

Unapproved

**COMMITTEE OF THE WHOLE
MEETING
Minutes**

July 22, 2019

Brillion City Center

6:00 PM

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 6:00 PM.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Mel Edinger, Tim Hanson, Joe Levash, Betty Nies, Joe Behnke, and Sarah Pielhop. Also present were Public Works Director Andy Geiger, Police Chief JoAnn Mignon, and City Administrator/Clerk-Treasurer Lori Gosz. Absent was Alderperson Carrie Wenzel.

GUESTS:

David Nordby from Zander Press, Joel Thorpe, and Wendy Behnke.

APPROVAL OF THE AGENDA:

Motion – Levash moved to approve the agenda as printed and circulated. Seconded by Pielhop. Call vote. Motion carried unanimously.

**APPROVAL OF MINUTES – COMMITTEE OF THE WHOLE MEETING OF
JULY 8, 2019:**

Motion – Nies moved to approve the minutes of the July 8, 2019 Committee of the Whole. Seconded by Behnke. Call vote. Motion carried unanimously.

CITIZEN INPUT:

None.

FINANCE & PURCHASING:

A. Review of Vouchers:

1. General Fund - \$99,783.73:

Motion – Edinger moved to recommend to City Council the approval of the General Fund Vouchers in the amount of \$99,783.73. Seconded by Levash. Call vote taken. Motion carried.

2. Reserves - \$93,849.30:

Motion – Pielhop moved to recommend to City Council to approve the Reserves Expenditure vouchers in the amount of \$93,849.30. Seconded by Pielhop.

Levash questioned the expenses for the Brillion Community Center Project. Gosz explained the final expenses will cause the Project Reserve to be in a deficit until 2020 when the final donation for the Project will be received.

Call vote taken. Motion carried.

3. Contingency - \$0.00:

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None.

4. TIF Expenditures - \$8,546.77:

Motion – Pielhop moved to recommend to City Council to approve the TIF Expenditure vouchers in the amount of \$8,546.77. Seconded by Edinger. Call vote taken. Motion carried.

B. Review of License Applications:

- 1. Operator’s License - New: Earl D. Williams:**
- 2. Operator’s License – Renewals: Mark Kuchenbecker:**

Motion - Edinger moved to collectively recommend to City Council to grant an Operator License to Earl D. Williams and Mark Kuchenbecker. Seconded by Levash. Call vote taken. Motion carried unanimously.

C. Review of Payroll:

Motion – Edinger moved to recommend to City Council to collectively approve the June 21, 2019 payroll, the July 5, 2019 payroll amounts, and the July 19, 2019 payroll amounts. Seconded by Pielhop. Call vote taken. Motion carried.

PROTECTION OF PERSONS AND PROPERTY:

None.

CITY BUILDING AND GROUNDS:

A. Consider ATV/UTV Access to Compost Site:

Geiger explained at the last Committee of The Whole Meeting it was reported the initial cost to complete a wetland delimitation was \$1,300 for engineering. The concern is proving to the DNR the need to cross wetlands to the Compost site. It could cost \$2,500-\$3,500 in material to build/extend a trail.

It was suggested if individuals want it to have them raise the funds. Pielhop stated another option would be to allow ATV’s on Highway 10. Police Chief Mignon has concern with allowing this without a proper road shoulder to allow ATV’s out of vehicle traffic lanes. She stated it would be very hard to control for a one (1) block area. Pielhop suggested using areas on Well #2 for residents to temporarily dump and DPW move. Behnke stated he feels the City collects ATV and Golf Cart fees we should consider offering a solution to ATV/Golf Cart owners.

Discussion followed.

If we want to be Golf Cart/ATV/UTV friendly then we should consider an option.

Geiger stated the DNR requires a delineation map first then a permit. We have to prove a viable need to disturbed a wetland. Even after the delineation there is no guarantee that the DNR will approve it. Geiger will investigate access across private properties.

Motion – Behnke moved to proceed with Geiger investigating access and bring it back to the next Committee of the Whole meeting. Seconded by Levash. Call vote. Motion carried.

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B. Consider Controlled Access to Compost Site:

Tabled until the August 12th Committee of the Whole Meeting.

C. Easement – Wisconsin Public Service – 634 W. Ryan Street:

Geiger explained Wisconsin Public Service has requested an easement for utility easement under Gerry's Way.

Motion – Edinger moved to recommend to City Council approve the easement. Seconded by Nies. Call vote. Motion carried.

D. Snow/Ice Reserves:

Geiger reported during the 2019 Budget the amount for Snow/Ice Reserves was cut. At that time, it was suggested to pull from other Reserves if necessary. He explained there is a negative balance of \$4,173.00 and he has placed the fall full order, which will be approximately \$21,000.

Motion – Nies moved to recommend to City Council take from Recycling (Compost) Reserves to replace in 2020 Budget. Seconded by Levash. Call vote. Motion carried.

PERSONNEL:

Gosz reported the wage scales will be available at the August 12th meeting.

NEW BUSINESS:

A. Consider Refinance of 2008 General Obligation Bond for TID #3 and TID #4:

Motion – Pielhop moved to recommend to City Council to proceed with the refinancing of the 2008 General Obligation Bonds for TID #3 and TID #4. Seconded by Edinger.

Levash stated he is in favor, but would like to find out how much money Cossen will charge and the interest rate.

Call vote. Motion carried.

B. 2020 Budget Calendar:

The 2020 Budget Calendar was reviewed. A Special Committee of the Whole Meeting will be held on August 19th at 6:00 PM.

ADJOURNMENT:

The meeting adjourned at 6:47 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer