

WATER AND SEWER UTILITY COMMISSION
Minutes

July 20, 2020

Brillion City Center

6:00 PM

CALL TO ORDER:

Chairperson Jeff Wittmann called the meeting to order at 6:00 pm.

ROLL CALL:

Present were Jeff Wittmann, Mary Jo Krueger, Russ Boldt, Dave Schwahn, Leonard Kopidlansky, and Dan Mertens. Also present were City Administrator Clerk/Treasurer Lori Gosz, Public Works Director Andy Geiger, and Mayor Mel Edinger

GUESTS:

Paul Cooney (Peace UCC) Tony Kappell (McMahon) Paul Much-MCO (via Go to Meeting), and Pete Litersky-MCO (via Go to Meeting)

APPROVAL OF AGENDA:

Motion – Krueger moved to approve the agenda as presented. Seconded by Mertens. Motion carried.

APPROVAL OF THE MINUTES-June 15, 2020 Water and Sewer Utility Meeting:

Motion – Boldt moved to approve the June 15, 2020 minutes. Seconded by Mertens. Motion carried.

APPROVAL OF VOUCHERS:

Motion – Schwahn moved to approve the operating vouchers as listed. Seconded by Krueger. Motion carried.

CITIZEN INPUT:

Peace United Church of Christ:

Paul Cooney from Peace United Church of Christ was present. He stated that the church spends approximately \$1,600.00 per year for water/sewer. When addition for the church was done another meter was installed due to costs. He asked if there is anything the Utility can do to pay one fire protection rate or change the 1” meter to a smaller meter to save the church money. Pete Litersky stated, as operators, they can’t tell the flow from outside the building. He suggested a certified plumber determine the plumbing calculations of the building. Litersky stated the charges are a PSC request. Geiger suggested options for a different piping in the building.

INFLOW & INFILTRATION REDUCTION PROJECTS:

2020 Projects-Elm/Jackson Street:

Geiger reported Scott Lamers Construction is currently working on Elm St. Once complete, the asphalt will follow. Everything is going well with the project.

MCO REPORT:

Monthly Superintendent Report/Update:

Pete Litersky reported the influent flow meter went out. The meter is 30 years old. New wiring to move the flow meter in the temperature-controlled office was done.

Litersky reported LED lights were placed in the lab room. This was done through Focus on Energy. This was reported on the CMAR.

Well #1 Repairs:

Litersky reported Well #1 repairs are complete. The brine pump on Well #3 was replaced. Litersky reported VFD Control Board was replaced at the main lift station. Due to the recent heat, the doors have been left open and fans were placed to help. Security on the building was discussed. Better ventilation was suggested. Geiger and Litersky will look at options.

ENGINEER'S REPORT:

Source Reduction Compliance (Status Report):

Tony Kapell reported in year 3, a more substantial report for phosphorus will be required. The WWTF has surpassed its design capacity. Therefore, he is recommending the Utility Commission consider a facilities plan in 2021, instead of continuing with the reduction plan. The facilities plan would address the treatment needs for the next 20 years. McMahon would charge \$55,000.00 - \$60,000.00 to complete a facilities plan.

Geiger stated, this is something that is not going to get better. Krueger agreed. Much stated by the time the Utility pays McMahon for utility equipment updates, the city will have spent the money for the facilities plan design. Litersky stated the CMAR has rated an (F) for the effluent. Kappel stated the study cost can be deferred to 2021.

WWTP Update:

Potential cost of the facility was discussed. Kappel stated the facility plan will provide a cost analysis. It will also provide options for funding. Mertens stressed that the Council be aware of this project.

Motion-Krueger moved to have McMahon prepare an agreement for professional services for a facility plan to be done in 2021. Seconded by Schwahn, Motion carried.

Chloride Agreement for December Report:

Kappel explained the agreement for the December report is \$7,900.00. This is due to the importance of this portion of the report. It will be scrutinized by the DNR. The DNR will be looking for a thorough investigation in the reuse of brine.

CHAIRMAN:

Wittmann stated he would like to see the 5-year capital plan on a future agenda for review. Wittmann asked for an update in the resin for wells.

PUBLIC WORKS DIRECTOR:

Geiger reported on customers having problems with sewer laterals after hours. He discussed this with MCO, who has emergency on call staff 24/7. An emergency phone number has now been posted on the City website, and on the phone system recording at the WWTF.

CITY ADMINISTRATOR/CITY CLERK/TREASURER:

Gosz reported the billing clerk with MCO is working out well. Gosz reported the new Clerk/Treasurer should be hired by the end of the month.

OLD BUSINESS:

Well #6 – Consider Location:

No Report

NEW BUSINESS:

No Report

ADJOURNMENT:

The meeting adjourned at 6:50 pm.

Lori M Gosz
Administrative/Clerk Treasurer