

(Unapproved)

**REGULAR CITY COUNCIL
MEETING
Minutes**

December 23, 2019

Brillion City Center

6:30 PM

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 6:30 PM. Police Chief Mignon led with the Pledge of Allegiance being recited by those in attendance.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Mel Edinger, Timothy Hanson, Joe Levash, Betty Nies, Sarah Pielhop, Joe Behnke and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Police Chief JoAnn Mignon, Police Captain Kirk Schend, Park & Recreation Director Ann Marx, and Public Works Director Andy Geiger. Absent were Fire Chief Joey Diener and Librarian Rachel Hitt.

APPROVAL OF THE AGENDA:

Motion – Edinger moved to approve the agenda as printed and circulated. Seconded by Levash. Call vote taken. Motion carried unanimously.

APPROVAL OF MINUTES – NOVEMBER 25, 2019 REGULAR CITY COUNCIL MEETING:

Motion – Behnke moved to approve the minutes of the November 25, 2019 Regular City Council Meeting minutes. Seconded by Wenzel. Call vote taken. Motion carried unanimously.

PUBLIC APPEARANCES:

A. Citizen Input:

None.

B. Guests:

Guests of the meeting were David Nordby from The Brillion News, Mark Olson from Ariens Co., Lorna Mack, Graciella Mack, Sharie Mack, Connie Schend, Kerk Schend, Amy Mack, Keith Mack, Jerome Mack, Brent Muller, Dennis Miller, Michael Parker, Amber Bastian, Ben Bastian, and Dylan Olson.

CONSENT AGENDA:

A. Acceptance of Minutes:

Library Board Meeting of 10/16/19, Public Safety Task Force Meeting of 10/23/19, Public Safety Task Force Meeting of 11/11/19, Public Safety Task Force Meeting of 12/4/19, Redevelopment Authority Commission meeting of 12/12/19, Water and Sewer Utility Commission of 12/16/2019, Tourism Committee meeting of 12/18/19.

B. Approval of Vouchers:

- 1. General Fund: =\$107,891.86:**
- 2. Reserves =\$7,138.84:**
- 3. Contingency = \$0.00:**
- 4. TIF Expenditures \$6,088.55:**
- 5. Revolving Loan Fund: \$76, 273.73:**

C. Approval of License Applications:

- 1. Operator's License - New: DeWayne Danke:**

D. Approval of Payroll:

(Unapproved)

Motion – Edinger moved to collectively approve the Consent Agenda with the Acceptance of Minutes, Approval of Accounts Payable and Financial Reports, Approval of Payroll, and the Approval of License Applications as approved at the December 23, 2019 Committee of the Whole Meeting. Seconded by Wenzel. Roll call vote taken. 7 votes cast. Motion carried unanimously.

E. Approval of Appointments:

1. Cemetery Commission:

None.

2. Brillion Housing Authority:

3. Park & Recreation Commission:

Mayor Deiter stated he would like to appoint TJ Moehr to the Brillion Housing Authority and Joel Thorpe as an Alternate Member to the Park & Recreation Commission.

Motion – Nies moved to accept the recommendation from Mayor Deiter to appoint TJ Moehr to the Brillion Housing Authority and Joel Thorpe as an Alternate Member to the Park & Recreation Commission. Seconded by Levash. Call vote taken. Motion carried unanimously.

DEPARTMENT HEAD REPORTS:

A. Police Department:

Kirk Schend took his Oath of Office as the next Chief of Police for the City of Brillion.

Mayor Deiter stated it is his pleasure to have been able to appoint former Police Chief JoAnn Mignon and current Police Chief Kirk Schend during his term as Mayor.

B. Park & Recreation:

Recreation Director Ann Marx submitted a written report and reported the door strike will be done on Friday, December 27th. The 24/7 Fitness Center will be operating in the beginning of January.

C. Library:

The Library Report was reviewed by the City Council.

D. Fire Department:

No report.

E. Public Works:

No report.

COMMITTEE REPORTS:

A. Plan Commission:

1. Committee Report:

Geiger reported the planned start date for the City Center Apartments will be in February 2020. Dollar General plans to begin in spring.

B. Park & Recreation:

1. Comprehensive Open Space Plan:

Motion – Nies moved to approve the Comprehensive Outdoor Recreation Plan. Seconded by Behnke. Roll call vote taken. 7 votes cast. Motion carried unanimously.

C. Library Board:

A. Committee Report:

No report.

(Unapproved)

D. Utility Commission:

1. Committee Report:

No report.

E. Redevelopment Authority Commission:

1. Committee Report:

Edinger reported plans for the Dollar General property will be discussed at the January RDA meeting.

F. Committee of the Whole:

1. Scheduled Hours, Overtime, and Compensatory Time Policy Amendment:

Motion – Levash moved to approve the amendment to the Scheduled Hours, Overtime, and Compensatory Time Policy. Seconded by Edinger. Roll call vote taken. 7 votes cast. Motion carried unanimously.

2. 2020 Employment Agreements:

Motion – Wenzel moved to approve the 2020 Employment Agreements with changes and corrections. Seconded by Edinger. Roll call vote taken. 7 votes cast. Motion carried unanimously.

3. Brillion Iron Works Demolition – Brandenburg Industrial Service Co. – Change Order No. 1:

Motion – Levash moved to approve Change Order #1 for the contract with Brandenburg Industrial Service Co. Seconded by Hanson. Roll call vote taken. 7 votes cast. Motion carried unanimously.

4. Brillion Iron Works Demolition – Brandenburg Industrial Service Co. – Payment Application No. 1:

Motion – Edinger moved to approve payment request No. 1 to Brandenburg Industrial Service Co. Seconded by Wenzel. Roll call vote taken. 7 votes cast. Motion carried unanimously.

G. Cemetery Commission:

1. Committee Report:

No report.

H. Tourism Committee:

1. Brillion Area Jaycees – Brillion Fest Event:

Motion – Hanson moved to approve the release of \$2,500 to the Brillion Area Jaycees for Brillion Fest. Seconded by Levash. Roll call vote taken. 7 votes cast. Motion carried unanimously.

I. Brillion Housing Authority:

1. Committee Report:

Gosz reported that Garrow Villa is doing well. She received the 2018 PILOT payments.

OLD BUSINESS:

None.

NEW BUSINESS:

Levash commented on the wrong address on the tax bills for the City Center. Gosz explained this was an error from the Calumet County Treasurer's Office when the tax bills were printed. She stated that the Post Office was notified and will forward the mail.

Pielhop questioned the height of the house on the corner of Round Lake Road and National Avenue.

Hanson questioned the hiring process for the Police Officers.

COMMUNICATIONS – CITY ADMINISTRATOR/CLERK-TREASURER'S OFFICE:

(Unapproved)

The City Council reviewed the Monthly Report from the City Administrator/Clerk-Treasurer's Office.

MAYOR'S REPORT:

Mayor Deiter reminded those running for Alderperson to submit their nomination papers.

PRESS TIME:

No questions.

ADJOURNMENT:

The meeting adjourned at 6:53 PM.

Gary Deiter, Mayor

Lori M. Gosz, City Administrator/Clerk-Treasurer