

CEMETERY COMMITTEE MEETING

October 9, 2019

Brillion City Center

4:00 PM

CALL TO ORDER: Carrie Wenzel called the meeting to order at 4:00 PM.

ROLL CALL: Present were Alderperson Carrie Wenzel, Linda Deiter, Mary Levash, and Joan Holzschuh. Also present were Jerome Popp, Public Works Director Andy Geiger, and Deputy Clerk-Treasurer Joy Buboltz. Absent were Karen Brick and Mayor Gary Deiter.

APPROVAL OF AGENDA:

Motion – Deiter moved to approve the agenda. Seconded by Levash. Call vote taken. Motion carried unanimously.

APPROVAL OF MINUTES – SEPTEMBER 13 2018:

Motion – Deiter moved to approve the minutes of September 13, 2018. Seconded by Holzschuh. Call vote taken. Motion carried unanimously.

2020 CEMETERY BUDGET:

Wenzel noted that the Cemetery's Budget is part of the Department of Public Works. It was discussed placing \$800 in the 2020 Budget to cover the cost of weed control and property maintenance at the City Cemeteries.

Wenzel questioned the amount remaining from the 2018 Borrowing for the Cemetery Road. She asked when we need to use those remaining funds by. Geiger stated the balance of those funds needs to be used by June 2020.

It was suggested using the remaining funds for the removal of trees in the Village (Old) Cemetery and for additional gravel in the roadways at the Village (Old) Cemetery.

Geiger stated whatever funds remaining after the proposed projects, could be allocated to other projects in the City.

Motion – Deiter moved to approve the 2020 Cemetery Budget as presented. Seconded by Levash. Call vote taken. Motion carried unanimously.

WEED CONTROL AT CEMETERY GROUNDS:

Motion – Holzschuh moved to add \$800 to the Cemetery Reserve Account to continue with the weed control at the City's cemeteries. Seconded by Deiter. Call vote taken. Motion carried unanimously.

CEMETERY MAINTENANCE CONTRACT:

Geiger reported he did review the proposed 2020 Cemetery Maintenance Contract with Jerome Popp and Popp has agreed to the same contract wording as in 2019. The price per lawn cutting cycle remained the same.

SEXTON REPORT:

Popp reported on the following:

- Trimming of trees.
- He will be fixing a window on the storage building at the New City Cemetery and will be filling in holes around that building.
- He would like to step down from being the City's Cemetery Sexton in the near future.

OLD BUSINESS:

Holzschuh asked if people are taking the worn/torn/dead flowers off of Cemetery markers. Popp indicated that he does occasional remove poorly looking flowers.

NEW BUSINESS:

Deiter expressed concern with Karen Brick not attending Cemetery Committee meetings.

ADJOURNMENT:

The meeting adjourned at 4:35 PM.

Joy L. Buboltz, Deputy Clerk/Treasurer
Acting Secretary