

Approved

REDEVELOPMENT AUTHORITY COMMISSION

June 13, 2019

Brillion City Center

7:00 AM

CALL TO ORDER:

Chairperson Wenzel called the meeting to order at 7:00 AM.

ROLL CALL:

Present were Chairperson Beth Wenzel, Jerome Popp, Matthew Bennett, Kim Buboltz, Ralph Rice (arriving at 7:01 AM), David Sonnabend, and Alderperson Mel Edinger. Also present was City Administrator/Clerk-Treasurer Lori Gosz. Absent was Mayor Gary Deiter.

Guests: Lisa Hoepfner, Calumet County Community Development Director Mary Kohrell and Doug Neils from the Brillion Area Chamber of Commerce.

APPROVAL OF AMENDED AGENDA:

Motion – Buboltz moved to approve the amended agenda. Seconded by Edinger. Motion carried unanimously.

APPROVAL OF MINUTES – MAY 16, 2019 REDEVELOPMENT AUTHORITY COMMISSION MEETING:

Motion – Bennett moved to approve the minutes of the May 16, 2019 Redevelopment Authority Commission meeting as printed and circulated. Seconded by Buboltz. Motion carried unanimously.

REPORTS OF OFFICERS:

A. Chairman:

No report.

B. Treasurer Report:

Buboltz submitted the Treasurer's Report for approval. She stated there is no change in the balance.

Motion – Edinger moved to approve the Treasurer's Report as submitted. Seconded by Popp. Motion carried.

C. Secretary/Community Development Director Report:

1. Review of the Reserve Budget:

Gosz reported on the Hanging Basket Program. She stated we still need a few more donations. The RDA will donate a basket.

REPORT FROM BRILLION CHAMBER OF COMMERCE:

Doug Neils reported on the following.

- The recent Lunch n' Learn was on Fire Inspection. The next Lunch n' Learn will be in August. Attendance has been low.
- The Chamber Golf Outing is scheduled for July 11th.
- Chamber website and new software is called Chamber Master.

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- Neils reported he will be retiring from the Chamber.
- Business visits. Members have increased by 3-4 members.

DOWNTOWN REDEVELOPMENT – MAIN STREET SQUARE PROJECT:

A. Closed Session per W.S.S. 19.85(1) (e):

Motion – Edinger moved to go into Closed Session per W.S.S. 19.85(1) (e). Seconded by Bennett. Motion carried.

The RDA went into Closed Session at 7:10 AM.

B. Open Session:

Motion – Edinger moved to return to Open Session. Seconded by Sonnabend. Motion carried.

The RDA returned to Open Session at 7:52 AM.

C. Housing Development – Northpointe Development Corp. Offer to Purchase:

Motion – Bennett moved to accept the new Offer to Purchase from Northpointe Development Corp. and to authorize Beth Wenzel to sign. Seconded by Edinger. Call vote taken. 6 yes votes and 1 no vote cast by Sonnabend. Motion carried.

D. WEDC CDI Grant Extension:

Gosz reported that she has contacted Jon Bartz to extend the WEDC CDI Grant contract.

E. Dollar General Building – Discuss Plans/Budget:

It was suggested to obtain estimates for any environmental remediation and building demo.

Kohrell suggested the County grant for environmental site assessment can be applied for this.

BRILLION WORKS – UPDATE:

Gosz reported that the City Council approved the contact with Ayes and Associates for the plan development for the demo work. A walk through is scheduled for June 18th.

REDEVELOPMENT DISTRICT IMPROVEMENT PLAN – CONSIDER REVISING 2006 PLAN:

Wenzel stated they need to look at the Redevelopment Plan to make improvements. She would like to see sections worked on at future meetings.

POP UP SHOP:

The Chamber will need to determine a member for this.

REVENUE SOURCES – CONTINUE TO REVIEW OPPORTUNITIES:

No report.

FACEBOOK:

Wenzel reported she has been keeping information current.

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NEW BUSINESS:

A. Future Agenda Items:

- Downtown Ordinance on Façade.
- Revise Redevelopment Plan.

Bennett questioned the Downtown Farmers Market.

B. Next Meeting Date:

The next regular scheduled RDA Meeting will be held on August 8th at 7:00 AM.

ADJOURNMENT:

The meeting adjourned at 8:30 am.

Lori M. Gosz, Secretary