

(Approved)

**REGULAR CITY COUNCIL
MEETING
Minutes**

September 23, 2019

Brillion City Center

6:30 PM

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 6:38 PM with the Pledge of Allegiance recited by those in attendance.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Mel Edinger, Timothy Hanson, Joe Levash, Betty Nies, Sarah Pielhop, Joe Behnke and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Public Works Director Andy Geiger, Police Chief JoAnn Mignon, Park & Recreation Director Ann Marx, Fire Chief Joey Diener, and City Librarian Rachel Hitt.

APPROVAL OF THE AGENDA:

Motion – Levash moved to approve the agenda as printed and circulated. Seconded by Pielhop. Call vote taken. Motion carried unanimously.

APPROVAL OF MINUTES – AUGUST 26, 2019 REGULAR CITY COUNCIL MEETING AND THE SEPTEMBER 9, 2019 SPECIAL CITY COUNCIL MEETING MINUTES:

Motion – Behnke moved to approve the minutes of the August 26, 2019 Regular City Council Meeting minutes and the September 9, 2019 Special City Council Meeting minutes. Seconded by Hanson. Call vote taken. Motion carried unanimously.

PUBLIC APPEARANCES:

A. Citizen Input:

None.

B. Guests:

Guests of the meeting were David Nordby from The Brillion News, Ben Peotter from Ayres, and Phil Cossen from Ehlers.

Mayor Deiter stated he would like to allow Phil Cossen to present agenda item #10 A. and B. at this time.

NEW BUSINESS:

A. Scope of Engagement – Quarles & Brady, LLC:

Phil Cossen explained the bids were received today. Based on the result of the sale the amount to refinance is less; \$1,840,000 versus \$1,860,000. Banker's Bank was the low bid at 1.9792% interest rate.

Motion – Wenzel moved to approve the Scope of Engagement with Quarles & Brady, LLC for the bond counsel and disclosure for the City in connection with the issuance of the \$1,840,000 GO Refunding Bonds, Series 2019A. Seconded by Levash. Roll call vote taken. 7 votes cast. Motion carried unanimously.

B. Resolution – Authorizing the Issuance and Sale of \$1,860,000 General Obligation Refunding Bonds, Series 2019A:

Cossen explained how the rates reduced the issuance. The savings amounted to approximately \$44,000 total. This will really help the cash flow for TID #3 and TID #4. Pielhop questioned how this savings will affect TID #5. Cossen explained it can be reviewed annually and any positive cash flow can be shared with TID #5.

(Approved)

Motion – Levash moved to adopt Resolution RE19-20, Authorizing the Issuance and Sale of \$1,840,000 General Obligation Refunding Bonds, Series 2019A. Seconded by Hanson. Roll call vote taken. 7 votes cast. Motion carried unanimously.

CONSENT AGENDA:

A. Acceptance of Minutes:

Brillion Public Library Board meeting of 8/21/19, Brillion Public Library Board meeting of 9/4/19, Plan Commission meeting of 9/3/19, Park & Recreation Committee of 9/5/2019, Committee of the Whole Meeting of 9/9/19, Redevelopment Authority Commission of 9/12/2019, Water and Sewer Utility Commission of 9/16/2019, Park & Recreation Commission meeting of 9/16/19, and Tourism Committee Meeting of 9/18/2019.

B. Approval of Vouchers:

A. General Fund: =\$110,837.80:

B. Reserves =\$59,186.87:

C. Contingency = \$0.00:

D. TIF Expenditures \$43,530.95:

C. Approval of License Applications:

1. Operator’s License - Temporary: Tammy Koehler, Holly Cervantes, Tracy Adler, Kim Buboltz, Carol A. Lietzke, Mitchell Michiels, Kim M. Simmons, Colette Schroth-Thurwachter, Mark Fischer, Mildred Arndt:

2. Temporary Class “B” Picnic – Brillion Optimist Club – A Walk Through Brillion:

D. Approval of Payroll:

Motion – Edinger moved to collectively approve the Consent Agenda with the Acceptance of Minutes, Approval of Accounts Payable and Financial Reports, Approval of Payroll, and the Approval of License Applications as approved at the September 23, 2019 Committee of the Whole Meeting. Seconded by Hanson. Roll call vote taken. 5 votes cast and 1 abstained vote by Pielhop. Motion carried unanimously.

E. Approval of Appointments:

Motion – Nies moved to appoint Vidhi Patel to the Tourism Committee. Seconded by Wenzel. Motion carried unanimously.

DEPARTMENT HEAD REPORTS:

A. Police Department:

Police Chief Mignon reported that the Brillion Police Department received a Safety Grant in the amount of \$4,000 to buy safety vests, etc.

B. Park & Recreation:

Recreation Director Ann Marx submitted a written report and reported that starting in October the Brillion Community Center will be opening at 7:00 AM. They are working to have the fitness center open 24/7 and hope to have this accomplished soon.

C. Library:

Librarian Hitt submitted a report and reported the new tables are installed in the Teen Section.

D. Fire Department:

Fire Chief Diener reported that Fire Protection Week is September 30th due to scheduling conflicts. He also reported that the High School will have a bonfire this week for Homecoming.

E. Public Works:

(Approved)

Geiger reported on the following:

- The carpet at the EMS Building will be done next week.
- Water main Project punch list will be completed next week.
- Market Street utility work will be done soon, weather pending done by the end of next week. Asphalt will follow.
- With the heavy rain events, there were no bypass events. The work that the DNR did to the Brillion Marsh really helped. The storm system is now dryer.

COMMITTEE REPORTS:

A. Plan Commission:

1. Committee Report:

No report.

B. Park & Recreation:

1. Ordinance – Alternate Member to the Park & Recreation Commission:

Motion – Nies moved to set a Public Hearing date of Monday, October 28, 2019 at 6:45 PM to hear testimony for or against the amendment to the Brillion Municipal Code to allow for an alternate member on the Park & Recreation Commission. Seconded by Behnke. Call vote taken. Motion carried unanimously.

C. Library Board:

Pielhop reported the Library Strategic Planning continues. The Teen Area is an improvement.

D. Utility Commission:

1. Committee Report:

Levash reported the last Utility Meeting was held at the Wastewater Treatment Plant.

E. Redevelopment Authority Commission:

1. Committee Report:

Edinger reported on the Redevelopment Authority Commission meeting. He stated the apartment complex is moving along. The RDA is working on their Improvement Plan for future redevelopment projects.

F. Committee of the Whole:

1. Amendment to Agreement – Ayres Associates – TID #5 – Demo Design Services:

Motion – Wenzel moved to approve the Amendment to Agreement with Ayres Associates for TID #5 Demolition Design Services. Seconded by Edinger. Roll call vote taken. 7 votes cast. Motion carried unanimously.

2. Agreement for Professional Services – TID #5- Demolition On-Site:

Motion – Levash moved to approve the Agreement for Professional Services for TID #5 Demolition On-Site Services with Ayres Associates in the amount of \$42,000.00. Seconded by Nies. Roll call vote taken. 7 votes cast. Motion carried unanimously.

3. Agreement for Professional Services – EPA Brownfield Site-Specific Cleanup Grant Application – Ayres Associates:

Motion – Nies moved to approve the Agreement for Professional Services for the EPA Brownfield Site-Specific Cleanup Grant Application with Ayres Associates for \$2,500.00. Seconded by Wenzel. Roll call vote taken. 7 votes cast. Motion carried unanimously.

4. Resolution – Wisconsin Public Employer’s Group Health Insurance Program:

Motion – Wenzel moved to adopt Resolution RE19-19 existing employer update Resolution Wisconsin Public Employers Group Health Insurance. Seconded by Levash. Roll call vote taken. 7 votes cast. Motion carried unanimously.

(Approved)

5. Health Insurance Opt-Out Incentive Policy:

Motion – Nies moved to approve the Health Insurance Opt out Incentive Policy effective January 1, 2020. Seconded by Behnke.

Pielhop pointed out that the City would see a savings if the new hire DPW Employee was given the opt out option now. She would like to see the policy become effective immediately because of the savings. Behnke stated he would like to see that everyone is treated the same. Levash agreed to not change for one individual. Pielhop stated with the new DPW Employee it is a one-time event that could save the City \$4,000.00.

Roll call vote taken. 4 yes votes cast by Levash, Behnke, Hanson, and Nies. 3 no votes cast by Edinger, Wenzel, and Pielhop. Motion carried.

6. 2020 Wages/Benefits:

Tabled.

G. Cemetery Commission:

1. Commission Report:

No report.

H. Tourism Committee:

1. Brillion Nature Center 2019 Pumpkin Walk:

Motion – Pielhop moved to approve the release of \$600.00 in Tourism Funds to the Brillion Nature Center for the 2019 Pumpkin Walk. Seconded by Hanson. Roll call vote taken. 7 votes cast. Motion carried unanimously.

OLD BUSINESS:

None.

COMMUNICATIONS – CITY ADMINISTRATOR/CLERK-TREASURER’S OFFICE:

Gosz submitted a written report and reported that the Public Safety Building Task Force held their first meeting. The Task Force will meet again on October 23rd to tour the current EMS Building at 130 Calumet Street. The Task Force will then tour other communities Public Safety Buildings on October 24th.

MAYOR’S REPORT:

Mayor Deiter reported that the work on the new Calumet County Jail will begin soon.

PRESS TIME:

No questions.

ADJOURNMENT:

The meeting adjourned at 7:19 PM.

Gary Deiter, Mayor

Lori M. Gosz, City Administrator/Clerk-Treasurer