

(Approved)

## PARK & RECREATION COMMISSION MINUTES

September 5, 2019

Horn Park

4:00 PM

**CALL TO ORDER:** Al Ebert called the meeting to order at 4:00 PM.

**ROLL CALL:** Present: Al Ebert, Dennis Miller, Mark Rajkovich, Judy Christianson, Vicki Shafran, Wendy Behnke, Alderperson Betty Nies, Recreation Director/Aquatic Coordinator Ann Marx and volunteer Mark Olsen  
Guest: Sarah Pielhop Absent: none

### APPROVAL OF THE AGENDA:

**Motion** –Shafran moved to approve the agenda. Seconded by Rajkovich. Motion carried.

### APPROVAL OF MINUTES –August 1, 2019:

**Motion** –Nies moved to approve the August 1, 2019 Minutes of the Park & Recreation Commission meeting, Seconded by Shafran. Motion carried.

### CHAIRMAN’S REPORT:

No Report.

### VISITORS:

Rebecca and John from Rettler.

### Directors Report

#### A. Parks

##### 1. Rettler Comprehensive Park Plan - Update:

John and Rebecca led discussion on what the Commission would like to see updated in the parks. Parkwide: Security and lighting, bathroom updates and increased parking. Horn: Drainage, band shelter, parent seating as related to proximity of playground equipment, safety of park with tree removal. Heritage: Half basketball court placed NW of tennis court and pavilion.

Mark Olsen shared the Brillion Iron Works map as it relates to the effects it has on Horn Park with land allotment and new creek flowage placement.

John from Rettler led a discussion toward each park’s needs and determining if the plan is short term (1-5 yrs.), Mid-Term (6-10 yrs.) or Long-Term (10-15 yrs.)

#### Heritage

- BB half court (ST)
- Lights and ADA (ST)
- Bathroom Renovation/ADA updates (ST)

#### Horn

- Renovate Pavilion (ST)
- Volleyball Court (ST)
- Upgrade electrical system (ST)
- Tree planting and maintenance program (ST)
- Install pond aeration system (MT)
- Construct fitness course (MT)
- Reconstruct grading (ST)
- Horseshoe Courts (ST)
- Shuffleboard (ST)
- Add trails (LT)
- Band shell (ST)
- Playground (ST)

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- Fire pit (ST)

Peters

- Maintain playground (ST)
- Resurface basketball court (LT)
- Maintain volleyball court (ST)
- Bathroom renovation/ADA updates (ST)

South Park

- Replace drinking fountain (ST)
- Information sign including history of park (ST)
- Swing (ST)

Rettler will:

1. Update core and prioritize goals and objectives highlighted in action plan
2. Update master plan to sync with Ariens improvements
3. Develop timeline needs after DNR involvement (9-9-19 mtg)

## **2. ATV Park:**

Tabled.

## **3. Little League field reseeding:**

Discussed needs and cost of reseeding- \$2,085.

**Motion:** Nies moved to approve the Little League field reseeding with the cost of \$2,085.00. Seconded by Shafran. Motion passed.

## **4. Peter's Park Parking Lot Paving:**

Murphy Concrete and Construction (MCC) bid shared at a cost of \$55,918.

Mill and Pave option discussed with MCC with cost of \$42,500.

Another bid will be gotten from North East Asphalt.

**Motion:** Rajkovich moved to not go over \$56,000 for best bid on Peters Parking Lot Paving. Seconded by Christianson. Motion passed.

## **B. Community Center**

### **1. Facility Report**

Tabled

### **2. Park & Rec Commission Alternative Member Position:**

It was decided to submit to Council an alternate member position for the Park and Rec Commission.

**Motion:** Nies moved to recommend to City Council to amend City Code to allow for an alternate member to the Park & Recreation Commission. Seconded by Rajkovich. Motion passed.

### **3. BCC Building Hours:**

Marx informed the group of the need to increase Tuesday/Thursday's Winter Hours from 9am-8pm to 7am-8pm. This is due to a request from patrons to have access to the Fitness Center only. No extended pool hours. A discussion followed to pursue a 24/7 fitness center access with swipe able cards from Martin Systems at a cost of \$4,496.40,

### **4. 2020 Budget**

Tabled

The Commission decided to have an extra meeting on Monday, September 16, 2019 at 4pm at the BCC.

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**C. Aquatics:**

**1. Patron Comparison**

Tabled

**2. Sand Filters**

Tabled

**3. Diving /Jumping Board Options**

No bid was found to replace diving/jumping board. Marx will have Badger Pools look into this option later in the year as schedules permit.

**4. Pool Lights**

Wait on Krueger Electric

**D. Recreation:**

Tabled

**E. New Business:**

Nothing

**F. Old Business:**

**1. Tourism Center request:**

The Commission should have gotten \$5,000, but only received \$3,089.93. Marx will follow up on this and continue discussion of issue.

**2. Gym Floor Refinishing**

Bonding will cost \$100. Marx will wait for scheduling. Behnke shared her requests from patrons to limit closing of gym so it doesn't interfere with basketball schedules.

**ADJOURNMENT:**

**Motion** – Christianson moved to adjourn. Seconded by Ebert. Motion carried. Meeting adjourned at 5:54 PM.

Respectfully submitted,  
Mark Rajkovich  
Secretary