

WATER AND SEWER UTILITY COMMISSION
Minutes

August 17, 2020

Brillion City Center

6:00 PM

CALL TO ORDER:

Chairperson Jeff Wittmann called the meeting to order at 6:00 pm.

ROLL CALL:

Present were Jeff Wittmann, Mary Jo Krueger (Via GoToMtg), Joe Levash, Russ Boldt, Dave Schwahn, Leonard Kopidlansky, and Dan Mertens. Also present were City Administrator Clerk/Treasurer Lori Gosz, Public Works Director Andy Geiger, and Mayor Mel Edinger

GUESTS:

Tony Kappell (McMahon via GoToMtg) Paul Much, and Pete Litersky-MCO, and Mike Smith (Via GoTo Mtg.)

APPROVAL OF AGENDA:

Motion – Schwahn moved to approve the agenda as presented. Seconded by Levash, Motion carried unanimously.

APPROVAL OF THE MINUTES-July 20, 2020 Water and Sewer Utility Meeting:

Motion – Mertens moved to approve the July 20, 2020 minutes. Seconded by Boldt. Motion carried unanimously.

APPROVAL OF VOUCHERS:

Motion – Boldt moved to approve the operating vouchers as listed. Seconded by Levash. Krueger questioned the invoice for PLC for Horn St, asking if they can't televise. Litersky explained they do televising, but due to timing, they only completed the work. Motion carried unanimously.

CITIZEN INPUT:

None.

INFLOW & INFILTRATION REDUCTION PROJECTS:

2020 Projects-Elm/Jackson Street:

Geiger gave an update on Elm/Jackson St. Concrete work is complete, asphalt will begin on Thursday, August 20th, beginning on Elm St. Then they will do Calumet, and other patch work in the City.

MCO REPORT:

Monthly Superintendent Report/Update:

Pete Litersky reported on the following:

- WWTP influent meter has been installed.
- Well #3 resin project costs; nozzles for salt saving resin will need to be installed. The total cost for the project will be \$36,800.00.
- Well #3 motor repairs were done.
- Letter to the DNR on lead services, currently there are 162 lead services.
- Main Lift Station-Geiger reported he received a quote of \$2,300.00 for an inline fan. This will be a budget item for 2021. He will get another quote.
- Backup at 211 Horn St.-Great Lakes did the televising and gave a report on the main. There were some tree roots, this should be looked at for future cleaning.
- Meter changes. The DNR advised not to change out any meters for the remainder of the year due to COVID-19.

ENGINEER'S REPORT:

Agreement for Professional Services-Wastewater Treatment Facilities Plan:

Kappell presented an agreement for the development of a facilities plan for the WWTF. Kappell explained the process involved in creating the facilities plan. He explained the plan will need to be completed by June 30, 2021, in order to meet the requirements by the compliance schedule.

Geiger questioned the timing of improvements to the plant. Kappell explained there are requirements for the phosphorous compliance. However, it is really up to the City, to set up a schedule, depending on what is needed. Geiger suggested phasing improvements over time. Kappell stated the immediate need is to increase the loadings, the current plant is at its capacity.

Krueger questioned the funding. Much suggested a Clean Water Fund Loan with the State. Kappell stated there is a financing portion of the plan.

Levash stated he is concerned with the size of the plant for the future. Much stated McMahon will design to plant for the next 20 years.

It was agreed that this would be put in the 2021 budget.

Motion-Levash moved to approve the agreement with McMahon for \$55,000.00 with payments to begin in 2021. Seconded by Mertens. Motion carried unanimously.

(Kappell left the meeting at 6:37 pm.)

CHAIRMAN:

No report

PUBLIC WORKS DIRECTOR:

No report

CITY ADMINISTRATOR/CITY CLERK/TREASURER:

Mayor Edinger gave an update on the hiring of the new Clerk-Treasurer,

OLD BUSINESS:

Review of 10-YEAR CAPITAL IMPROVEMENT PLAN:

Geiger pointed out that the wastewater portion of the budget will change with the facilities plan. Wittmann questioned if there are any utility needs for the BW development. Geiger stated there is a road that will be needed, but funding is the issue.

Litersky explained the proposed resin project for Well #3. If Main St Wells perform well for another year, then we should consider doing Well #3 resin sooner.

Wittmann stated he would like to see these documents reviewed on a regular basis.

Well #6-Consider Location:

No report.

NEW BUSINESS:

Mertens stated he sold his house. He and his wife would like to stay in the City, but at this time they don't know for sure. He may have to step down from the Utility Commission.

ADJOURNMENT: The meeting adjourned at 6:49 pm.

Lori M Gosz
Administrative/Clerk Treasurer