



9097 Daylight Drive - West Bloomfield, NY 14585

MINUTES

Town of West Bloomfield – Board Meeting

January 10, 2024

Supervisor Todd Campbell called the Organizational meeting to order at 7:00pm - Present – Supervisor Todd Campbell, Council-members- Bill Travis, Ruth Smith, Scott Harman – Absent Kevin Carey

Appointments 2024

Code Enforcement Officer/Zoning Officer	Jim Kier (Ontario County)
Fire Marshal	Alan Pearce
Attorney for the Town	Boylan Code
Engineers	Paul Chatfield (MRB Group) & Larsen Engineers
Bookkeeper	Brian McIlroy thru February 2024 – Holly Bedient
Court Clerk	Shelley Conradt
Planning & Zoning Clerk	Dee DeSanctis – <i>Open Position</i>
Records Management Officer	Brenda Giglia
Planning Board Chair	Brad Lins
Zoning Board Chair	Sue Boardman
Legal Newspaper	Daily Messenger (not req'd by law)
Registrar of Vital Statistics	Brenda Giglia
County Planning Board	Ruth Cahn (1/25/23-12/31/28)
Town Historian	Mike Borgeest
Official Bank	Canandaigua National Bank
Dog Control Officer	Ontario County Humane Society
Local Health Officer	Mary Beer, RN MPH, the Public Health - Director of Ontario County (1/1/22-12/31/25)

Resolution # 1- Appointments - Supervisor Campbell asked for a resolution to approve the 2024 Appointments as listed. Councilmember Travis made the resolution to approve the Appointments seconded by Councilmember Harman. Adopted: Ayes – Campbell, Smith, Travis, Harman– Nays, None
Resolves that the Appointments are accepted as presented.

Deputies 2024

- Deputy Town Supervisor – Scott Harman
- Deputy Highway Superintendent – Derek Ulmer
- Deputy Town Clerk – Dee DeSanctis

Resolution # 2- Deputies- Supervisor Campbell asked for a resolution to approve the 2024 Deputies as listed. Councilmember Travis made the resolution to approve the Deputies seconded by Councilmember Smith.

Adopted: Ayes – Campbell, Smith, Travis, Harman– Nays, None
Resolves that the Deputies are accepted as presented.

Resolution # 3- Authorization for the Supervisor to place Town monies in interest bearing accounts, and prepayment of utility bills, etc.

Supervisor Campbell asked for a resolution to approve authorization for the Supervisor. Councilmember Harman made the resolution to approve the Authorization as stated seconded by Councilmember Travis.
Adopted: Ayes – Campbell, Smith, Travis, Harman– Nays, None
Resolves that the Authorization is accepted as presented.

Mileage rate: 67 cents per mile

Meeting Dates and Times 2024 – West Bloomfield Town Hall - 9097 Daylight Drive

- ❖ Town Board – 2nd Wednesday of each month – 7:00pm
- ❖ Planning Board – 1st Wednesday of each month – 7:30pm
- ❖ Zoning Board – 3rd Tuesday of each month 7:00pm (as needed)

Resolution # 4 - Meeting Dates and Times – 9097 Daylight Drive.

Supervisor Campbell asked for a resolution to approve the 2024 Meeting Schedules as listed. Councilmember Harman made the resolution to approve the Meeting dates and times as stated seconded by Councilmember Smith.

Adopted: Ayes – Campbell, Smith, Travis, Harman– Nays, None
Resolves that the Meeting Dates and Times are accepted as presented.

Hourly Rates

- ❖ Highway MEO, Seasonal MEO, Deputy Highway Supt, Transfer Facility Attendant. -
Range: \$19.04 - \$30.00
- ❖ Clerks: \$24.00-\$28.00

Resolution # 5- Hourly Rates

Supervisor Campbell asked for a resolution to approve the 2024 hourly rates as listed. Councilmember Travis made the resolution to approve the hourly rates as stated seconded by Councilmember Harman.

Adopted: Ayes – Campbell, Smith, Travis, Harman– Nays, None
Resolves that the Hourly Rates are accepted as presented.

Senior Citizens and Veterans Exemptions – Set Public Hearing

Resolution # 6 - Senior Citizens, Fire Fighter and Veterans Exemptions

Supervisor Campbell asked for a resolution to set Public Hearings in February for the Senior Citizens, Fire Fighter and Veterans Exemptions.

Councilmember Harman made the resolution to approve seconded by Councilmember Travis

Adopted: Ayes – Campbell, Smith, Travis, Harman– Nays, None
Resolves that Public Hearings be set for the Senior Citizens, Fire Fighter and Veterans Exemptions.
Supervisor Campbell to consult with attorney on updating and verification of Local Law Updates.

Procurement Policy

Resolution # 7 -Procurement Policy

Supervisor Campbell asked for a resolution to approve the Procurement Policy as currently implemented. Councilman Harman made the resolution to approve seconded by Councilman Smith.

Adopted: Ayes – Campbell, Smith, Travis, Harman– Nays, None
Resolves that the Procurement Policy is approved.

Set Date for Public Hearing on Tax Cap Law

❖ February 14, 2024

Permission for Supervisor to approve year end budget modifications as necessary.

Resolution #8 - Supervisor Campbell asked for a resolution to authorize the Supervisor to make year-end budget modifications as necessary.

Councilmember Harman made the resolution to approve seconded by Councilmember Smith.

Adopted: Ayes – Campbell, DeSanctis, Travis, Harman– Nays, None

Resolves that permission is granted for the Supervisor to approve year-end budget modifications as necessary.

Resolution #9 - Close Organizational Meeting

At 7:07 pm, Councilmember Travis made the resolution to adjourn the meeting, seconded by Councilmember Smith.

Adopted: Ayes – Campbell, Smith, Travis, Harman, - Nays, None

Resolves that the organizational meeting is closed.

Supervisor Todd Campbell called the Town Board meeting to order at 7:08pm and welcomed new Councilmember Ruth Smith.

Present – Supervisor Todd Campbell, Council-members- Bill Travis, Ruth Smith, Scott Harman, Kevin Carey. Also, Present – Town Clerk Brenda Giglia, Mike Borgeest, Chris Tobin

Resolution # 10- Minutes

Supervisor Campbell asked for a resolution to approve the December 13, 2023, minutes. Councilmember Harman made the resolution to approve minutes seconded by Councilmember Carey.

Adopted: Ayes – Campbell, Smith, Travis, Harman, Carey - Nays, None

Resolves that the December 13, 2023, minutes are accepted as presented.

Privilege of the Floor – None Requested

Resolution # 11 - Supervisor Report

The Supervisor's Report for December 2023 was distributed and discussed. Supervisor Campbell asked for a resolution to approve the December 2023 Supervisor report. Councilmember Harman made the resolution to approve the Supervisor's report, seconded by Councilmember Carey.

Adopted: Ayes – Campbell, Smith, Travis, Harman, Carey. Nays – None

Resolves that the Supervisor's December 2023 report is accepted as presented.

Councilmember Travis commented on general budget data, made the overall statement on the Town being under budget.

Supervisor Campbell provided an update on the Cemetery, new appointments: President Tom Weigert, Treasurer Ed Price, Board Member Bob DeSanctis.

Resolution #12 – Justice Report

Supervisor Campbell asked for a resolution to approve the December 2023 Justice report. Councilmember Harman made the resolution to approve, seconded by Councilmember Smith.

Adopted: Ayes – Campbell, Smith, Travis, Harman, Carey - Nays – None

Resolves that the December 2023 Justice report is accepted as presented.

Resolution # 12 Vouchers – Payment of Bills

Supervisor Campbell asked for a resolution to approve the payment of bills on Abstract 13 for 2023 and Abstract 1 for 2024 for General and Highway.

Councilmember Harman made the resolution to approve the bills/vouchers as presented, seconded by Councilmember Travis.

Adopted: Ayes – Campbell, Travis, Harman, Smith, Carey - Nays, None
Resolves that the payment of bills on Abstract 13 & Abstract 1 are approved.

Resolution #13– Highway Report

Highway Superintendent Ball submitted the January 2024 Highway report.
Supervisor Campbell asked for a resolution to approve the Highway Report.
Councilmember Carey made the resolution to approve the January 2024 Highway report, seconded by Councilmember Smith.

Adopted: Ayes – Campbell, Smith, Travis, Harman, Carey Nays – None
Resolves that the January 2024 Highway report is accepted as presented.

Code Enforcement - Fire Marshall Update – no reports submitted.

Supervisor Campbell provided an update on the 40 Fire Inspections being scheduled in the Town. 6 inspections have been completed to date. The Code/Building Department is working on a report format to provide to the Board.

Resolution #14 Boughton Park –

Supervisor Campbell provided an update on State and FEMA grants that have been awarded for Boughton Park. The Town of Victor has been designated as the Primary. Supervisor Campbell asked for a resolution granting the Town of Victor to act as the Primary on the awarded grants received for Boughton Park. Councilmember Harman made the resolution to approve the Town of Victor to act as the Primary as stated, seconded by Councilmember Travis.

Adopted: Ayes – Campbell, Smith, Travis, Harman, Carey Nays – None
Resolves that the Town of Victor is accepted as the Primary for the awarded Boughton Park grants.

Resolution #15 - Close Meeting

At 7:30 pm, Councilmember Travis made the resolution to adjourn the meeting, seconded by Councilmember Smith.

Adopted: Ayes – Campbell, Smith, Travis, Harman, Carey - Nays, None
Resolves that the meeting is closed.

Respectfully Submitted,
Brenda Giglia – Town Clerk