

(Approved)

**WATER AND SEWER UTILITY COMMISSION  
Minutes**

**November 18, 2019**

**Brillion City Center**

**6:00 pm**

**CALL TO ORDER:**

Chairman Wittmann called the meeting to order at 6:00 pm.

**ROLL CALL:**

Present were Mayor Gary Deiter, Jeff Wittmann, Mary Jo Krueger, Alderperson Joe Levash, Russ Boldt, Dave Schwahn, Leonard Kopidlansky, and Dan Mertens. Also present were City Administrator Clerk/Treasurer Lori Gosz, Public Works Director Andy Geiger, Paul Much from MCO, Pete Litersky from MCO, Tony Kappell from McMahon and Deputy Clerk-Treasurer Joy Buboltz.

**GUESTS:**

None.

**APPROVAL OF AGENDA:**

**Motion** – Krueger moved to approve the agenda as printed. Seconded by Levash. Call vote taken. Motion carried unanimously.

**APPROVAL OF THE MINUTES OF THE OCTOBER 21, 2019 WATER AND SEWER UTILITY MEETING:**

**Motion** – Boldt moved to approve the October 21, 2019 Water and Sewer Utility Meeting minutes. Seconded by Mertens. Call vote taken. Motion carried unanimously.

**APPROVAL OF VOUCHERS:**

**Motion** – Schwahn moved to approve the Water and Sewer Utility operating vouchers in the amount of \$219,015.50. Seconded by Krueger. Call vote taken. Motion carried unanimously.

**CITIZEN INPUT:**

None.

**INFLOW & INFILTRATION REDUCTION PROJECT:**

**A. 2019 Projects:**

**I. Market Street Reconstruction Project/Update:**

Geiger reported the Market Street Project has been completed. The project went well.

**MCO REPORT:**

**A. Monthly Superintendent Report/Update:**

Litersky reviewed his Monthly Report with the Commission. He reported that two (2) softener valves have been replaced and the large meters have been tested. He also reported that the water tower mixer has been installed. The first installment payment has been paid on this mixer and the second installment payment is due next year.

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He explained the valve on the corner of Custer Street and W. Water Street was replaced recently. The annual fall cleaning of the lift stations were done along with other problem areas in the City. Some of the inflow dishes have been taken out for the winter.

Litersky reported that training on the new Beacon Software took place on November 15<sup>th</sup> and today.

Litersky also stated that it was decided to go with the Brav valve for the Main Street Well.

**B. PFAS Monitoring Request from DNR - WWTF:**

No report.

**ENGINEER'S REPORT:**

Kappell reported that he is working on the Annual Chloride Report which is due December 31, 2019. He also is working on the Phosphorus Report for the City of Brillion. He reminded the Commission that in year three (3) of the Report the City will need to look at the entire Wastewater Treatment Facility.

Wittmann asked if there are any new technologies regarding phosphorus removal. Kappell explained the three (3) options available.

**CHAIRMAN:**

No report.

**PUBLIC WORKS DIRECTOR:**

**A. Monthly Water Use Report:**

No report.

**B. 2020 Street Projects:**

Geiger reported he is still proposing the section of Jackson Street from Custer Street and Elm Street reconstructed as the 2020 Street Projects. He is also looking at having W. Water Street done, from Elm Street to the west. With these proposed projects, the City should be able to meet the requirement of having 7% of the lead services removed for the year 2020.

Geiger reported that with the Jackson Street project only laterals will be done and the street would be cut and patched.

**Motion** – Schwahn moved to recommend to City Council the 2020 Street Projects of Jackson Street to Custer Street, Elm Street reconstruction, and W. Water Street, from Elm Street to the west. Seconded by Boldt. Call vote. Motion carried unanimously.

**C. Well #5 Generator:**

Geiger reported he received a quote of \$4,200.00. He then contacted Cummings again and received a quote of \$3,644.80. It was decided to accept the Cummings quote. Cummings will be coming on November 20<sup>th</sup> to do the work.

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**D. Commercial User Survey:**

Geiger reported the Surveys were mailed and the City has received a few responses back.

**CITY ADMINISTRATOR/CITY CLERK/TREASURER:**

No report.

**OLD BUSINESS:**

**A. Lead Water Service Education:**

Litersky reported that a conference call with the DNR was held. The Utility will be raising the dosage on the lead removal chemicals in the system and see what happens at that time. The Utility will be going with the same protocol with the lead water testing.

Litersky stated sample bottles were given to some homeowner in the City for the required lead sampling. This lead sampling will need to be done again in December

**A. Well #6 – Consider Location:**

Nothing new to report.

**NEW BUSINESS:**

**A. 2020 Budget/5 Year Capital Plan:**

Gosz reported that she will be emailing Litersky and Geiger the Water and Sewer Utility worksheets this week.

Mayor Deiter stated since the new transmission main has now been installed he would like to see the Utility Commission review looping the water service to the west of the City. He would like to see this item on December's agenda for discussion.

Mayor Deiter stated with the possible residential development to the south of the City he asked if the City has enough water capacity for this residential development. Litersky stated there is enough water for this type of development. Mayor Deiter asked Litersky to check the lift station in that area for this possible development.

Mayor Deiter asked, with the new paint line being installed at the Ariens facility, he asked if the Ariens Company will be using more water. Litersky will check. Much stated there are no wastewater concerns with this additional paint line.

Mayor Deiter stated with the price of road salt continuing to climb in price, he would like the Utility Commission to start looking at using salt brine. Kappell will look at this option with this year's Annual Chlorine Report.

Geiger reported that he received a letter from Dave Gerdman, DNR, regarding the Utility's TFO's at the Wastewater Treatment Facility. The DNR would like the Utility to do a feasibility study and would like to review the option of discharging to the Brillion Marsh. He will be contacting a representative from the DNR on this request.

**ADJOURNMENT:**

(Approved)

Meeting adjourned at 6:32 PM.

Joy L. Buboltz  
Deputy Clerk-Treasurer