

(Unapproved)

PARK & RECREATION COMMISSION MINUTES

January 2, 2020

Brillion Community Center

4:00 PM

CALL TO ORDER: Al Ebert called the meeting to order at 4:00 PM.

ROLL CALL: Present: Al Ebert, Mark Rajkovich, Dennis Miller, Judy Christianson, Vicki Shafran, Alderperson Betty Nies, Recreation Director/Aquatic Coordinator Ann Marx, and Volunteer Mark Olsen. Absent were Wendy Behnke, City Administrator Lori Gosz, and PWD Andy Geiger.

APPROVAL OF THE AGENDA:

Motion –Rajkovich moved to approve the agenda. Seconded by Shafran. Motion carried.

APPROVAL OF MINUTES –DECEMBER 5, 2019:

Motion –Miller moved to approve the December 5, 2019 Minutes of the Park & Recreation Commission meeting, Seconded by Ebert. Motion carried.

CHAIRMAN'S REPORT:

No Report.

VISITORS:

Jennifer Lecker – Tourism Committee.

Directors Report

A. Community Center:

1. Facility Report:

It was reported that the numbers of up in all areas.

2. Tourism Center:

Shafran reported that the Committee likes the table and chairs. Lecker stated the intent was not to make it a kid's corner. She will ask for more pamphlets to be put in the rack.

Olsen asked if the RDA is being worked with on this. Olsen suggested to the RDA to update the City's brochure. Gosz is aware of this request and the costs with the update.

Lecker stated that \$3,089.93 was donated towards the Tourism Center at the BCC. Expenses incurred today are \$2,707.18 so there is \$382.65 left to be spent on the Tourism Center. Marx stated the amount left would have been incurred from labor costs involved in the setting up of the Center.

Lecker announced that a Power Point presentation will be done and the costs might be incurred by those being advertised.

Miller asked if menus and brochures from area businesses and organizations will be included in the rack. Lecker stated they will get the word out on this. Rajkovich suggested contacting Amy Myer's from the Chamber to help get the word out of this Tourism Center.

Lecker stated that coffee was suggested at the Tourism Center. That is no longer being part of the Center.

3. 24/7 Fitness:

Marx stated that the card scanner and card strike are in. The computer needs to be upgraded yet. Tammy Koehler from the IT Department will be working on this. The computer will be in the back, locked in a box for communication sake. Olsen will check to see if the Ariens Company has any computers that meet our specifications for a possible donation.

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Other items discussed were a phone needs to be installed in the back of the building, lighting in the back parking lot is needed, and we will start with people that are current members.

Olsen commented that the City's insurance agent needs to be contacted the BCC is now a 24/7 facility. Nies suggested having the Police Department patrol the BCC more often with it being a 24/7 facility. Christianson suggested rules be adopted for entrance so all are accounted for. Marx stated she will have the cameras adjusted so the area can be monitored.

4. BCC 50th Birthday:

A birthday party will be held later in the year, including an Open House. Specials will be held throughout the year, including throwback prices.

B. Parks:

1. Comprehensive Outdoor Recreation Plan:

It was reported that the City Council approved in the Comprehensive Outdoor Recreation Plan at its December 23rd City Council meeting. The Park & Rec Commission now needs to decide what are the priorities are and apply for grants.

Grant ideas were discussed. A \$130,000 grant from the Brillion Area Family of Funds was suggested. Olsen will provide Marx with a list. Olson will also have a friend of his help with WDNR Grant possibilities. Olsen also suggested that Marx contact John from Rettler for help with engineering at the parks.

This Commission will plan to look at the Park Plan and prioritize our needs at our next meeting. It was asked that Commissioner's send to Marx any ideas that they may have. Discussion was held on some options.

Olsen mentioned that the Park & Rec Commission should look at any toilet needs from the Iron Works demolition.

C. Aquatics:

1. Patron Comparison:

Aquatic numbers are up over 380 from last year.

D. Recreation:

None.

E. New Business:

None.

F. Old Business:

None

ADJOURNMENT:

Motion – by Rajkovich moved to adjourn. Seconded by Christianson. Motion carried. Meeting adjourned at 5:06 PM.

Respectfully submitted,

Mark Rajkovich