

Approved

**SPECIAL COMMITTEE OF THE WHOLE
MEETING
Minutes**

October 23, 2019

Brillion City Center

6:00 PM

CALL TO ORDER:

City Council President Mel Edinger called the meeting to order at 6:00 PM.

ROLL CALL:

Present were Alderpersons Mel Edinger, Tim Hanson, Joe Levash, Betty Nies, Joe Behnke, Sarah Pielhop, and Carrie Wenzel. Also present were Police Chief JoAnn Mignon, City Administrator/Clerk-Treasurer Lori Gosz, Director of Public Works Andy Geiger, Deputy Fire Chief Eric Burich, Librarian Rachel Hitt, and Deputy Clerk/Treasurer Joy Buboltz. Absent was Mayor Gary Deiter.

GUESTS:

None.

APPROVAL OF THE AGENDA:

Motion – Behnke moved to approve the agenda as printed and circulated. Seconded by Nies. Call vote. Motion carried unanimously.

CITIZEN INPUT:

None.

2020 BUDGET REVIEW:

A. Review 2020 Draft Budget:

Gosz explained that in a City Budget the Levy Limit Worksheet is one of the most important documents. Gosz presented a proposed 2020 City Budget with her proposed cuts. With this Budget, there is a need to apply \$150,000 in surplus in the Budget to meet the levy limit.

Gosz explained that per Dave Maccoux, City Auditor, the operating budget is very tight. He suggested the City find a way to raise more revenue. It is advised not to use as much surplus in budgets.

Gosz also explained that a municipality never wants to budget for donations, unless they are known as “for sure” donations. She informed the Committee of the Whole that we are not alone in this struggle. There are other municipalities that are in worse situations.

Gosz reported that the City’s assessed value increased \$157,400, which is due to the City Center being on the tax roll. The assessed value also show that commercial assessment increased, but that manufacturing assessment decreased (due to the closure of the Brillion Iron Works).

The Committee reviewed the proposed 2020 Budget.

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Gosz reported that Dana Irish from the Brillion Housing Authority notified her that the Brillion Housing Authority will not be selling Garrow Villa. Garrow Villa is financially doing better and they have decided to continue running the facility.

The Fire Department will be looking at the Lease Program through Pierce Manufacturing for their proposed Ladder Truck. They will then move the replacement of Engine 84 to the year 2023. Burich informed the Committee the Fire Department Membership voted to split the cost with the City for the bunker gear and the bunker gear dryer. Gosz indicated that the replacement of the SCBA's could be done through borrowing.

Geiger informed the Committee that they need to look at repaving/reconstruction of the City owned parking lots. Some of the parking lots are in very poor shape.

Behnke suggested eliminating the City wide leaf pickup program. Gosz indicated that the leaf pickup program is eligible for reimbursement in the Recycling Grant. Wenzel suggested looking at eliminating the Municipal Court. Buboltz stated that a Municipal Court cannot be abolished until the Municipal Judge's term is up, which is in 2-3 years.

The Committee again reviewed the proposed 2020 Budget and made several allocations and cuts.

B. Closed Session per W.S.S. 19.85(1) (C) (E):

Motion –Levash moved to go into Closed Session per W.S.S. 19.85(1) (c) (e). Seconded by Pielhop. Call vote taken. Motion carried.

The Committee of the Whole went into Closed Session at 8:58 PM.

C. Open Session:

Motion – Levash moved to return to Open Session. Seconded by Wenzel. Call vote taken. Motion carried.

The Committee of the Whole returned to Open Session at 10:30 PM.

D. 2020 Wage Schedules:

Motion – Wenzel moved to recommend to City Council the 2020 Wage Schedules and to amend the Flex Benefit Policy as it relates to the City Contribution. Seconded by Levash. Motion carried.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

ADJOURNMENT:

The meeting adjourned at 10:33 pm.

Joy L. Buboltz

Approved

Deputy Clerk/Treasurer
and
Lori M. Gosz
City Administrator/Clerk-Treasurer