

REDEVELOPMENT AUTHORITY COMMISSION

April 11, 2019

Brillion City Center

6:30 pm

CALL TO ORDER:

Chairperson Wenzel called the meeting to order at 6:30 pm.

ROLL CALL:

Present were Chairperson Beth Wenzel, Ralph Rice, Matthew Bennett, Kim Buboltz, Mel Edinger. Also present was City Administrator/Clerk-Treasurer Lori Gosz. Absent were Jerome Popp and Mayor Gary Deiter.

Guests: Bob & Pat Endries, Calumet County Community Development Director Mary Kohrell, and Doug Neils from the Brillion Area Chamber of Commerce.

APPROVAL OF AGENDA:

It was suggested that the Report of Officers and D. Chamber Report be added to the agenda.

Motion – Edinger moved to approve the amended agenda with the addition of Report of Officers and D. Chamber Report. Seconded by Bennett. Motion carried unanimously.

APPROVAL OF MINUTES – MARCH 7, 2019 RDA Meeting AND MARCH 13, 2019 SPECIAL RDA MEETING:

Motion – Edinger moved to approve the minutes of the March 7, 2019 Redevelopment Authority Commission meeting and the March 13, 2019 Special Redevelopment Authority Commission meeting as printed and circulated. Seconded by Buboltz. Motion carried unanimously.

REPORTS OF OFFICERS:

A. Chairman:

No Report.

B. Treasurer Report:

Buboltz reported there is no change to the bank account balance.

Motion – Bennett moved to approve the Treasurer's report as presented. Seconded by Edinger.

Gosz reported the Treasurer's bank statements were audited by the City Auditor.

Motion carried unanimously.

C. Secretary Report:

1. Review of the Reserve Budget:

Gosz reported the donation applications for the hanging flower baskets have been sent out to past donors. There have been 4-5 donations received to date.

D. Chamber of Commerce Report:

Doug Neils reported on the following.

- Next Strategic Plan Meeting is Wednesday, April 17th
- Golf Outing prep has begun. The Golf Outing will be on Thursday, July 18th.
- The Chamber is updating their website using a similar format as the City's website.
- Membership drive will be held in the middle of May. This will be done after the Rock The Block and The Bazaar After Dark events.
- Communication on the Bazaar After Dark event with the Fox Cities Chamber of Commerce. There was confusion on the Brillion Chamber running the event. It is the Fox Cities Chamber of Commerce running the event. Brillion is just the host. This has been a learning experience for both Chambers.

DOWNTOWN REDEVELOPMENT – MAIN STREET SQUARE PROJECT:

A. Closed Session per W.S.S. 19.85(1) (e):

Motion – Edinger moved to go into Closed Session per W.S.S. 19.85(1) (e). Seconded by Buboltz. Motion carried.

The RDA went into Closed Session at 6:46 PM.

B. Open Session:

Motion – Buboltz moved to return to Open Session. Seconded by Edinger. Motion carried.

The RDA returned to Open Session at 7:46 PM.

C. Dollar General Building:

Motion – Rice moved to accept the Bob Endries proposed gift for the Downtown Development Project contingent on the City Attorney's review. Seconded by Bennett. Motion carried.

D. Housing Development – Request for Qualifications/Proposals:

Gosz reported that Andy Dumke will be running proformas to see what a complex with fewer units would provide. The RDA asked that Dumke run one (1) with Market Rate of 40 units and run best option he can using workforce housing.

BRILLION WORKS – UPDATE:

Gosz reported that she and Andy Geiger will be meeting with Ariens Co. on Wednesday, April 17th to discuss the schedule for demotion and rehab.

NEW BUSINESS:

A. Future Agenda items:

1. Election of Officers:

No report.

2. Redevelopment District Improvement Plan:

No report.

3. Pop-Up Shop – Select RDA Member to Work With Chamber Board Member:

No report.

4. Revenue Sources:

No report.

B. Next Meeting Date:

The next regular scheduled RDA Meeting will be held on May 16th at 6:30 PM.

ADJOURNMENT:

The meeting adjourned at 8:18 pm