

Approved

**COMMITTEE OF THE WHOLE
Minutes**

April 27, 2020

Brillion City Center

6:00 pm

Due to the Governor's Safer at Home Emergency Order #12 and in the interest of public health and safety, members of the Council and the public were attending by access through Go to Meeting.

CALL TO ORDER:

Mayor Edinger called the meeting to order at 6:01 pm.

ROLL CALL:

Mayor Edinger, Alderperson Tim Hanson (via GoToMtg), Joe Levash, TJ Moehr, Betty Nies, Joe Behnke, Sarah Pielhop and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Police Chief Kirk Schend and Fire Chief Joe Diener and Public Works Director Andy Geiger.

Guests:

Eric Burich, David Nordby (via GoToMtg)

APPROVAL OF AGENDA:

Motion – Behnke moved to approve the agenda as printed and circulated. Seconded by Nies. Call vote. Motion carried unanimously.

APPROVAL OF MINUTES – February 24, 2020 Regular Committee of the Whole:

Motion – Levash moved to approve the minutes of the February 24, 2020 Committee of the Whole meeting. Seconded by Nies. Call vote. Motion carried unanimously.

CITIZEN INPUT:

None.

FINANCE AND PURCHASING:

Review of Vouchers:

General Fund - \$129,863.89:

Motion –Nies moved to recommend to Council the General Fund vouchers in the amount of \$129,863.89. Seconded by Wenzel. Call vote. Motion carried unanimously.

Reserves - \$12,420.45:

Motion – Levash moved to recommend to Council the Reserve vouchers in the amount of \$12,420.45. Seconded by Behnke. Call vote. Motion carried unanimously.

Contingency: \$7,969.33:

Motion-Nies moved to recommend to Council to approve the Contingency vouchers in the amount of \$7,969.33. Seconded by Wenzel. Call vote. Motion carried unanimously.

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TIF Expenditures - \$660,063.69:

Motion – Pielhop/Levash moved to recommend to Council the TIF Expenditures in the amount of \$660,063.69. Seconded by Levash. Call vote. Motion carried unanimously.

Review of License Applications:

None

Review of Payroll:

Motion – Wenzel moved to recommend to Council the March 27, 2020 payroll in the amount of \$ 47,986.20, and the April 10, 2020 payroll in the amount of \$ 47,311.22 and the April 24, 2020 payroll in the amount of \$39,771.17 collectively. Seconded by Pielhop.

Mayor Edinger stated the Police Chief is looking into whether or not we can receive COVID-19 funding reimbursement for overtime shift fill due to an officer who was quarantined.

Call vote. Motion carried unanimously.

PROTECTION OF PERSONS AND PROPERTY:

Eastshore Humane Association Agreement:

Mayor stated the agreement is the same as in years past. It was questioned why the amount donated for 2019 was lower than the prior year. Gosz stated it may be due to the timing of the payment, the payment is 90% of the fees collected, this may vary when done each year. Gosz stated she would verify this. It was suggested to not make the donation until July 1st.

Motion-Nies moved to recommend to Council to approve the agreement with Eastshore Humane Association and donate 90% of final Dog/Cat Licenses fees collected. Seconded by Behnke. Call vote. Motion carried unanimously.

CITY BUILDINGS AND GROUNDS:

Brillion Works Demolition-Brandenburg Industrial Services Inc Co.-Payment #4 #5

Geiger explained these are for the final draw and for the change orders.

Motion-Levash moved to recommend to Council payments #4 and #5 to Brandenburg Industrial Service Co. Seconded by Wenzel. Call vote. Motion carried unanimously.

Brillion Works Property-Security Fencing:

Geiger reported he met with the City insurance agent on the property. He explained Plant #1 is secured by Ariens. The insurance agent contacted the League of WI Municipal Insurance, and they have recommended the property secured by fencing. The current fence is temporary and will come down in mid-May, by Brandenburg. We can continue the agreement for the fencing. The insurance agent stated we are covered by discretionary immunity as long as we make an effort.

Levash questioned if Ariens under their lease for the property is responsible. Geiger stated he will check on this with the City Attorney. Geiger recommends renting annually 966 feet of

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fencing. He received 2 quotes; \$4,144.14 from National Construction Rentals (current fence) and \$5,800.00 from E.F. Becker & Sons, Inc.

Motion- Pielhop moved to recommend to Council to approve a (1) year lease with National Constuction Rentals for \$4,144.14, if we are responsible for securing the property with the costs to be taken from TID financing. Seconded by Wenzel. Call vote. Motion carried unanimously.

PERSONNEL:

No Report.

NEW BUSINESS:

None

ADJOURNMENT: The meeting adjourned at 6:31 pm.

Lori M. Gosz
Administrator/Clerk-Treasurer