

(Approved)

March 7, 2019

PARK & RECREATION COMMISSION MINUTES
Brillion Community Center

4:00 PM

CALL TO ORDER: Al Ebert called the meeting to order at 4:00 PM.

ROLL CALL: Present: Al Ebert, Judy Christianson, Mark Rajkovich, Sarah Pielhop, Alderperson Vicki Shafran & Recreation Director/Aquatic Coordinator Ann Marx.
Absent Dennis Miller & Joe Behnke

APPROVAL OF THE AGENDA:

Motion –Rajkovich moved to approve the agenda. Seconded by Shafran. Motion carried.

APPROVAL OF MINUTES – February 14, 2019:

Motion – Christianson moved to approve the February 14, 2019 Minutes of the Park & Recreation Commission meeting. Seconded by Ebert. Motion carried.

CHAIRMAN’S REPORT:

No Report.

VISITORS:

Joel Thorpe.

Directors Report

A. Community Center

1. Facility Report:

The Commission reviewed the monthly numbers which are up from January.

2. 24/7 Fitness

Rajkovich stated that he feels this is a high priority item. Marx reviewed some of the costs and needs in order to start up. A new card swipe for entrance to the building is \$350.00 and that does not include the locksmith, electrician and IT person to set it all up. It could cost \$12,000.

B. Parks

1. Scope of Work Orders

The Commission reviewed the possible scope of work to be done at the local parks in May in conjunction with Rock the Block. The projects are not costing the City anything. The Jaycee’s will take care of improvements at Heritage Park and the Optimist is still deciding what they will do at Horn Park since there is not a park plan. Shafran stated the baby swing at Horn Park should be removed until a new one is purchased.

Pielhop stated that Don Mathiebe will be donating 2 semi-loads of double chipped wood chips for the parks to be used around the playground equipment and trees.

2. Baseball Backstop.

The Commission reviewed 2 bids for the backstop fencing.

Motion - Pielhop moved to go with EF Becker & Sons fencing out of Manitowoc at the price of \$6,218.00. Shafran seconded. Motion carried.

(Approved)

C. Aquatics:

1. Patron Comparison

Reviewed monthly pool numbers which are down from last February 2018. Marx stated that weather was a factor with swimming lessons, water exercise and some open/lap swims canceled.

2. Pool Boiler:

Marx presented 2 bids. Geiger and Marx reviewed the bids prior to the meeting and Geiger made an emergency decision to go with ACC's bid for a heat exchanger at \$10,900.00. The Commission had no objections to the pre-approval.

D. Recreation:

Nothing

E. Old Business:

a. Fundraising/banner Update:

Pielhop is still waiting to get back pricing.

B Remodel Update:

- The flag and plaque should be installed soon.
- The Lisa Kocourek started painting the mural in the family locker rooms.
- The Beacon for the Go365 program is in. The Beacon had to be purchased because the Sportsman software is not compatible with third party apps.

C. Horn Park Trees

Rajkovich stated that the trees need to be taken down soon because it is getting late into the time frame of the ground still being frozen. Marx needs to communicate with Bay Lake Regional Planning about the grant and the status of the tree removal. Marx will talk to Geiger about the timeline to remove the trees.

Pielhop stated that Ayres Associates is a possibility for doing a Park Plan. The cost is \$15,000 which includes Ayres writing grants for the park improvements. Ayres has done work in Ledgeview.

F. New Business:

Marx mentioned that the Quilting Club made a generous \$500.00 donation to be used towards a new sign for the front of the BCC.

The refrigerator in the kitchen is not working and needs to be replaced.

ADJOURNMENT:

Motion – Rajkovich moved to adjourn. Seconded by Shafran. Motion carried. Meeting adjourned at 4:55 PM.

Mark Rajkovich
Ann Marx