

Approved

**COMMITTEE OF THE WHOLE  
MEETING  
Minutes**

**July 8, 2019**

**Brillion City Center**

**6:00 PM**

**CALL TO ORDER:**

City Council President Mel Edinger called the meeting to order at 6:00 PM.

**ROLL CALL:**

Present were Alderpersons Joe Levash, Mel Edinger, Tim Hanson, Betty Nies, Joe Behnke and Carrie Wenzel. Also present were Public Works Director Andy Geiger, Police Captain Kirk Schend, Deputy Fire Chief Eric Burich, and City Administrator/Clerk-Treasurer Lori Gosz. Absent were Mayor Gary Deiter and Alderperson Sarah Pielhop.

**GUESTS:**

David Nordby from Zander Press, Troy Jansen from Gold Cross Ambulance Service and Joel Thorpe.

**APPROVAL OF THE AGENDA:**

**Motion** – Levash moved to approve the agenda as printed and circulated. Seconded by Behnke. Call vote. Motion carried unanimously.

**APPROVAL OF MINUTES – COMMITTEE OF THE WHOLE MEETING OF  
JUNE 24, 2019:**

**Motion** – Wenzel moved to approve the minutes of the June 24, 2019 Committee of the Whole. Seconded by Nies. Call vote. Motion carried unanimously.

**CITIZEN INPUT:**

None.

**PROTECTION OF PERSONS AND PROPERTY:**

**Ambulance Department:**

**1. Review of Monthly Reports:**

Jansen reported there were 31 calls for the month. He explained the calls outside the service area are done through Dispatch when other ambulance services need to call for mutual aid.

**B. Police Department:**

**1. Review of Monthly Report:**

Captain Schend reported on a significant fraud case that will involve the US Attorney. The case involves a large part of the State and surrounding states.

He reported National Night Out has been scheduled. He encouraged the City Council members to attend.

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**C. Fire Department:**

**1. Review of Monthly Report:**

Deputy Chief Burich reported that the Smoke Detector Program will continue. This Program stated with Rock The Block through American Red Cross.

**D. Municipal Court:**

**1. Review of Monthly Report:**

The Report was reviewed by the Committee.

**CITY BUILDING AND GROUNDS:**

**A. Review of Monthly Report:**

Geiger reviewed his report and reported on the following:

- Water Transmission Main Project. Many abandoned services were found. Lead services are being replaced as part of the Project.
- DeGroot has not given a start date for the Market Street Project.
- Brillion Works LLC Project update.
- The Horn Park Ash Tree Removal is about ¾'s complete. Lawn seeding will be done in fall.
- Pagel Avenue update. MCC will not complete the paving until paid in full for the work. Levash suggested the area by LaVesta be paved by the City. Also, if the sidewalk is not completed on Glenview Avenue that the City complete the work and charge the cost to First Choice Builders.
- Swamp Devil is expected to be here in July.
- Calaway has started on the remodel of the EMS Building.
- He contacted Nick VandeHey from McMahon and Stacey Caplan from the DNR on the request to allow ATV access to the compost site. He explained it will cost \$1,300 for wetland delineation and permitting. Because it is a wetland the City would need to prove the need for the access. There is no guarantee. Nies stated we have other more important needs to use the money and time for. Geiger suggested gating the compost site to help control the security of the site on nights and weekends. He is considering options for key swipe access. Gosz suggested this be placed on a future Committee of the Whole Meeting agenda for consideration during the 2020 Budget prep.

**FINANCE AND PURCHASING:**

Gosz reported the 2020 Budget Prep Schedule will be at the next Committee of the Whole Meeting.

Levash suggested continuing to look at health insurance cost comparisons.

**PERSONNEL:**

Gosz reported on the Part-time Administrative Assistant position. She explained six (6) applications were received. Three were interviewed and the final candidate denied the offer because it was not full time. Gosz explained that she and Deputy Clerk/Treasurer Buboltz will continue to seek a qualified candidate.

**OLD BUSINESS:**

Approved

None.

**NEW BUSINESS:**

None.

**ADJOURNMENT:**

The meeting adjourned at 6:45 pm.

Lori M. Gosz  
City Administrator/Clerk-Treasurer