



9097 Daylight Drive - West Bloomfield, NY 14585

# MINUTES

## Town of West Bloomfield – Board Meeting

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June 12, 2024

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**Supervisor Todd Campbell called the meeting to order at 7:00pm - Present – Supervisor Todd Campbell, Council-members- Ruth Smith, Scott Harman, Kevin Carey, -Town Clerk – Brenda Thompson, Highway Superintendent- Jeff Ball - Absent: Council-member-Bill Travis**

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### **Resolution # 59 - Minutes**

Supervisor Campbell asked for a resolution to approve the May 8, 2024, minutes. Councilmember Harman made the resolution to approve minutes seconded by Councilmember Carey.

Adopted: Ayes – Campbell, Smith, Harman, Carey - Nays, None

Resolves that the May 8, 2024, minutes are accepted as presented.

**Privilege of the Floor** – Brenda Thompson, Town Clerk: Richard Steiner is asking for permission to place Geocaches in the Michael Prouty Memorial Park. This is a world-wide program; it has NY State Park Support. It is noninvasive but would have the potential to increase visitation to the park. The Town Board is in support, they requested that he provide information to post on our website and potentially in the Community Focus.

### **Supervisor Report**

The Supervisor's Report for May 2024 was distributed and discussed.

Supervisor Campbell provided an update that he is continuing to work with Holly Bedient on reporting and the Bookkeeper transition. Supervisor Campbell is working with CNB and putting approximately \$2 million in 30-60-90 day CDs, this would allow one to come due every month, Municipalities cannot do auto renew on these and they will be reviewed by Supervisor Campbell monthly. 5.2% short term, subject to change.

### **Resolution #60–Building Permit Fee Schedule**

Supervisor Campbell asked for a resolution to amend the current Building Permit fee schedule to allow the Code Enforcement Officer to base the renewal/extension fees on building permits to be based on the percentage of the project completed. Councilmember Harman made the resolution to approve the amendment to the Building Code Fee Schedule seconded by Councilmember Carey.

Adopted: Ayes – Campbell, Smith, Harman, Carey - Nays, None

Resolves that the Building Permit Fee Schedule to be amended,

### **Resolution #61– Justice Report**

Supervisor Campbell asked for a resolution to approve the May 2024 Justice report. Councilmember Harman made the resolution to approve, seconded by Councilmember Carey

Adopted: Ayes – Campbell, Smith, Harman, Carey - Nays – None

Resolves that the May 2024 Justice report is accepted as presented.

### **Resolution #62 Vouchers – Payment of Bills**

Supervisor Campbell asked for a resolution to approve the payment of bills on Abstract 6 for 2024 for General and Highway.

Councilmember Harman made the resolution to approve the bills/vouchers as presented, seconded by Councilmember Smith

Adopted: Ayes – Campbell, Smith, Harman, Carey - Nays, None

Resolves that the payment of bills on Abstract 6 are approved.

### **Parks & Recreation**

Highway Superintendent Ball provided an update on options for playground equipment, he also participated in a webinar course provided by NYMIR on playground design and safety. Councilmembers Harman and Smith have also been working on the project. Gametime came out and inspected the site, based on both Gametime input and NYMIR webinar the current swing set should also be replaced. The budget will be a major factor in the design, estimating \$200K to provide something similar in size to the previous playground. Looking at possibility of a survey on the website to get input from the community.

### **Resolution #63– Town Hall Parking Lot Paving**

Highway Superintendent Ball submitted estimates on paving of the Town Hall Parking Lot.

Supervisor Campbell asked for a resolution authorizing Highway Superintendent Ball to move forward with the Town Hall Paving Project, cost not to exceed \$75K.

Councilmember Harman made the resolution to approve, seconded by Councilmember Smith.

Adopted: Ayes – Campbell, Smith, Harman, Carey Nays – None

Resolves that Highway Superintendent Ball is authorized to contract the paving of the Town Hall Parking Lot, cost not to exceed \$75K.

### **Resolution #64– Highway Report**

Highway Superintendent Ball submitted the May-June 2024 Highway report.

Supervisor Campbell asked for a resolution to approve the Highway Report.

Councilmember Carey made the resolution to approve the May-June 2024 Highway report, seconded by Councilmember Harman.

Adopted: Ayes – Campbell, Smith, Harman, Carey Nays – None

Resolves that the May-June 2024 Highway report is accepted as presented.

**Code Enforcement Report** – Report was distributed and reviewed by the Town Board. Councilmember Harman provided an overview of a discussion he had with the Code Enforcement Officer regarding the large number of open reports and how many are clerical issues vs true open, that number appears to be approximately 400. Supervisor Campbell stated if more than 10 hours is needed that options will be looked at to increase the manpower, he is going to request that Code Officer attend the Town Board Meeting. Councilmember Carey asked, “what do we do with these open permits”, is there an option for putting notes on the files and closing them? Highway Superintendent Ball’s input was it was not the contractor or residents’ fault/issue, based on his experiences with the Code Office. The Town Board acknowledged that “catch up” needs to be done, confirming that additional labor needs to be applied as well as addressing the issue of customer service, and timely responses. Supervisor Campbell provided an update on the lack of Code Enforcement officers and that the County is doing a survey and trying to address the issue.

### **RESOLUTION # 65-2024 Resolution of Support & Authorization for the Town of West Bloomfield 2024 New York State Consolidated Funding Application, Non-Agricultural Nonpoint Source Planning Grant**

WHEREAS, the Town of West Bloomfield, Ontario County, supports the submission of a 2024 Consolidated Funding Application (CFA) on behalf of the Town, for the Non-Agricultural Nonpoint Source Planning Grant program under the Culvert Repair and Replacement category to conduct an overall study of several failing culverts in the Town; and

WHEREAS, the New York State Department of Environmental Conservation (DEC) provides a competitive statewide grant program to assist in the initial planning of non-agricultural nonpoint source water quality improvement projects; and

WHEREAS, The Town of West Bloomfield considers this project a priority, as several culverts in the Town are failing and becoming unstable through erosion, negatively affecting water quality in the area; and

WHEREAS, if funding is received it will allow the Town of West Bloomfield to prepare a planning report that will explore cost-effective solutions to replace failing culverts causing erosion and water quality issues, as well as enable the Town to seek further funding for construction through the Water Quality Improvement Program to continue the advancement of the water quality improvements.

woauthorized representative for the project, able to execute necessary documents relative to and as required for this application; and

BE IT FURTHER RESOLVED, the Town Board does hereby accept that they shall provide at least a 10% match of the total of any grant funding awarded as a local match in the form of in-kind services or cash contributions hereby appropriated and obligated from the Town of West Bloomfield General Fund, not to exceed \$5,000.00; and

BE IT FURTHER RESOLVED, that the Town of West Bloomfield, recognizes and fully supports the submission of the CFA for a Non-Agricultural Nonpoint Source Planning Grant by MRB Group for an evaluation and study of failing culverts in the Town.

Councilperson Harman made the resolution to approve the resolution as presented above, seconded by Councilperson Smith

Adopted: Ayes – Campbell, Smith, Harman, Carey- Nays, None

**RESOLUTION # 66-2024 Ontario County Soil and Water Conservation District's (OCSWCD**

Ontario County Soil and Water Conservation District's (OCSWCD) application through the Water Quality Improvement Project (WQIP) Program. This is a resolution of support from the Town Board of West Bloomfield showing the willingness to participate and contribute financially to the grant. This is a reimbursement based, cost share program. The Town of West Bloomfield will cover 25% of the cost of the equipment. Cost not to exceed \$10,000.00

The Town of West Bloomfield would like to offer support for the Ontario County Soil and Water Conservation District's (OCSWCD) application through the Water Quality Improvement Project (WQIP) Program. This application proposes the implementation of a county-wide partnership between municipal highway departments to encourage the widespread adoption of advanced salt reduction techniques such as the use of live edge and segmented plow blades as well as the use of GPS sensing equipment. Several lake management plans call out the important role that highway departments play in maintaining water quality. We are responsible for hundreds of miles of roadside ditches throughout the county, a county which contains portions of 6 of the 11 Finger Lakes watersheds. Not only is it our duty to maintain these conveyance channels, but also to control what enters them. The use of this technology has been proven to reduce the quantity of salt needed to achieve safe driving conditions. A reduction in road salt application has not only a positive benefit to the water quality of Ontario County, but an economic benefit to the Town as well. The Town of West Bloomfield will provide financial support for this project, not to exceed \$10,000.00. The Town is pleased to partner with the district to ensure the success of this program. This program represents the continuation of a long-standing partnership between the district and local highway departments to implement projects and programs which improve the water quality of the Finger Lakes Region while simultaneously improving highway safety.

Councilperson Harman made the resolution to approve the resolution as presented above, seconded by Councilperson Carey

Adopted: Ayes – Campbell, Smith, Harman, Carey- Nays, None

**RESOLUTION # 67-2024 APPROVAL OF ACQUISITION OF AN EASEMENT BY THE MONROE COUNTY WATER**

**AUTHORITY PURSUANT TO §1096(6-a) OF NEW YORK'S PUBLIC AUTHORITIES LAW**

WHEREAS, The Monroe County Water Authority ("Authority") intends to provide public water service to 2399 Olmstead Road located in the Town of West Bloomfield; and

WHEREAS, the acquisition of the easement is necessary for operation, maintenance and the future replacement of the water main which will allow the Authority to continue to reliably provide potable water supply to the area; and  
WHEREAS, the easement is located along the frontage of 2399 Olmstead Road (Tax Acct. No. 65.09-1-1.0), which is owned by 4A Classic Cars LLC; and  
WHEREAS, § 1096(6-a) of New York's Public Authorities Law requires the Authority to obtain the prior approval of the Town Board for the above-referenced acquisition; now therefore be it

Councilperson Harman made the resolution to approve the easement as presented, seconded by Councilperson Smith  
Adopted: Ayes – Campbell, Smith, Harman, Carey- Nays, None

RESOLVED, that the Town hereby approves of the Authority's acquisition of the frontage easement located at 2399 Olmstead Road in accordance with § 1096(6-a) of the New York Public Authorities Law and be it further RESOLVED that a copy of this resolution be provided to the Authority.

**Resolution #68- Highway Request**

Highway Superintendent Ball submitted a request for a resolution to change the passing zone on the intersection of RT65 and CO Rd 14.

Supervisor Campbell made the resolution to approve the change Seconded by Councilmember Harman.

Adopted: Ayes – Campbell, Smith, Harman, Carey Nays – None

Resolves that Highway Superintendent Ball can make the request to change the passing zone on the intersection of RT 65 and Co Rd 14. The Town Board requested that signs be installed showing no passing zone.

**Resolution # 69- Close Meeting**

At 8:53 pm, Councilmember Harman made the resolution to adjourn the meeting, seconded by Councilmember Carey. Adopted: Ayes – Campbell, Smith, Harman, Carey - Nays, None

Resolves that the meeting is closed.

Respectfully Submitted,  
Brenda Thompson– Town Clerk