

Unapproved

**COMMITTEE OF THE WHOLE
MEETING
Minutes**

September 9, 2019

Brillion City Center

6:00 PM

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 6:00 PM.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Mel Edinger, Tim Hanson, Sarah Pielhop, Joe Behnke and Carrie Wenzel. Also present were Public Works Director Andy Geiger, Police Chief JoAnn Mignon, Fire Chief Joey Diener, and City Administrator/Clerk-Treasurer Lori Gosz. Absent were Alderperson Joe Levash and Alderperson Betty Nies.

GUESTS:

Troy Jansen from Gold Cross Ambulance Service.

APPROVAL OF THE AGENDA:

Motion – Hanson moved to approve the agenda as printed and circulated. Seconded by Behnke. Call vote. Motion carried unanimously.

APPROVAL OF MINUTES – AUGUST 26, 2019 REGULAR COMMITTEE OF THE WHOLE MEETING MINUTES AND THE AUGUST 26, 2019 SPECIAL COMMITTEE OF THE WHOLE MEETING MINUTES:

Motion – Edinger moved to approve the minutes of the August 26, 2019 Regular Committee of the Whole Meeting minutes and the August 26, 2019 Special Committee of the Whole Meeting minutes. Seconded by Wenzel. Call vote. Motion carried unanimously.

CITIZEN INPUT:

None.

PROTECTION OF PERSONS AND PROPERTY:

Ambulance Department:

1. Review of Monthly Reports:

Jansen reported there were 30 responses in the month of August; 17 in the City of Brillion. He stated they are down to about 5.5 minutes on response times.

Jansen reported on new hires. There is a shortage in available employees.

B. Police Department:

1. Review of Monthly Report:

Police Chief Mignon reported on the following:

- 170 calls for service. Numerous welfare checks, OWI 4th Offense, and meth.
- Joint training on ALS Patient treatment.
- National Night Out was a very nice event. There were approximately 1,200 in attendance.

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- DARE Training include vaping risks to students. Because of City Ordinance we can stay on top of it.

C. Fire Department:

1. Review of Monthly Report:

Fire Chief Diener reported on the following:

- 42 calls to date.
- Mobile Home Park will be a goal to get smoke detectors.
- Fire Extinguishing System received a quote of approximately \$600 to repair, which will be paid by the membership.
- Fire Prevention Week in October.
- 3rd Annual Fire Department Family Day.

D. Municipal Court:

1. Review of Monthly Report:

The Report was reviewed by the Committee.

CITY BUILDING AND GROUNDS:

A. Review of Monthly Report:

Geiger reported on the Brillion Works walk through with bidders; 44 contractors were in attendance. Bid opening has been extended to September 30th. This will allow time for the equipment removal contractor to finish their work.

Geiger reported on the repairs to the culvert under Glenview Avenue. A meeting with the County Highway Department on LRIP and the new grant program.

DeGroot will be starting on September 10th on the Market Street project.

Geiger reported now that the DNR is finished with the Spring Creek dredging, Spring Creek along Tesch Street will be cleaned out. A small boat launch will be installed off of Glenview Avenue where Spring Creek enters the Brillion Marsh.

Geiger reported on the final candidate for the DPW Truck Driver/Laborer position.

FINANCE AND PURCHASING:

A. 2020 Budget:

1. Fire Department:

Chief Diener reviewed his 2020 proposed budget. Salaries are higher than estimated year end. Pielhop questioned if monthly drills can be reduced. Diener explained one (1) training a month helps keep the Fire Fighters current. Behnke questioned how many drills are required by the State. Diener will check on this, however, the Brillion Fire Department By-Laws require 2/3rd's attendance at drills. He explained wages for Fire Fighting is averaged on past calls.

Diener reported on contracted services which is somewhat low. They are still looking at the new cost share for the new EMS Building split for utilities, copier, etc.

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Education increased due to the seven (7) new Fire Fighters receiving their training on Jaws. Refresher courses are done in house. Refresher ice rescue training for \$2,000 is to bring a trainer in.

Diener reported on the amounts for vehicle maintenance and equipment repairs/maintenance.

Diener reported on the Capital Equipment Replacement needs. He explained they are looking to replace 50 ft. of hose. The hose will be color coded.

Bunker gear dryer for \$10,000 will allow for better drying of the gear in less time. Hanging it in front of fans takes 24 hours, which is that much time the gear is out of service. They are looking at a mobile piece of equipment on wheels. Pielhop suggested looking at grants for this.

Rescue/Rigging gear for aerial to be compliance NFPA Standard.

He reported we are coming up on a 10 year replacement for bunker gear. The budget for repair and replacement of 4 sets this is \$12,000. The spin cycles on the washing machine is causing deterioration in turnout gear.

Battery replacement on 23 portable radios.

Mayor Deiter questioned communication in the helmets. Diener explained now each crew has a portable which is working for now until there are grants available this is not being considered. Mayor Deiter asked if there are any Fire Fighters that can run a snow plow truck if need be to plow in front of fire trucks. Diener stated no. Geiger stated this is not necessary, DPW Staff can be called in if need be.

2. DPW:

Geiger reviewed the DPW Operating Budget. The biggest impact will be wages and benefits. Everything else is basic operating costs.

Snow removal is about \$4,000 more. Geiger explained that he works with employees to offer comp time to keep snow overtime down.

Street lights electricity was discussed. Behnke asked if street lights are replaced with LED lights. Geiger will check with Wisconsin Public Service to see if there are any plans to help reduce costs.

Geiger reviewed the Capital Replacement Plan for equipment. He explained the 2002 Peterbuilt needs to be replaced. It is starting to nickel and dime in repairs. He would look to borrow for this replacement. He is trying to get a replacement rotation for dump trucks. Discussion followed on leasing equipment options.

Geiger reported on goals for street repairs. He suggested requesting a levy increase for street repairs by \$350,000 each year. He explained we need to keep up with chip sealing to get some more years of service out of streets. Geiger would like to build a replacement program for street

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sign replacements. Hopefully, the water level in Spring Creek will help reduce the wear and tear on catch basins and the City Storm Sewer.

The idea of eliminating large item pickup was discussed.

3. General Government/Administrator/Clerk-Treasurer/Municipal Court:

Gosz reviewed the General Government budgets. The only increase is in wages/benefits.

PERSONNEL:

None.

OLD BUSINESS:

None.

NEW BUSINESS:

Chief Diener reported on the old City Fire Department Bell. The bell will be held by the Brillion Historical Society until a new EMS Building is completed.

ADJOURNMENT:

The meeting adjourned at 8:11 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer