

COMMITTEE OF THE WHOLE
Minutes

May 26, 2020

Brillion City Center

6:00 pm

CALL TO ORDER:

Mayor Edinger called the meeting to order at 6:00 pm.

ROLL CALL:

Present were: Mayor Mel Edinger, Alderpersons Joe Behnke, Tim Hanson, Joe Levash, Betty Nies, TJ Moehr, Sarah Pielhop, Carrie Wenzel. Also present were City Administrator Clerk/Treasurer Lori Gosz, Director of Public Works Andy Geiger, Police Chief Kirk Schend, Fire Chief Joey Diener, Park & Recreation Director Ann Marx, and Library Director Rachel Hitt (via Go To Meeting).

GUESTS:

TJ Bastian, Dan and Vicki Mertens and Mark Olsen.

APPROVAL OF AGENDA:

Motion: Nies moved to approve the agenda. Seconded by Behnke. Motion carried.

APPROVAL OF MINUTES- May 11, 2020 Regular Committee of the Whole Meeting:

Motion: Wenzel moved to approve the minutes of the May 11, 2020 Regular Committee of the Whole Meeting. Seconded by Levash. Motion carried. Minor corrections were made.

CITIZEN INPUT:

Dan Mertens commented on ladder fire truck. He stated it will take a year to build the apartment building. He questioned why the lease payment for the fire truck will need to be paid right away. He's concerned that the new truck and the current building. Is the truck longer, and do we know if it will fit? He is concerned with financial advisor's concern with borrowing limits. He is concerned that this is not the time to purchase. Can we sell the old ladder to another community if there are repairs needed? Mayor Edinger clarified, if we get the truck now, we save a 3% price increase. Costs to repairs will be saved in purchasing now. TJ Bastian voiced concern of future budgets and budget cuts. Mayor Edinger stated the Council is concerned. The 2020 projected year end will be reviewed in June.

FINANCE AND PURCHASING:

Review of Vouchers:

General Fund - \$93,217.32:

Behnke questioned the lease payment to the IPR Group for October 2019. Gosz explained the missed payment was found in the 2019 audit. The auditors made the adjustment to 2019. This does not affect the budget.

Motion-Wenzel moved to recommend to City Council the General Fund vouchers in the amount of \$93,217.32. Seconded by Hanson. Call vote. Motion carried.

Reserves - \$81,620.19:

Motion-Levash moved to recommend to City Council the Reserve vouchers in the amount of \$81,620.19. Seconded by Wenzel. Call vote. Motion carried.

Contingency - \$1,403.52:

Motion-Nies moved to recommend to City Council the Contingency Fund vouchers in the amount of \$1,403.52. Seconded by Hanson. Call vote. Motion carried.

TIF Expenditures - \$1,575.00:

Motion-Wenzel moved to recommend to City Council the TID #5 Expenditure in the amount of \$1,575.00. Seconded by Pielhop. Call vote. Motion carried.

Review of License Applications:

None

Review of Payroll:

Motion-Wenzel moved to recommend to City Council the payroll report for May 8, 2020 in the amount of \$40,319.87, and May 22, 2020 in the amount of \$39,741.00. Seconded by Levash. Levash commented on over-time pay for the Police Dept. Chief Schend explained the part-time officers were not able to work due to COVID-19. They are now able to come back to fill shifts. Call vote. Motion carried.

PROTECTIONS OF PERSONS AND PROPERTY:

No Report

CITY BUILDINGS AND GROUNDS:

2002 Peterbilt dump truck Replacement-Tractor/Plow Option:

Geiger reported the options to replace the dump truck. The cost to replace with a dump truck is \$260,000-\$270,000. He explained the tractor lease option. He received a price from Monroe for the plow/wing and sander of \$48,676.00. The lease for the tractor is \$7,565.00, for an 8-month lease. This option would be similar to the payloader lease. He explained this truck is primarily be used for plowing. The 8-month lease would be October-April.

Geiger explained the Town of Brillion has a similar lease program. They have a bigger tractor. Wenzel asked if the Town would consider renting their equipment. Levash suggested other communities' contract out for snow removal. Based on the number of hours, this option may save money for the city. Levash stated we need to consider our options too. Mayor Edinger suggested to get another quote. Levash stated he would like to see a price on contracting out for snow removal. Constituents are concerned when streets aren't plowed in a timely manner. Geiger will bring more options for consideration.

Kayak Boat Launch Driveway:

Geiger reported, he is looking at a grant with the DNR. He has been told that any costs would be reimbursed. He received (3) quotes. He would like to proceed with the quote from Franzen Concrete Services in the amount of \$3,500.00, to be taken from the Storm Sewer Reserves. The price includes a small piece in Peters Park.

Motion- Levash moved to recommend to Council the Franzen quote of \$3,550.00 to be taken from the Storm Sewer Reserves. Seconded by Behnke. Call vote. Motion carried.

2019 Market Street/Elm Street Contract-Change Order #2:

Geiger explained the change order is to complete the second layer of asphalt on Calumet Street. This was approved in the 2019 Market/Elm Street contract, but the funds were not available for the second layer. This change order will approve the second layer to be part of the 2020 borrowing for Elm Street.

Motion-Levash moved to recommend to City Council the change order #2 for \$35,344.45. Seconded by Wenzel. Call vote. Motion carried.

PERSONNEL:

None

NEW BUSINESS:

None

ADJOURNMENT: The meeting adjourned at 6:44 pm

Lori M. Gosz
Administrator/Clerk-Treasurer