

**SPECIAL CITY COUNCIL  
Minutes**

**June 29, 2020**

**Brillion City Center**

**6:00 pm**

**CALL TO ORDER:**

Mayor Edinger called the meeting to order at 6:00 pm.

**ROLL CALL:**

Present were Mayor Edinger, Alderpersons Joe Behnke, Tim Hanson, Joe Levash, TJ Moehr, Betty Nies, Sarah Pielhop and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz and Municipal Court Judge Jean Van Frachen.

Guests:

Dan Mertens.

**APPROVAL OF AGENDA:**

**Motion** – Levash moved to approve the agenda as printed and circulated. Seconded by Nies. Call vote. Motion carried unanimously.

**CITIZEN INPUT:**

Dan Mertens voiced concern of the City Council spending \$3,000 – 5,000 to make video of the conditions of 130 Calumet Street. He stated he feels the video is a waste of money. The Council should present how to pay for the new facility. People already know that it is a junk building. Mayor Edinger explained the video would be used to help inform the public of the proposed project and the costs.

**MUNICIPAL COURT CLERK:**

Gosz explained the municipal code states that the municipal judge shall in writing, appoint a clerk as authorized by the Council. She explained that Attorney King advised that the Council sets the parameters of the court clerk position, the judge fills the position. He advised that the Council should review this first before the judge fills the position.

Judge Van Frached stated the court clerk position runs with the term of the judge. The Judge's term expires in 3 years, it is a 4 year term.

Levash asked if the Mayor received the written letter from the Judge to appoint the Court Clerk. The Mayor stated yes he just received it prior to this meeting.

Levash questioned the hourly rate. It was asked how the \$9.74 hourly rate that was submitted on timesheet from Joy Buboltz was determined.

Pielhop stated there is a lot involved in the position. However, she is concerned that the City is losing money on the Court each year. Levash stated the time the police spent in circuit court was one of the reasons the municipal court was created.

Gosz suggested to set the Court Clerk salary and pay it like the Judge salary is paid in equal monthly installments. Wenzel suggested the Court Clerk track her hours on a time sheet for budgeting purposes.

Behnke suggested a salary of \$400.00/month without benefits.

**Motion** – Behnke moved to approve the Court Clerk annual salary at \$4,800.00 without benefits to be paid \$400.00/month in bi-weekly installments. Seconded by Wenzel. Roll call vote. 7 in favor. Motion carried.

Gosz questioned what the pay should be for the timesheet Buboltz submitted for work she did for the Court from June 15 – June 19, 2020.

**Motion** – Wenzel moved to pay Buboltz half of the monthly pay for the work done in June 2020. Seconded by Levash. Roll call vote. 7 in favor. Motion carried.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

None.

**ADJOURNMENT:**

The meeting was adjourned at 6:30 pm.