

(Approved)

**PARK & RECREATION COMMISSION MINUTES**  
**January 10, 2019**                      **Brillion Community Center**                      **4:00 PM**

**CALL TO ORDER:** Al Ebert called the meeting to order at 4:00 PM.

**ROLL CALL:** Present: Al Ebert, Judy Christianson, Alderperson Vicki Shafran, Mark Rajkovich, Sarah Pielhop, Dennis Miller, Joe Behnke and Recreation Director/Aquatic Coordinator Ann Marx.

**APPROVAL OF THE AGENDA:**

**Motion** –Behnke moved to approve the agenda. Seconded by Miller. Motion carried.

**APPROVAL OF MINUTES – DECEMBER 6, 2018:**

**Motion** – Miller moved to approve the December 6, 2018 Minutes of the Park & Recreation Commission meeting, Seconded by Shafran. Motion carried.

**CHAIRMAN’S REPORT:**

No Report.

**VISITORS:**

None

**Directors Report:**

**A. Community Center**

**1. Facility Report:**

The Commission reviewed the monthly numbers which are down which is to be expected with the remodel.

**2. Remodel Schedule/Update:**

- Marx stated the lights and fire alarm are completed. Next week the offices should be carpeted, the lockers installed and the punch list will be finalized.
- The HVAC is to start late January early February.
- The TV’s will be purchased and installed the week of Jan. 21<sup>st</sup>. The Mayor and his wife purchased one TV and there is money from the recycled material for a second TV.

**a. Mural**

The Commission looked at the mural the Grow Foundation will be putting in the family locker room area. Lisa Kocourek designed and will paint the mural.

**Motion** - Shafran moved to accept the mural, Seconded by Behnke. Motion carried.

Pielhop also noted that Wayne Pribbernow will seal all the new paint work on the pool deck.

**b. 24/7 Fitness**

Ebert and Miller would like to see the fitness center become 24/7 accessible. Miller and Ebert know of local people going to surrounding communities because of a 24/7 fitness center. Marx stated the gates to close off the rest of the BCC from the fitness center had been cut in the 2019 budget. Marx will get a quote for the gates, security for the outside door and find out the cost for a card/fob entry system for members.

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### **3. Tourist Center Donation update**

Pielhop stated the available Tourism dollars is not what they thought would be there. There is \$5,000.00 available, not \$7,000.00. That will lessen what is available for the entire project by \$2,000.00. Marx stated that presently we are still under budget but, there are a few projects we would still like to do and the HVAC has not been started.

### **4. Fundraising Idea:**

An idea of banners in the lobby was brought forward. Pielhop will check on pricing for banners.

### **5. Employee Wellness Program:**

Marx will be sending out letters to the local businesses to offer them the opportunity to provide their employees with a membership to the BCC. It will be the 3-month option of the employee pays for the 1<sup>st</sup> month, the business pays for the 2<sup>nd</sup> month and the BCC pays for the 3<sup>rd</sup> month.

## **B. Parks**

### **1. Rock the Block Update:**

#### **a. Tree Removal**

Marx wanted to get a time frame for this project. The trees and stumps need to be removed by May 6<sup>th</sup>, 2019. Volunteers are scheduled to cut up the wood from May 6<sup>th</sup>-11<sup>th</sup>.

#### **b. Horn Park Improvements**

A list of possible improvements for the park was reviewed and discussed. The improvements are also going to take into consideration the Brillion Works project. The list will not be finalized until closer to May.

### **2. Peters Park Improvements Schedule:**

The score board is in. There is \$80,000 left for park improvements. Miller stated that the BAA is covering the concrete for the sidewalk and the City will need to pay for the excavating, tiles and gravel for the sidewalk. The outfield lights and parking lot still need to be addressed.

## **C. Aquatics:**

### **1. Patron Comparison**

Reviewed monthly pool numbers and they are down from last year but that is due to the remodel.

### **2. Pool Boiler:**

There was an issue again with the pool boiler. There was crack in the boiler which flames came out. It was fixed and then some wires became frayed. ACC and DPW Geiger have spoken about the problem. ACC will be getting bids to replace the boiler. This boiler was new in 2014.

## **D. Recreation:**

## **E. New Business:**

## **F. Old Business:**

Nothing

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**ADJOURNMENT:**

Shafran left at 5:00 PM and Miller at 5:08 PM.

**Motion** – Behnke moved to adjourn. Seconded by Pielhop. Motion carried. Meeting adjourned at 5:42 PM.

Mark Rajkovich  
Ann Marx