

Unapproved

REDEVELOPMENT AUTHORITY COMMISSION

May 14, 2020

Brillion City Center

6:30 PM

CALL TO ORDER:

Chairperson Beth Wenzel called the meeting to order at 6:30pm

ROLL CALL:

Present were Beth Wenzel, Matthew Bennett, Kim Buboltz (via Go To Meeting), David Sonnabend, and Alderperson Sarah Pielhop. Also present was City Administrator/Clerk-Treasurer Lori Gosz and Mary Kohrell (via Go To Meeting). Absent was Ralph Rice.

Guests: Joel Thorpe (via Go To Meeting)

APPROVAL OF AGENDA:

Motion – Sonnabend moved to approve the agenda. Seconded by Bennett. Motion carried.

APPROVAL OF MINUTES:

Motion – Bennett moved to approve the minutes of the March 12, 2020 Redevelopment Authority Commission meeting and the March 30, 2020 Special Redevelopment Authority Commission meeting. Seconded by Sonnabend. Motion carried.

REPORT OF OFFICERS:

Chairman:

No Report

Summer Meetings:

Summer meetings of the RDA will start in June, starting at 7:00 AM.

Treasurer:

Buboltz submitted 3 months. No change in amount.

Motion – Pielhop moved to approve the Treasurer's report. Seconded by Bennett. Motion carried.

REPORTS OF OFFICERS:

Chairman:

No report.

Secretary/Community Development Director Report:

Review of the Budget:

Gosz reviewed the budget comparison. She recommended to the RDA that the \$40,000.00 in reserves is the donation from Bob and Pat Endries, which is to be used once Dollar General is gone.

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The Flower Basket donations are slow to come. It was suggested to post on the Library marquee to sponsor Flower Baskets. Also post on RDA Facebook.

RE-OPEN MAIN ST-COVID-19

Kohrell explained Calumet County order is just a phase (1) to re-open. Gosz reported on information available from WEDC for businesses to use when reopening.

Report from Brillion Chamber of Commerce:

Gosz read the report from the chamber.

2006 Redevelopment District Improvement Plan-Review/Consider survey for Downtown Owners:

Pielhop questioned the survey with the Fox Cities Chamber and the Brillion Chamber. Kohrell stated she believes that the survey didn't happen. She offered to contact the Fox City Chamber if necessary.

Sonnabend reported he and Rice have questions prepared, and with COVID-19, they haven't contacted any property owners. The goal is to obtain information to then use to determine the next project area for the RDA.

Downtown Redevelopment-Main Street Square Project:

Housing Development-City Center-Brillion LLC Development Update:

Gosz reported Andy Geiger contacted Andy Dumke, who will begin soon.

Sonnabend suggested that we continue to communicate with Bob and Pat Endries on their vision for the next phase of the project.

Dollar General Building-CDBG CLOSE Grant and Calumet County EPA Grant:

Gosz reported she and Kohrell will work together on the CDBG CLOSE grant funds. Kohrell reported she has a placeholder in the project list for the use of the Calumet County EPA Grant funding for the Phase 1 and Phase 2 reports. Ownership of the property is important for these. Gosz explained the offer with Randy Schmiedel is the RDA will not own the property until Dollar General has vacated the Building.

Brillion Works-Update:

Gosz explained on the EPA Grant received. She will be working with Jon Bartz on IDLE Sales grant reimbursement.

Marketing-Discuss Opportunities:

Wenzel reported the City Brochure still is not complete. She stated she will be making revisions and will send it out for the RDA for a final review.

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Pielhop suggested business advertising on our downtown banners and looking at this to replace the current banners. Wenzel suggested this be a goal to work on, to have up by next Spring. Pielhop offered to work on this. Buboltz stated, June 2013 was when the banners were purchased.

Pop-Up Shop:

No Report

Revenue Sources-Continue to Review Opportunities:

Sonnabend suggested once the COVID-19 is clear, that the RDA work with others to open street events. Pielhop stated the Optimist Club is still planning the Walk-Through-Brillion, maybe this is something the RDA can help with.

Bennett stated once things settle, to proceed with the pursuing the Bed and Breakfast house.

Facebook:

No report.

NEW BUSINESS:

Future Agenda items:

- Election of Officers

Next Meeting Date:

The next regular scheduled RDA Meeting will be held on June 11, 2020 at 7:00 AM.

ADJOURNMENT:

The meeting adjourned at 7:41.

Lori M. Gosz, Acting Secretary