

Approved

**COMMITTEE OF THE WHOLE
MEETING
Minutes**

January 13, 2020

Brillion City Center

6:00 PM

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 6:00 PM.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Joe Levash, Mel Edinger, Betty Nies, Joe Behnke, Sarah Pielhop, and Carrie Wenzel. Also present were Public Works Director Andy Geiger, Police Kirk Schend, and City Administrator/Clerk-Treasurer Lori Gosz. Absent were Tim Hanson and Fire Chief Joey Diener.

GUESTS:

Troy Jansen from Gold Cross Ambulance Service.

APPROVAL OF THE AGENDA:

Motion – Levash moved to approve the agenda as printed and circulated. Seconded by Edinger. Call vote. Motion carried unanimously.

APPROVAL OF MINUTES – DECEMBER 23, 2019 REGULAR COMMITTEE OF THE WHOLE MEETING MINUTES:

Motion – Edinger moved to approve the minutes of the December 23, 2019 Regular Committee of the Whole Meeting minutes. Seconded by Nies. Call vote. Motion carried unanimously.

CITIZEN INPUT:

None.

PROTECTION OF PERSONS AND PROPERTY:

Ambulance Department:

1. Review of Monthly Reports:

Jansen reported the year ended with 411 responses. This is down about 45 calls from 2018. He explained the No Transport rate is about 17% of the calls; their goal is at 15%.

Jansen reported calls have increased to the Town of Woodville. These were due to traffic accident calls. Runs are counted per patient. Calls within the City are down and outlying areas are increasing. This could change the payer mix if this continues.

Staffing levels are good which brings down overtime.

Gosz reported that Mark Fredrickson informed her that the City should receive a surplus payment for 2019 of about \$8,000.00.

B. Police Department:

1. Review of Monthly Report:

Approved

Police Chief Schend reviewed calls in December. Shop with a Cop Program went well. The Police Department sponsored five (5) families this year.

C. Fire Department:

1. Review of Monthly Report:

The Fire Department Report was reviewed by the Committee.

D. Municipal Court:

1. Review of Monthly Report:

The Report was reviewed by the Committee.

CITY BUILDING AND GROUNDS:

A. Review of Monthly Report:

Geiger reported on the following:

- Brillion Works demolition is going well. The building that was sold to Ed Kuhn will be relocated to Northway Drive. It was sold to Horn Ford. This will be done during evening hours when traffic is low.
- City Center Apartments – Andy Dumke has a bid due date of January 20th for contractors. Dumke anticipated work to begin mid-February.
- Elm Street Reconstruction – Looking to do a Change Order to the DeGroot contract since this was already bid.
- Lead Sample Testing – The threshold is 15% the first test was at 4%, we passed the first round. He explained if we pass the second round then we will be dropped from the required list, but we will continue to get areas done as streets are done to bring our threshold numbers down.
- Pagel Avenue – Geiger has been working with Attorney King on this to consider legal action on the Developer.

FINANCE AND PURCHASING:

None.

PERSONNEL:

A. Closed Session per W.S.S. 19.85(1) e):

Motion – Pielhop moved to go into Closed Session per W.S.S. 19.85(1) (c). Seconded by Edinger. Motion carried.

The Committee of the Whole went into Closed Session at 6:23 PM.

B. Open Session:

Motion – Behnke moved to return to Open Session. Seconded by Edinger. Motion carried.

The Committee returned to Open Session at 7:08 PM.

C. Employment Agreements:

1. Police Captain:

Approved

Motion – Pielhop moved to recommend to City Council to approve the 2020 Employment Agreement as presented with TJ Bastian as Police Captain. Seconded by Levash. Motion carried.

2. Deputy Clerk/Treasurer:

Motion – Edinger moved to recommend to City Council to approve the 2020 Employment Agreement with Joy Buboltz for Deputy Clerk/Treasurer and Municipal Court Clerk with the changes made in Closed Session. Seconded by Levash. Motion carried.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

ADJOURNMENT:

The meeting adjourned at 7:11 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer