

PUBLIC SAFETY BUILDING TASK FORCE
Minutes

May 11, 2020

Brillion City Center

10:00 am

CALL TO ORDER:

Chairperson Sonnabend called the meeting to order at 10:00 am.

ROLL CALL:

Present were Chairperson Gerald Sonnabend, Coree Wallander (via GoToMeeting), Mark Evel, and Mark Olsen. Also present were Mayor Mel Edinger, Fire Chief Joe Diener, Police Chief Kirk Schend, Public Works Director Andy Geiger, and Administrator/Clerk-Treasurer Lori Gosz. Absent was Alderperson Joe Levash.

GUESTS:

Phil Cosson, Mary Kohrell, Trevor Frank (via GoToMeeting).

APPROVAL OF MINUTES – April 13, 2020:

The minutes of the April 13, 2020 Public Safety Building Task Force meeting were accepted as presented.

PUBLIC SAFETY BUILDING PROJECT – REVIEW ESTIMATED COST AND FINANCING OPTIONS:

Trevor Frank began the discussion by explaining he submitted (3) different options for design on the building. The cost estimated is approximately \$7.4 million.

Cosson stated it is still a fundamental policy decision on a City Council level whether or not to proceed. He explained based on \$7.4 million, the approximate cost of the financing, depending on growth, is \$430-450,000 in annual debt payment. This amounts to approximately \$1.75 per 1,000 of assessed value. Cosson explained this is using a 30-year loan estimate. However, he has not contacted the USDA to see if they would allow a 30-year loan.

Cosson stated the goal would be to have interest only payments for the first couple of years then ramp up to principal and interest payments. This could be done for the first 5 years until some of the City's current debt drops off.

Olsen asked the Mayor what the increase of \$1.00 – 1.75 per 1,000 in assessed value would have on the property owners. Mayor Edinger stated he feels there would be resistance. Sonnabend suggested getting everything ready to proceed and wait until after the economy settles. Olsen questioned the interest rates now versus a year from now. Cosson stated the rates do move from time to time. Currently the USDA Loan is 3.375%. Cosson stated the key point is the USDA Loan can go longer to make it more affordable.

Kohrell gave an update on how the EDA federal funding will be distributed. She explained the funding is geared toward economic development. She feels the USDA Loan may be the best funding for this project.

Olsen questioned the time frame for the USDA Loan program. Cosson asked if there will be informational meetings and possible advisory referendum, he suggested putting together a time frame which would include USDA loan approval process.

Olsen asked Frank if there is any sense on construction costs increasing. Frank stated he hasn't seen anything yet.

The time frame was discussed. Frank stated there would be a six-month building design phase and a 9-month construction phase. This would need to be backed into the time frame. Funding would be needed when construction begins.

2 months for public information
6 months for design
Spring 2021 ground breaking

Evel questioned the road development to get to the property. Olsen explained the BW LLC plans show the EMS building to be on the corner of Park and S Parkway.

Sonnabend stated the need for the building isn't going away. It makes sense to pick the location and lock that in now. Olsen suggested making a recommendation to BW LLC that this be the location for the new EMS Building.

FUTURE AGENDA ITEMS:

Gosz suggested having a time frame prepared for the next Task Force meeting.

SET NEXT MEETING DATE:

The next meeting of the Public Safety Building Task Force will be held on Wednesday, June 3, 2020 at 10:00 am.

ADJOURNMENT:

The meeting adjourned at 10:42 am.

Lori M. Gosz
Administrator/Clerk-Treasurer