

Approved

**COMMITTEE OF THE WHOLE
MEETING
Minutes**

October 28, 2019

Brillion City Center

6:00 PM

CALL TO ORDER:

City Council President Mel Edinger called the meeting to order at 6:00 PM.

ROLL CALL:

Present were, Alderpersons Mel Edinger, Tim Hanson, Betty Nies, Joe Behnke, Sarah Pielhop, and Carrie Wenzel. Also present were Public Works Director Andy Geiger, Police Chief JoAnn Mignon, City Administrator/Clerk-Treasurer Lori Gosz, and Fire Chief Joey Diener. Absent were Mayor Gary Deiter and Alderperson Joe Levash.

GUESTS:

David Nordby from Zander Press, Police Captain Kirk Schend, and Connie Schend.

APPROVAL OF THE AGENDA:

Motion – Wenzel moved to approve the agenda as printed and circulated. Seconded by Hanson. Call vote. Motion carried unanimously.

APPROVAL OF MINUTES – OCTOBER 14, 2019 REGULAR COMMITTEE OF THE WHOLE MEETING AND THE OCTOBER 23, 2019 SPECIAL COMMITTEE OF THE WHOLE MEETING:

Motion – Wenzel moved to approve the minutes of the October 14, 2019 Regular Committee of the Whole meeting and the October 23, 2019 Special Committee of the Whole Meeting. Seconded by Hanson. Call vote. Motion carried unanimously.

CITIZEN INPUT:

None.

FINANCE & PURCHASING:

A. Review of Vouchers:

1. General Fund - \$139,015.78:

Motion – Nies moved to recommend to City Council the approval of the General Fund Vouchers in the amount of \$139,015.78. Seconded by Wenzel.

Nies questioned the service call to Conserva for \$101.75 for the City Center. Geiger explained the cost. He stated there will be a cost to winterize the lawn sprinkler system. He hopes to be able to do this work in the future.

Pielhop questioned the voucher to Krueger Electric. Geiger stated it was to install two (2) electrical outlets to be used in the City Center parking lot during summer events. Pielhop suggested this cost be taken from the 30% Tourism funding.

Call vote taken. Motion carried.

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2. Reserves - \$210,134.32:

Motion – Nies moved to recommend to City Council to approve the Reserves Expenditure vouchers in the amount of \$210,134.32. Seconded by Wenzel. Call vote taken. Motion carried.

3. Contingency - \$0.00:

None.

4. TIF Expenditures - \$50,057.87:

Motion – Wenzel moved to recommend to City Council to approve the TIF Expenditure vouchers in the amount of \$50,057.87. Seconded by Pielhop. Call vote taken. Motion carried.

B. Review of License Applications:

1. Operator License – New: Heidi Christine Bubolz, Ian Peters, Isaiah Gotter, Sharon Hatfield, Rebecca Dvorachek:

2. Operator License – Renewal: Cynthia Renee Shaffer:

Motion – Pielhop moved to collectively recommend to City Council to grant an Operator License to Heidi Christine Bubolz, Ian Peters, Isaiah Gotter, Sharon Hatfield, Rebecca Dvorachek, and Cynthia Renee Shaffer. Seconded by Behnke. Call vote taken. Motion carried unanimously.

C. Review of Payroll:

Motion – Behnke moved to recommend to City Council to collectively approve the September 27, 2019 payroll in the amount of \$38,781.88, October 11, 2019 payroll in the amount of \$41,114.85, and the October 25, 2019 payroll in the amount of \$38,910.78. Seconded by Wenzel. Call vote taken. Motion carried.

D. Short Term 90 Day Loan – State Bank of Chilton:

Gosz explained she contacted Gary Fischer at the State Bank of Chilton. The interest rate will be 2.5%, same as last year.

Motion – Wenzel moved to recommend to City Council the Short Term 90 Day Loan with the State Bank of Chilton for the 2020 City Center lease. Seconded by Pielhop. Roll call vote taken. 4 yes votes and 1 no vote cast by Behnke. Motion carried.

E. 2020 Budget – Set Public Hearing Date:

Gosz explained she entered into the final draft of the 2020 budget all the cuts and wage/benefits adjustments made at the 10/23/19 Budget Workshop Meeting. She explained the budget is \$7,953.00 below the levy limit with no City contribution to the Section 125. However, she was unsure of the intent with the motion made at the 10/23/19 meeting what amount was to be cut. She explained the City Contribution to the Section 125 would amount to \$6,500 to the General Fund in 2020. She explained if kept in the budget then the City would be \$1,453.00 below the levy limit. She explained the difference to the tax rate would be five (5) cents. Nies stated she understood the intent was to eliminate the City's contribution.

Wenzel voiced concern of people that contacted her regarding this. It is a benefit. Some departments made cuts to get under the levy limit. She asked what the purpose is to take the

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benefit away. Pielhop stated it is not fair to take a benefit away. It is not warranted. She is fine with leaving the benefit in the budget. She feels more people are concerned paying rent versus borrowing. We are fortunate to have good employees.

Motion – Pielhop moved to recommend to City Council to set the budget with keeping the \$6,500 in the budget. Seconded by Wenzel. Roll call vote taken. 3 yes votes cast by Pielhop, Wenzel, and Hanson and 2 no votes cast by Nies and Behnke. Motion carried.

Motion – Pielhop moved to recommend to City Council to set a Public Hearing date for the 2020 City Budget for Monday, November 11, 2019 at 6:30 PM. Seconded by Hanson. Call vote taken. Motion carried.

PROTECTION OF PERSONS AND PROPERTY:

A. 2020 Ambulance Agreements:

1. Gold Cross Ambulance:

Gosz stated she has not received the final 2020 Ambulance Agreement document from Gold Cross.

2. Town of Brillion:

3. Town of Woodville:

Gosz asked what the City would like to present to the Town of Brillion and the Town of Woodville. If using the same based on percentage of calls the amount to the Town of Woodville would be \$3,105.00 more than in 2019.

Discussion followed.

Pielhop suggested approving the Agreements to the Town of Brillion and the Town of Woodville by using the amounts based on the actual percentage of calls.

Motion – Pielhop moved to recommend to City Council to approve the Gold Cross Ambulance Agreement, the Town of Brillion Ambulance Agreement, and the Town of Woodville Ambulance Agreement as presented. Seconded by Behnke. Call vote taken. Motion carried.

B. 2020 Police Service Agreement – Village of Reedsville:

Motion – Nies moved to recommend to City Council the 2020 Police Service Agreement with the Village of Reedsville. Seconded by Pielhop. Call vote taken. Motion carried.

CITY BUILDING AND GROUNDS:

Geiger reported the EMS Task Force took a tour of another facility.

PERSONNEL:

None.

NEW BUSINESS:

None.

ADJOURNMENT:

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The meeting adjourned at 6:35 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer