

**PUBLIC SAFETY BUILDING TASK FORCE
Minutes**

September 23, 2019

Brillion City Center

4:00 pm

CALL TO ORDER:

Administrator Gosz called the meeting to order at 4:00 pm.

ROLL CALL:

Present were Mark Olsen, Gerry Sonnabend, Coree Wallander, Mark Evel, Police Chief Joann Mignon, Fire Chief Joey Diener, Public Works Director Andy Geiger, City Administrator/Clerk-Treasurer Lori Gosz and Alderperson Joe Levash.

WELCOME AND INTRODUCTIONS:

Brief introductions were given by all present.

ELECTION OF CHAIRPERSON/VICE CHAIRPERSON:

Motion – Levash moved to nominate Gerry Sonnabend as Chairperson. Seconded by Evel. No other nominations were given.

Motion – Geiger moved to close nominations and cast a unanimous ballot for Gerry Sonnabend as Chairperson. Seconded by Levash. Call vote. Motion carried unanimously.

Motion – Levash moved to nominate Coree Wallander as Vice Chairperson. Seconded by Diener. No other nominations were given.

Motion – Geiger moved to close nominations and cast a unanimous ballot for Coree Wallander as Vice Chairperson. Seconded by Evel. Call vote. Motion carried unanimously.

PURPOSE OF THE PUBLIC SAFETY BUILDING TASK FORCE:

Sonnabend introduced the Task Force, explaining it was created to study the needs for a new public safety building for the City. Sonnabend stated the need for a new building has been discussed over the past years but nothing has been done.

Olsen stated he has been talking to Dan Ariens and they feel that it would make sense to find a location on the TID #5 property for new building. He suggested exploring a study for a new building and can it fit in TID #5 or if not, where would it be located. Olsen explained the plans for TID #5. He stated that by April 2020 most of the property will be demolished and the site should be ready for redevelopment.

Mignon explained that response time for the Fire Department needs to be considered. Diener explained with ISO rating the location in TID #5 would still work.

Evel suggested considering residential development when considering the location. The building should not be right next to homes.

Wallander questioned if the intent is to still keep all three public safety departments in the same building. Mignon stated yes, and explained how areas could be shared by the departments within the building.

Wallander questioned how to plan for the future when we don't know how big equipment will be in the future. Mignon gave examples from other communities that have recently built. She suggested to look at trends and try to build a facility big enough to grow or change if need be. Also, to select a location big enough to expand if necessary.

Olsen questioned how to determine the amount of equipment needs as the City grows. He suggested creating a sub group to study the size specifications for the Fire Department. Discussion followed on space needs for the Fire Department. Future living quarters for the Fire Department was suggested. The Department may change in the future from volunteer to full-time. It was suggested to complete a needs analysis for each department and to get examples from other new facilities.

Evel questioned if there is a budget in mind, any money set aside, does it need to go to referendum. Levash stated the Task Force will determine the amount needed which will need to be borrowed. A special referendum may be necessary.

Evel questioned money available for an architect. Diener stated there is a firm out of Illinois called Five Bugles Design that does this. He will contact them to see what they would offer.

Olsen questioned public support. Wallander stated it is important to be prepared and to keep the public informed and educated so they can make an informed vote. Mignon suggested using social media.

It was suggested to begin the study by touring other communities new facilities. Diener suggested Mt. Horeb, Elkhart Lake, Waterloo, and Lake Delton. It was determined to tour facilities on Thursday, October 24, 2019. Diener will scheduled tours with these communities.

FUTURE AGENDA ITEMS:

Tour of current building at 130 Calumet Street

SET NEXT MEETING DATE:

Wednesday, October 23, 2019 at 4:00 pm at 130 Calumet Street.

ADJOURNMENT:

The meeting adjourned at 5:13 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer