

Unapproved

**COMMITTEE OF THE WHOLE
MEETING
Minutes**

February 24, 2020

Brillion City Center

6:00 PM

CALL TO ORDER:

City Council President Mel Edinger called the meeting to order at 6:00 PM.

ROLL CALL:

Present were Alderpersons Mel Edinger, Joe Levash, Betty Nies, Joe Behnke, and Carrie Wenzel. Also present were, Police Chief Kirk Schend, City Administrator/Clerk-Treasurer Lori Gosz, Fire Chief Joey Diener, and Public Works Director Andy Geiger. Absent were Alderperson Tim Hanson and Alderperson Sarah Pielhop.

GUESTS:

David Nordby from Zander Press, Mark Olson from Ariens Co., and Lisa Hoepfner from Keller Williams.

APPROVAL OF THE AGENDA:

Motion – Levash moved to approve the agenda as printed and circulated. Seconded by Behnke. Call vote. Motion carried unanimously.

APPROVAL OF MINUTES – FEBRUARY 10, 2020 REGULAR COMMITTEE OF THE WHOLE MEETING:

Motion – Wenzel moved to approve the minutes of the February 10, 2020 Regular Committee of the Whole meeting. Seconded by Behnke. Call vote. Motion carried unanimously.

CITIZEN INPUT:

None.

FINANCE & PURCHASING:

A. Review of Vouchers:

1. General Fund - \$1,113,293.94:

Motion – Wenzel moved to recommend to City Council the approval of the General Fund Vouchers in the amount of \$1,113,293.94. Seconded by Levash. Call vote taken. Motion carried.

2. Reserves – 14,988.66:

Motion – Nies moved to recommend to City Council to approve the Reserves Expenditure vouchers in the amount of \$14,988.66. Seconded by Wenzel. Call vote taken. Motion carried.

3. Contingency - \$646.50:

Motion – Wenzel moved to recommend to City Council to approve the Contingency Expenditure voucher in the amount \$646.50. Seconded by Levash. Call vote taken. Motion carried.

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4. TIF Expenditures - \$167,383.32:

Motion – Levash moved to recommend to City Council to approve the TIF Expenditure vouchers in the amount of \$167,383.32. Seconded by Nies. Call vote taken. Motion carried.

B. Review of License Applications:

1. Operator License – New: Angela Marie Thompson:

Motion – Wenzel moved to recommend to City Council to grant an Operator License to Angela Marie Thompson. Seconded by Behnke. Call vote taken. Motion carried unanimously.

C. Review of Payroll:

Motion – Behnke moved to recommend to City Council to collectively approve the January 31, 2020 and the February 14, 2020 payroll amounts. Seconded by Wenzel.

Police Chief Schend explained the overtime for the Police Department.

Call vote taken. Motion carried.

PROTECTION OF PERSONS AND PROPERTY:

No report.

CITY BUILDING AND GROUNDS:

A. Brillion Works Demolition – Brandenburg Industrial Service Co. – Change Order No. 2:

Geiger reported after Gosz found the Statute on the limit of 15% of original contractor price for Change Orders the amount remaining is \$193,120.40 in Change Orders for the project. He explained he worked with Ariens and Brandenburg to see what could be cut to reduce the costs. There are some items that the City DPW Staff could do. He explained the items; \$35,400.00 in credits off of the \$202,476.00 is \$186,600.00. This is the last opportunity to keep Brandenburg on the site.

Geiger explained the remainder will need to be rebid and the requirements may be less and local contractors can bid on. Levash questioned if Ayres can stay. He doesn't want the City to be in any violations. He would like to see Ayres continue.

Geiger reported on the records and documentation on underground tanks. The \$186,600.00 would be the Change Order amount.

Mark Olson explained the plans to remove the structures to daylight the creek. They are also working with a structural engineer on the building they want to keep.

Motion – Levash moved to recommend to City Council the Change Order No. 2 in the amount of \$186,600.00. Seconded by Nies. Call vote taken. Motion carried.

B. Brillion Works Demolition – Brandenburg Industrial Service Co. – Payment Application No. 3:

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Motion – Nies moved to recommend to City Council Payment Application No. 3 to Brandenburg Industrial Service Co for the Brillion Works demolition. Seconded by Levash. Call vote taken. Motion carried.

PERSONNEL:

No report.

NEW BUSINESS:

None.

ADJOURNMENT:

The meeting adjourned at 6:24 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer