

(Unapproved)

**WATER AND SEWER UTILITY COMMISSION
Minutes**

March 16, 2020

Brillion City Center

6:00 pm

CALL TO ORDER:

Chairman Wittmann called the meeting to order at 6:00 pm.

ROLL CALL:

Present were Jeff Wittmann, Mary Jo Krueger, Alderperson Joe Levash, Russ Boldt, Dave Schwahn, Leonard Kopidlansky, Dan Mertens, and City Council President Mel Edinger. Also present were City Administrator Clerk/Treasurer Lori Gosz, Public Works Director Andy Geiger, Pete Litersky from MCO, and Tony Kappell from McMahon. Absent was Paul Much from MCO.

GUESTS:

None.

APPROVAL OF AGENDA:

Motion – Levash moved to approve the agenda as presented. Seconded by Krueger. Call vote taken. Motion carried unanimously.

APPROVAL OF THE MINUTES OF THE FEBRUARY 17, 2020 WATER AND SEWER UTILITY MEETING:

Motion – Boldt moved to approve the February 17, 2020 Water and Sewer Utility Meeting minutes. Seconded by Schwahn. Call vote taken. Motion carried unanimously.

APPROVAL OF VOUCHERS:

Motion – Schwahn moved to approve the Water and Sewer Utility operating vouchers as listed. Seconded by Levash. Call vote taken. Motion carried unanimously.

CITIZEN INPUT:

None.

INFLOW & INFILTRATION REDUCTION PROJECT:

A. 2020 Projects:

Geiger reported the Public Hearing is scheduled for the Monday, March 23rd City Council meeting for the Elm Street Project. He is sending a letter to the property owners to ask if they have questions to contact him. Krueger suggested trying to set up a Go To Meeting.

Geiger reported DeGroot is targeting May 1st for a start date.

Krueger suggested for the future to look at Go To Meeting. Levash stated for this meeting just have Geiger send letters to have them give him a call with any questions.

MCO REPORT:

(Unapproved)

A. Monthly Superintendent Report/Update:

Litersky reported on the following:

1. With the spring thaw they had to bypass filters for a time.
2. He explained the chemical dosage change for phosphorus. We are out of the lead requirement, but we will stay at the 7% level.
3. A water distribution hydrant was hit by a snowmobile at the end of Madison Street.
4. He reported on a property that he had trouble shutting the water off at the curb stop. This was at the property owner's request. To repair it would be at the City's cost. However, the lateral would be at the property owner's cost. Mertens stated to continue as Code requires that the City repair and follow the Code for cost to property owners. Litersky and Geiger will work with the property owner on this.
5. Sewer back up on Petty Street and Columbus Avenue. The sewer line was televised and cleaned. Flushable wipes were found. A letter will be mailed to the property owners in this area.
6. Leak on a sewer lateral on Pine Street. Leaking 20-30 gallons per minute. A letter will be given to the property owner.
7. Deer Run Estate Lift Station.
8. Meter changes will be stopped until further notice.

Geiger reported that MCO has an action plan for COVID-19. Litersky stated suppliers for water indicated they have supplies available.

ENGINEER'S REPORT:

A. Update DNR Chloride Variance and I/I Meeting:

Kappell, Much, Geiger, and Litersky met with Dave Gerdman on the City's Chloride Variance and I/I. Gerdman's goal is to maintain that Brillion is eligible for a variance next time around. Gerdman asked to document the use of brine cost estimates.

Softener Education Brochure is on the City's website and softener system maintenance.

B. Splitter Box:

Kappell reported that the Splitter box was approved by the DNR. Geiger reported the work began today.

Krueger stated the emailed water bills don't include the notices. Gosz stated she will check on this.

CHAIRMAN:

No report.

PUBLIC WORKS DIRECTOR:

No report.

CITY ADMINISTRATOR/CITY CLERK/TREASURER:

Gosz reported the Deputy Clerk/Treasurer Buboltz submitted her letter of resignation.

(Unapproved)

Edinger pointed out that Buboltz put in 28 years of service and to thank her for your time and wishes her well.

OLD BUSINESS:

A. Lead Services:

No report.

B. Well #6 – Consider Location:

No updates.

NEW BUSINESS:

None.

ADJOURNMENT:

Meeting adjourned at 6:40 PM.

Lori M. Gosz
City Administrator/Clerk-Treasurer