

**SPECIAL CITY COUNCIL
MINUTES**

December 9, 2019

Brillion City Center

6:30 PM

CALL TO ORDER:

Mayor Deiter called the meeting to order at 6:00 PM.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Mel Edinger, Tim Hanson, Joe Levash, Betty Nies, Sarah Pielhop, Joe Behnke, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Fire Chief Joey Diener, Public Works Director Andy Geiger, Police Chief JoAnn Mignon, and Police Captain Kirk Schend.

GUESTS: David Nordby from The Brillion News, Dawn Gunderson from Ehlers and Troy Jansen from Gold Cross Ambulance Service.

APPROVAL OF THE AMENDED AGENDA:

Motion –Wenzel moved to approve the amended agenda and to move Item 7 a and b under “Citizen Input”. Seconded by Behnke. Call vote taken. Motion carried unanimously.

CITIZEN INPUT:

None.

FINANCE AND PURCHASING:

A. Scope of Engagement – Quarles & Brady LLP – Bond Counsel for \$1,540,000 Taxable General Obligation Community Development Bonds, Series 2019B:

Dawn Gunderson, Ehlers, explained the Scope of Engagement with Quarles & Brady for Bond Counsel.

Motion – Pielhop moved to approve the Scope of Engagement with Quarles & Brady LLP for Bond Counsel for \$1,540,000 Taxable General Obligation Community Development Bonds, Series 2019B. Seconded by Edinger. Roll call vote taken. 7 votes cast. Motion carried.

B. Resolution – Awarding the Sale of \$1,540,000 Taxable General Obligation Community Development Bonds, Series 2019B:

Gunderson explained the City Council approved to proceed with the sale, which took place on December 9th. Three (3) bids were received. BOK Financial is the winning bid with 3.0423% interest rate. The Bond is callable in 2028. The bid is favorable with the 3.0423% interest rate. There are \$22,780 additional funds which will be available for project costs. The overall issue is a \$107,561 savings and because of the lower interest rate less will be needed from TID #3 and TID #4.

Motion – Levash moved to adopt Resolution #RE19-28. Seconded by Nies. Roll call vote taken. 7 votes cast. Motion carried.

PROTECTION OF PERSONS AND PROPERTY:

Ambulance Department:

1. Review of Monthly Reports:

Jansen reported on the following:

- He attended the Town of Woodville Board Meeting. They signed the Agreement with the City.
- There were 24 calls in November. December is starting out busy.
- The Dodge Rig has some electrical issues with the backup lights. They are discussing this with Wheel Coach for warranty repair.
- An employee slipped and fell in the parking lot.

B. Police Department:

1. Review of Monthly Report:

Police Chief Mignon reviewed the Monthly Report. She gave a brief report on the Annual Report. Mignon stated she will have copies of the Annual Report available for the City Council members before she leaves.

Mignon also reported that the Police Department received a \$5,000 grant for ballistic vests. The vests expire every five (5) years. The old vests are used for training.

C. Fire Department:

1. Review of Monthly Report:

Fire Chief Diener reported on the following:

- 52 calls for the year.
- New door prop, which costed \$2,500, was paid by the Brillion Fire Department Brat Fry Funds.
- Fire Fighters who celebrated anniversaries were recognized at the Fire Department Christmas Party.
- A citizen member, who assisted during a fire in the mobile home park, was recognized. She will be helping with the Smoke Alarm Program in the mobile home park.

D. Municipal Court:

1. Review of Monthly Report:

The Report was reviewed by the Committee.

CITY BUILDING AND GROUNDS:

A. Review of Monthly Report:

Geiger reported on the following:

- Brandenburg finished pumping water out of the buildings at the Brillion Works property. Because there was excessive rain there was more water pumped than what was bid. Brillion Works agreed to split the extra cost.
- Lois Spatchek has accepted the Custodial contract for the cleaning at the City Center.
- Michels Quarry blasting – Geiger was able to contact Michels. The blasting is within their permit limits. However, they are blasting more to the west which is why the vibrations are stronger. They won't be blasting until the summer of 2020.

Hanson questioned the Peters Park parking lot repaving in 2020. Geiger explained this is what the Park & Rec Commission wants to have done. Pielhop suggested bagging the leaves at Horn Park. The Mayor asked that this be discussed at a future meeting.

B. 2020 Road Maintenance Agreement Between the City and the Town of Brillion:

Geiger explained the Agreement has been amended to include all maintenance and repairs on Center Road from Glenview Avenue to 4,470' east of the center of Bastian Road. Ariens Co. agreed to pay for any damages on the driveway entrances to their property on Center Road.

Edinger questioned the future of the road. Geiger explained the Town of Brillion made some improvements to the culverts, with the heavy rain it is still hard to tell what the effect of the dredging of the Brillion Marsh will have. Time will tell.

Motion – Edinger moved to approve the 2020 Road Maintenance Agreement Between the City and the Town of Brillion. Seconded by Hanson. Roll call vote taken. 7 votes cast. Motion carried.

C. Scheduled Hours, Overtime, and Compensatory Time Policy Amendment:

Geiger explained he would like the City Council to consider amending the Policy for overtime pay. The amendment would put us in line with what other communities have in place. This will take away the two (2) hour minimum pay for call in time. It will also exclude comp time used. Comp time shall not count as hours worked.

Discussion followed.

Pielhop suggested allowing employees a day off during the week if they worked over the weekend. Behnke stated Geiger can tell employees to stay home if the last day is sunny and employees have their 40 hours of work time in. This is a management right.

Motion – Behnke moved to approve the amendment to include to vacation, personal, and holiday as hours worked. Seconded by Wenzel.

Discussion followed. It was suggested to have more definition to the language of the policy amendment.

Motion – Behnke moved to rescind his previous motion. Seconded by Wenzel. Motion carried.

Motion – Levash moved to table this agenda item until the December 23, 2019 meeting. Seconded by Pielhop. Motion carried.

PERSONNEL:

None.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

ADJOURNMENT:

The meeting was adjourned at 7:09 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer