

**SPECIAL COMMITTEE OF THE WHOLE  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM  
CITIZEN PARTICIPATION PUBLIC HEARING  
Minutes**

**June 22, 2020**

**Brillion City Center**

**5:30 pm**

**CALL TO ORDER:**

Mayor Edinger called the meeting to order at 5:30 pm.

**ROLL CALL:**

Present were Mayor Mel Edinger, Alderpersons Joe Behnke, Tim Hanson, Joe Levash, Betty Nies, TJ Moehr, Sarah Pielhop and Carrie Wenzel. Also present were City Administrator Lori Gosz, Police Chief Kirk Schenk, Police Captain TJ Bastian, Fire Chief Joe Diener, Public Works Director Andy Geiger and Park & Recreation Director Ann Marx.

**Guests:**

Jim Frymark from Cedar Corporation, Mark Olsen, Vicki Mertens, Dan Mertens.

**WELCOME AND INTRODUCTIONS:**

Mayor Edinger introduced Jim Frymark from Cedar Corporation.

**OBJECTION OF THE CDBG PROGRAM:**

Frymark explained the CDBG program and how the program is funded. He explained the program objections and the program was originally formed to benefit low- moderate income persons. He explained the income level for Calumet County is quite high because of a portion of Appleton located in Calumet County.

**IDENTIFICATION OF TOTAL POTENTIAL FUNDS:**

Frymark explained total potential funds. He explained there are approximately \$18 million CDBG funds available for public facility projects. The match is \$1 applicant to \$2 CDBG fund dollars. This program is very competitive.

**ELIGIBLE CDBG ACTIVITIES:**

Frymark explained the eligible activities for the program. Slum and blight removal is an eligible activity, 51% of the eligible participants of the activities have to meet the low- moderate income level. Economic development grants are another program that is available. Jobs created by economic development projects have to be for 51% low-moderate income level employees. Frymark explained the CDBG Close program funds. Brillion is receiving \$358,089.00 of Calumet County CDBG Close funds for this project.

**PRESENTATION OF IDENTIFIED COMMUNITY DEVELOPMENT NEEDS:**

Frymark stated the most common is affordable housing. The program requires that these projects have residents with 51% low-moderate income for five years. There are deed restrictions with these housing projects.

**IDENTIFICATION OF ANY COMMUNITY DEVELOPMENT NEEDS BY PUBLIC:**

Frymark asked if there are any community development needs by the public. Sarah Pielhop suggested an elevator in the Brillion Community Center. Frymark stated that would be an eligible project.

**PRESENTATION OF ACTIVITES PROPOSED FOR CDBG APPLIATION, INCLUDING POTENTIAL RESIDENTIAL DISPLACEMENT:**

Frymark presented the CDBG application for the Brillion Works LLC project. He explained it would be for slum and blight removal. The benefit to the community is to eliminate the slum and blight to redevelop and create new jobs. The parcel for this application needs to meet the 51% low-moderate income level. The project will be to access pubic facilities funding. With slum and blight projects the low-moderate income does not apply. This is a slum and blight category. However, any reuse of the site needs to benefit 51% low-moderate income individuals. If there are no plans for reuse, then the parcel must sit vacant for five years.

Frymark explained the project total cost estimate is \$758,740.00. This includes \$642,000.00 for demolition and \$100,740.00 for engineering. The CDBG Public Facility grant application is for \$395,792.00, the City would use the \$358,089.00 of the County CDBG Close funds, which would leave \$4,895.00 that the City would be required for the match.

**CITIZEN INPUT REGARDING PROPOSED AND OTHER CDBG ACTIVITES:**

Mayor Edinger asked if there were any questions or input from the Citizen present. No input was given.

**SUMMARY/WRAP-UP:**

Frymark stressed the grant is very competitive. If not funded the City still has the allocations of the County CDBG Close funds.

**ADJOURNMENT:**

The meeting adjourned at 6:12 pm.

Lori M. Gosz  
Administrator/Clerk-Treasurer