

(Approved)

**WATER AND SEWER UTILITY COMMISSION  
Minutes**

**April 15, 2019**

**Brillion City Center**

**6:00 pm**

Prior to this meeting DPW Andy Geiger presented a video recording of the Brillion Marsh.

**CALL TO ORDER:**

Chairperson Wittmann called the meeting to order at 6:04 pm.

**ROLL CALL:**

Present were Mayor Gary Deiter, Jeff Wittmann, Mary Jo Krueger, Wally Sonnabend, Russ Boldt, Dave Schwahn, Leonard Kopidlansky, and Dan Mertens. Also present were City Administrator Clerk/Treasurer Lori Gosz, Tony Kappell from McMahon, Public Works Director Andy Geiger, Paul Much from MCO, Pete Litersky from MCO, and Deputy Clerk/Treasurer Joy Buboltz.

**GUESTS:**

None.

**APPROVAL OF AMENDED AGENDA:**

**Motion** – Krueger moved to approve the amended agenda as presented. Seconded by Boldt. Call vote taken. Motion carried unanimously.

**APPROVAL OF THE MINUTES OF THE MARCH 18, 2019 WATER AND SEWER UTILITY MEETING:**

**Motion** – Schwahn moved to approve the March 18, 2019 Water and Sewer Utility Meeting minutes. Seconded by Mertens. Call vote taken. Motion carried unanimously.

**APPROVAL OF VOUCHERS:**

**Motion** – Krueger moved to approve the Water and Sewer Utility operating vouchers in the amount of \$52,390.92. Seconded by Kopidlansky. Call vote taken. Motion carried unanimously.

**CITIZEN INPUT:**

None.

**BEACON ADVANCED MEETING ANALYTICS PROPOSAL:**

Buboltz reported that the software has been ordered and the necessary information given to the vendor.

Krueger questioned if we were able to find out if any other hardware is needed. Geiger stated he will check on this and will bring the information to the May meeting.

**INFLOW & INFILTRATION REDUCTION PROJECT:**

**A. 2019 Project:**

(Approved)

### **I. Market Street Reconstruction Project – Update:**

Geiger reported that DeGroot is looking to start the project at the end of June or the early part of July. He did contact WI Public Service and WI Public Service will be replacing their lines also on that street.

Gosz reported that a Public Hearing for the special assessment charges for the property owners along Market Street will be held on May 28<sup>th</sup> at 6:45 PM.

### **MCO REPORT:**

#### **A. Monthly Superintendent Report/Update:**

Litersky reviewed the Monthly Superintendent Report with the Commission and reported on the following:

1. He received a quote of \$3,000 for a thaw machine. In this past year, the Utility spent \$2,300 on the thawing of ice in the water tower. This thaw machine could be budgeted for purchase in the 2020.
2. A mixer was budgeted for purchase in 2019 and did receive a quote for that mixer.
3. The Glenview Avenue Tower transducer is now back to normal. There are 21 days without accurate readings.
4. Flushing of hydrants will take place from April 22<sup>nd</sup> until May 3<sup>rd</sup>.
5. PPI. Much stated that MCO was hired by PPI to take samples for four (4) weeks. Those samples came back high for zinc. MCO then did three (3) more weeks of sampling. It was noticed during the sampling there was a lot of buildup in the pipes. The pipes have now been jetted and a sampler has been installed. They are looking internally for answers. This testing was initiated by the DNR.

#### **B. Inflow Dishes:**

Litersky stated he would like to have the Utility purchase 12 more dishes. He does believe they are effective. Kopidlansky we could then let the DNR know we purchased more of these dishes which shows an effort in reducing I/I into our sanitary system. The consensus of the Commission was purchase 12 more dishes.

#### **C. Sewer Cleaning – Award Bid:**

Geiger and Litersky reported that 3 (three) bids were received for sewer cleaning. The low bidder was Great Lakes TV Seal in the amount of \$8,690.76.

**Motion** – Krueger moved grant the 2019 Sewer Cleaning Bid to Great Lakes TV Seal in the amount of \$8,690.76. Seconded by Mertens. Call vote taken. Motion carried unanimously.

### **ENGINEER'S REPORT:**

Kappell reported he is currently working on the Utility's Phosphorus Report that is due June 30<sup>th</sup>. The Utility will need to send a survey to businesses and industries regarding the phosphorus. He explained the Utility will need to decide on a bench testing for new chemicals to use to reduce phosphorous in our system. We may want to consider using a different chemical than ferric chloride. MCO could do this bench testing.

(Approved)

Kappell also reported that the Annual Chloride Report for the City of Brillion is due 12/31/2019. He explained the Utility will need to show progress on the use of brine in the report. Kappell will have a proposed agreement for Professional Services for the Annual Chloride Report available at the May Utility Commission meeting for consideration.

**CHAIRMAN:**

No report.

**PUBLIC WORKS DIRECTOR:**

**A. Well #5 Generator:**

Geiger reported that vibration was found in the generator which turned out to be the alternator. The Utility is a year and half outside of the warranty on this generator. We are holding a payment of \$1,900 from Cummings due to this warranty issue. After contacting Cummings and having Cummings contact the manufacture of the generator, Cummings is willing to replace the generator for free and would charge the Utility \$4,000 for labor and service to change out the generator.

Geiger stated, in his opinion, the Utility could hire a local contractor to do this work which could be much cheaper. We would just receive the new alternator. The new alternator would come with a one (1) year warranty if installed by a licensed contractor to do this type of work.

Geiger stated another option would be to have Cummings oversee the installation of the new unit. Mertens stated he agrees that the Utility should look to see if a local contractor could do this work for us.

**CITY ADMINISTRATOR/CITY CLERK/TREASURER:**

Gosz reported that the City Auditors will be reviewing the 2018 Audit with the City Council on April 22<sup>nd</sup> at the Committee of the Whole Meeting which is held at 6:00 PM that evening. She invited the Commission members to attend.

Buboltz reported that the Utility Commission received a payment of \$512 through TRIP. She also reported that she will be asking the City Council to approve going with the State Debt Collection for the collection of bills owed to the City.

**OLD BUSINESS:**

**A. Lead Water Service Line Replacement/Education:**

Litersky reported that the last lead test results were way above the limits. After a resampling was done, the levels did drop. A third round of sampling took place and he is now awaiting those results. He explained that we need to pass the next two (2) rounds of testing in order to not have to replace 7% of lead services in the City in 2019.

Geiger reported that an Enforcement Meeting has been scheduled with the DNR. The meeting is tentatively scheduled for May 6<sup>th</sup>. He explained that he discussed with the DNR the option of replacing the required lead water services that was to be done in 2018 over a period of time. The DNR agreed to allow the Utility to “make up” two (2) services per year. He is waiting on the paperwork confirming this agreement with the DNR.

(Approved)

**B. Well #6 – Consider Location:**

No report.

**NEW BUSINESS:**

None.

**ADJOURNMENT:**

Meeting adjourned at 6:59 PM.

Joy L. Buboltz  
Deputy Clerk/Treasurer