park.

Wenzel stated she will take these suggested areas and apply it to a map for the next special meeting. Gosz stated she will find out what procedures need to be taken to amend the district boundaries.

Create Tax Increment Financing Policy:

No update at this time.

Review/Consider Survey for Downtown Owners:

Sonnabend reported that he has the survey question and asked if any RDA members want to help him contact the downtown owners. He explained the questions are general in nature, and are drafted to find out if property owners are interested in selling their property. Wenzel offered to RDA help Sonnabend. Kohrell stated the RDA should continue with this project.

Wenzel reported the prospective buyer of the Buffington property on Main Street is trying to work with the neighboring property owner to access the underground tanks for removal. Wenzel reported she has offered to help with discussions.

Review of Calumet County Housing Study:

The Calumet County Housing Study will be placed on the next special RDA agenda.

2021 BUDGET ITEMS:

Wenzel asked RDA members to think of what to include for the next meeting.

CITY BROCHURE:

Wenzel states she was hoping the RDA would purchase 25 brochures. Gosz reported the Tourism Committee approved to purchase up to \$500.00.

Motion – Sonnabend moved to approve the purchase of 25 brochures. Seconded by Bennett. Call vote. Motion carried unanimously.

FALL DECORATING CONTEST:

Gosz reported the room tax request has been approved. The RDA will need to spread the word of the contest for interest to decorate the poles through the end of October. The pole list will be kept at the Clerk's office. Pielhop explained the Optimist Club's plan for the Walk Through Brillion event.

ADJOURNMENT:

The meeting adjourned at 7:59 pm.

Lori M. Gosz
Acting Secretary