

REDEVELOPMENT AUTHORITY COMMISSION

July 09, 2020

Brillion City Center

7:00 am

CALL TO ORDER:

Chairperson Beth Wenzel called the meeting to order at 7:00am.

ROLL CALL:

Present were Chairperson Beth Wenzel, Matthew Bennett, Kim Buboltz, Jerome Popp, and Alderperson Sarah (via Go to Meeting). Also present was City Administrator/Clerk-Treasurer Lori Gosz.

Guests: Joel Thorpe, Mary Kohrell

APPROVAL OF AGENDA:

Motion – Buboltz moved to approve the agenda. Seconded by Pielhop. Motion carried unanimously.

APPROVAL OF MINUTES:

Motion – Bennett moved to approve the minutes of the June 24, 2020 Special Redevelopment Authority Commission meeting. Seconded by Buboltz, Motion carried unanimously.

REPORT OF OFFICERS:

Chairman:

No Report

Treasurer:

Buboltz reported the bank account balance has not changed.

Motion - Bennett to approve the Treasurer's report. Seconded by Popp. Motion carried unanimously.

Secretary/Community Development Director:

Review of the Budget:

Gosz suggested the RDA consider the 2021 Budget at the August regular meeting.

Hanging Flower Baskets:

Gosz reported the donations for the hanging flower baskets are down. She reported letters had been sent out to past donators. Gosz reported the Lions Club plans to discontinue their flower boxes on the light poles by 2023. Buboltz suggested the Lions Club may want to make a donation to the RDA for the hanging baskets. Wenzel will formulate a letter asking if the Lions Club wants to make a donation beginning 2023.

Report from Brillion Chamber of Commerce:

Wenzel reported today is the Chamber Golf outing, which has been downsized. Music and food will be after the golf. The Chamber is working on a strategic plan. The first meeting is Sunday August 16th.

Public Safety Building Project-Update:

Gosz gave an update on the meetings regarding the Public Safety project. She stated the Task Force will be meeting today to discuss their involvement in the education process. An advisory referendum for the November election will be considered. Gosz stated this will also be on the July 13th Council meeting for discussion. The RDA are welcomed to attend these meetings.

Downtown Redevelopment-Main Street Square Project:

Housing Development-City Center-Brillion LLC Development Update:

Gosz reported the project is underway. There has been an increase in calls from people interested in renting.

Dollar General Building-CDBG CLOSE Grant and Calumet County EPA Grant:

Gosz reported the new building will be complete mid-August. Once the property is vacant, the RDA will work with Bob and Pat Endries to acquire the property. Once the RDA owns the property, the application for the City CDBG Close funds can be submitted to the Department of Administration for the demolition.

Kohrell gave an update on the use of EPA Brownfield grant for the phase I & II studies for the property. The County has earmarked money for the Dollar General building. The County has hired Stantec to help with this.

Brillion Works-Update:

Gosz gave an update on the TID #5 Boundary Amendment.

Marketing-Discuss Opportunities:

Wenzel reported BW LLC agreed to pay for half of the cost of the new brochures. She hopes that other groups that will benefit from the brochure will help. 300 will be printed. The total cost is approximately \$1,000.00, \$2.50/each for the brochure, she hopes Tourism and Chamber will purchase some. Kohrell will check on this.

Pop-Up Shop:

No Report

Revenue Sources-Continue to Review Opportunities:

Bennett suggested a bed and breakfast.

Pielhop asked if there is a way to have the RDA generate money off a lease. Wenzel suggested if the RDA is owner of the new EMS building, the RDA could place a percent of interest. This should be looked at.

Facebook:

Wenzel put on Facebook, the hanging baskets and the City Center Apartments.

New Business:

Future Agenda items:

Pole Decorating Contest:

Wenzel suggested a request be made to the Tourism Committee for the \$100.00 contest prize. Buboltz will make the request.

Next Meeting Date:

Special RDA-Thursday July 23rd at 7:00am

ADJOURNMENT:

The meeting adjourned at 7:41.

Lori M. Gosz, Acting Secretary