

(Approved)

**WATER AND SEWER UTILITY COMMISSION
Minutes**

June 17, 2019

Brillion City Center

6:00 pm

CALL TO ORDER:

Vice-Chairperson Schwahn called the meeting to order at 6:00 pm.

ROLL CALL:

Present were Mayor Gary Deiter, Alderperson Joe Levash, Russ Boldt, Dave Schwahn, Leonard Kopidlansky, and Dan Mertens. Also present were City Administrator Clerk/Treasurer Lori Gosz, Public Works Director Andy Geiger, Tony Kappell from McMahon, Paul Much from MCO, Pete Litersky from MCO, and Deputy Clerk/Treasurer Joy Buboltz. Absent were Jeff Wittmann and Mary Jo Krueger.

GUESTS:

Wally Sonnabend, Faith Sonnabend, and Amy Muehlbauer.

APPROVAL OF AGENDA:

Motion – Mertens moved to approve the agenda as printed. Seconded by Boldt. Call vote taken. Motion carried unanimously.

APPROVAL OF THE MINUTES OF THE MAY 20, 2019 WATER AND SEWER UTILITY MEETING:

Motion – Boldt moved to approve the May 20, 2019 Water and Sewer Utility Meeting minutes. Seconded by Mertens.

Schwahn stated there is a duplicate sentence on page 2 into page 3 of the minutes. Buboltz stated she will make the correction.

Call vote taken. Motion carried unanimously.

APPROVAL OF VOUCHERS:

Motion – Mertens moved to approve the Water and Sewer Utility operating vouchers in the amount of \$58,654.41. Seconded by Levash. Call vote taken. Motion carried unanimously.

CITIZEN INPUT:

1. Recognition – Wally Sonnabend:

Mayor Deiter presented to Wally Sonnabend a plaque honoring his 22 years of service on the Water & Sewer Utility Commission and his seven (7) years on the City Council.

2. Jon Day & Amy Muehlbauer – Utility Bill:

Schwahn stated that the Utility Commission did receive a letter from Jon Day and Amy Muehlbauer regarding the high water and sewer bill on the property they rent on USH 10. Schwahn informed Muehlbauer that in the past the Utility Commission did not adjust a billing due to water used from a leaky toilet since that water went through the Wastewater Treatment

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Plant and was treated. Schwahn suggested that Day could set up a payment plan with the City for the payment of that bill.

Muehlbauer explained that Day did not know the toilet was leaking and once was informed that the water consumption was high found that the toilet was leaking. She explained that in the last few years Day has been “hit pretty hard” a few times from City required projects/expenses.

Mertens explained that if that water ran outside, i.e. from an outside faucet, and the water did not go through the Wastewater Treatment Plant there could be an adjustment.

INFLOW & INFILTRATION REDUCTION PROJECT:

A. 2019 Projects:

I. Market Street Reconstruction Project – Update:

Geiger reported that the contractor for the project, DeGroot, is scheduled to start the project in the middle of July. He will be doing a walk through with the subcontractor, who will be doing the pipe bursting, at the affected properties. Right now the gas mains are being changed from steel to poly by KS Energies.

B. Water Transmission Main Project – Update:

Geiger reported on the progress of the project. He explained that from Lee Avenue to Glenview Avenue those properties are on the new main. However, the new main does have air in the line. Flushing will be done on that main to see if that will remove the air that is in the line.

Geiger reported that the lead water services on Center Street have been identified and will be replaced soon.

MCO REPORT:

A. Monthly Superintendent Report/Update:

Litersky reviewed the Monthly Superintendent Report with the Commission. He reported that the new waste pump has been installed.

Litersky reported that some of the batteries on the ROM's are failing. Some of the ROM's are over 10 years old, which was the life span of those batteries at that time. The new batteries in the ROM's have a life span of 20 years.

B. Softener Repairs at Main Street Wells:

Litersky reported there was a failure at the Main Street Well with losing resin through gravel in the softeners. All of the new resin went through the gravel and into the reservoir. Lee's Welding did inspect the pressure plat which turned out to be in good condition. Litersky explained the proposed nozzle heads would dispense the water evenly through the resin.

Litersky stated that currently the Utility has been running on Well #3 with Well #1 and Well #2 being down. With these nozzles, it will get the softeners back to where they need to be.

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Geiger explained that the current technology being used with the resin is 50 years old. Going with the nozzle heads would be bringing the technology up to date. With this new technology, the Utility would be seeing a salt savings each year.

It was also reported that 2 – 20” diameter manways would be installed with this softener work at Well #1 and Well #2 for safety reasons.

The Utility received two (2) quotes for this work; Lee’s Contracting/Fabrication in the amount of \$23,400 and August Winters in the amount of \$24,445.00. A quote of \$11,900 was received from Lee’s Contracting/Fabrication if the Utility decided to go with just the gravel bed and the two (2) manways.

Litersky explained that the funds for this project would come from the funds earmarked for the pulling of the pump at Well #1. Well #1 pump would be pulled instead next year and funds would be budgeted in the 2020 Budget for that.

Motion – Kopidlansky moved to accept the quote from Lee’s Contracting/Fabrication, in the amount of \$23,400.00, for the nozzle heads and the two (2) manways at Well #1 and Well #2. Seconded by Mertens. Call vote taken. Motion carried unanimously.

C. CMOM Goals:

Much explained that each year the Utility Commission needs to review and approve that year’s goals. Litersky stated that this year’s I/I Reduction Project, which is Market Street, was listed as a 2019 goal.

Motion – Levash moved to approve the CMOM Goals for 2019. Seconded by Boldt. Call vote taken. Motion carried unanimously.

ENGINEER’S REPORT:

A. Phosphorus – Draft Report:

Kappell gave an update on the draft Phosphorus Report for the City of Brillion, which is due to the DNR by June 30th. He explained that the Wastewater Treatment Plant is at its design capacity. A bench test for phosphorus removal was done and it was found that the ferric chloride performed the best.

Kappell reported that a survey was put together and will be mailed to the commercial and industrial accounts in the City. This survey will seek information on their businesses discharge of phosphorus into the City’s sewer system. It is recommended to conduct a study of feasible alternatives in the near future. In year three (3) of the report, it should be considered to do a facility update since the Wastewater Treatment Plant has reached its design capacity.

Kopidlansky asked with the current capacity level at the Wastewater Treatment Facility does that capacity allow for a new major business to come into the City. Kappell stated it would depend on their water usage, but probably no, not at the current design capacity. Kappell stated resident development is not an issue.

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Kappell and Much both commented that the BOD at the Wastewater Treatment Plant has increased significantly since 2018.

CHAIRMAN:

No report.

PUBLIC WORKS DIRECTOR:

A. Well #5 Generator:

Geiger reported he hasn't received any information at this time.

CITY ADMINISTRATOR/CITY CLERK/TREASURER:

Gosz explained that she included an article on private lead water line replacement being done in other communities in the State.

Buboltz reported that the 2nd quarter water and sewer bills have been mailed. There were 1,233 bills mailed with a total of approximately \$375,000.00.

OLD BUSINESS:

A. Lead Water Service Line Replacement – Enforcement Meeting Update:

Geiger reported that there will be seven (7) lead water services replaced with the Transmission Main Project and seven (7) lead water services replaced with the Market Street Project. There were also two (2) lead water services replaced on Oak Street and there is one (1) homeowner on Washington Street considering having their lead service replaced.

B. Well #6 – Consider Location:

No report.

NEW BUSINESS:

None.

ADJOURNMENT:

Meeting adjourned at 6:50 PM.

Joy L. Buboltz
Deputy Clerk/Treasurer