



9097 Daylight Drive - West Bloomfield, NY 14585

MINUTES

Town of West Bloomfield – Board Meeting

January 11, 2023 | 7:00pm

Present – Supervisor Todd Campbell, Council-members- Bill Travis, Bob DeSanctis, Scott Harman. Also Present – Town Clerk Brenda Giglia, Highway Superintendent Jeff Ball, Mike Borgeest. Councilmember: Kevin Carey attended remote via Zoom

Supervisor Todd Campbell called the Organizational meeting to order at 7:00pm

Appointments 2023

Code Enforcement Officer/Zoning Officer	Melissa Luft
NYS Code Enforcement Officer	Melissa Luft
Attorney for the Town	Boylan Code
Engineers	Paul Chatfield & Larsen Engineers
Bookkeeper	Brian McIlroy
Court Clerk	Shelley Conradt
Court Clerk	Mary Converse
Planning & Zoning Clerk	Dee DeSanctis
Records Management Officer	Brenda Giglia
Planning Board Chair	Brad Lins
Zoning Board Chair	Sue Boardman
Legal Newspaper	Daily Messenger (not req'd by law)
Registrar of Vital Statistics	Brenda Giglia
County Planning Board	Ruth Cahn (1/25/23-12/31/28)
Town Historian	Mike Borgeest
Official Bank	Canandaigua National Bank
Dog Control Officer	Ontario County Humane Society
Local Health Officer	Mary Beer, RN MPH, the Public Health Director of Ontario County (1/1/22-12/31/25)

Deputies 2023

Deputy Town Supervisor – Scott Harman
 Deputy Highway Superintendent – Derek Ulmer
 Deputy Town Clerk – Dee DeSanctis

Resolution # 1- Appointments - Supervisor Campbell asked for a resolution to approve the 2023 Appointments as listed. Councilman Harman made the resolution to approve the Appointments seconded by Councilman Travis.

Adopted: Ayes – Campbell, DeSanctis, Travis, Harman– Nays, None
 Resolves that the Appointments are accepted as presented.

Resolution # 2- Authorization for the Supervisor to place Town monies in interest bearing accounts, and prepayment of utility bills, etc.

Supervisor Campbell asked for a resolution to approve authorization for the Supervisor. Councilman Travis made the resolution to approve the Authorization as stated seconded by Councilman Harman.

Adopted: Ayes – Campbell, DeSanctis, Travis, Harman– Nays, None
Resolves that the Authorization is accepted as presented.

Mileage rate: 65.5 cents per mile

Meeting Dates and Times 2023 – West Bloomfield Town Hall - 9097 Daylight Drive

- ❖ Town Board – 2nd Wednesday of each month – 7:00pm
- ❖ Planning Board – 1st Wednesday of each month – 7:30pm
- ❖ Zoning Board – 3rd Tuesday of each month 7:00pm (as needed)

Resolution # 3 - Meeting Dates and Times.

Supervisor Campbell asked for a resolution to approve the 2023 Meeting Schedules as listed. Councilman Travis made the resolution to approve the Meeting dates and times as stated seconded by Councilman DeSanctis.

Adopted: Ayes – Campbell, DeSanctis, Travis, Harman– Nays, None
Resolves that the Meeting Dates and Times are accepted as presented.

Hourly Rates

- ❖ Highway MEO, Seasonal MEO, Deputy Highway Supt, Transfer Facility Attendant. -
Range: \$18.14 - \$28.53
- ❖ Clerks: \$15.00-\$20.00 – all 3 current Clerks to increase to \$19.00 per hour

Resolution # 4 - Hourly Rates

Supervisor Campbell asked for a resolution to approve the 2023 hourly rates as listed. Councilman Travis made the resolution to approve the hourly rates as stated seconded by Councilman Harman.

Adopted: Ayes – Campbell, DeSanctis, Travis, Harman– Nays, None
Resolves that the Hourly Rates are accepted as presented.

Senior Citizens and Veterans Exemptions & Procurement Policy

Resolution # 5 - Senior Citizens and Veterans Exemptions & Procurement Policy

Supervisor Campbell asked for a resolution to approve the Senior Citizens and Veterans Exemptions & Procurement Policy as currently implemented.

Councilman Harman made the resolution to approve seconded by Councilman DeSanctis

Adopted: Ayes – Campbell, DeSanctis, Travis, Harman– Nays, None

Resolves that the Senior Citizens and Veterans Exemptions & Procurement Policy are approved.

Set Date for Public Hearing on Tax Cap Law

- ❖ March 8, 2023

Permission for Supervisor to approve year end budget modifications as necessary.

Resolution 6 - Supervisor Campbell asked for a resolution to approve permission for the Supervisor to approve year end budget modifications as necessary.

Councilman DeSanctis made the resolution to approve seconded by Councilman Harman.

Adopted: Ayes – Campbell, DeSanctis, Travis, Harman– Nays, None

Resolves that the Permission for Supervisor to approve year end budget modifications as necessary.

Resolution # 7 - Close Organizational Meeting

At 7:07 pm, Councilman Travis made the resolution to adjourn the meeting, seconded by Councilman DeSanctis.

Adopted: Ayes – Campbell, DeSanctis, Travis, Harman, - Nays, None

Resolves that the organizational meeting is closed.

Supervisor Todd Campbell called the Town Board meeting to order at 7:08pm

Resolution # 8- Minutes

Supervisor Campbell asked for a resolution to approve the December 14, 2022, minutes. Councilman Harman made the resolution to approve minutes seconded by Councilman DeSanctis

Adopted: Ayes – Campbell, DeSanctis, Travis, Harman, - Nays, None

Resolves that the December 14, 2022, minutes are accepted as presented.

Resolution #9 - Supervisor Report

The Supervisor's Report for December 2022 was distributed and discussed. Supervisor Campbell asked for a resolution to approve the December 2022 Supervisor report. Councilman Harman made the resolution to approve the Supervisor's report, seconded by Councilman DeSanctis.

Adopted: Ayes – Campbell, DeSanctis, Travis, Harman. Nays – None

Resolves that the Supervisor's December 2022 report is accepted as presented.

Resolution #10 – Justice Report

Supervisor Campbell asked for a resolution to approve the December 2022 Justice report. Councilman Harman made the resolution to approve, seconded by Councilman DeSanctis.

Adopted: Ayes – Campbell, DeSanctis, Travis, Harman - Nays – None

Resolves that the December 2022 Justice report is accepted as presented.

Supervisor Campbell provided an update on the actions being done by the Court Clerk in following up on older and past due fines to receive payments.

Resolution # 11 Vouchers – Payment of Bills

Supervisor Campbell asked for a resolution to approve the payment of bills on Abstract 13 for 2022 and Abstract 1 for 2023 for General and Highway.

Councilman Harman made the resolution to approve the bills/vouchers as presented, seconded by Councilman DeSanctis.

Adopted: Ayes – Campbell, Travis, Harman, DeSanctis - Nays, None

Resolves that the payment of bills on Abstract 13 & Abstract 1 are approved.

Resolution #12 – Highway Report

Highway Superintendent Ball submitted the January 20223 Highway report.

Supervisor Campbell asked for a resolution to approve Highway Report.

Councilman Travis made the resolution to approve the January 2023 Highway report, seconded by Councilman DeSanctis.

Adopted: Ayes – Campbell, DeSanctis, Travis, Harman, Nays – None

Resolves that the January 2023 Highway report is accepted as presented.

Resolution #13 – Highway 284 Agreement

Highway Superintendent Ball submitted the 2023 Highway 284 Agreement and Worksheet.

Supervisor Campbell asked for a resolution to approve Highway 284 Agreement.

Councilman Travis made the resolution to approve the 284 Highway Agreement, seconded by Councilman Harman.

Adopted: Ayes – Campbell, DeSanctis, Travis, Harman, Nays – None

Resolves that the Highway 284 Agreement is accepted as presented.

Supervisor provided an brief update on the reserve funds being set up for the equipment. Additional details and clarification will be forthcoming.

Supervisor and Highway Superintendent to review needs and options for mowing equipment.

Resolution #14 - Code Enforcement Report – no report submitted.

Supervisor Campbell provided an update on the replacement, he advised he continues to be in discussions with the Town of Richmond regarding the possible shared service opportunity.

Resolution #15 - Canandaigua National Bank – Tax Collection in the month of January.

Supervisor Campbell asked for a resolution to approve Canandaigua National Bank to collect taxes in the month of January.

Councilman Harman made the resolution to approve, seconded by Councilman Travis.

Adopted: Ayes – Campbell, Travis, DeSanctis, Harman – Nays, None

Resolves that Canandaigua National Bank to collect taxes in the month of January.

Deputies will be requested as necessary by the elected official they support to provide verbal reports to the Town Board.

Resolution #16 - Close Meeting

At 7:45 pm, Councilman Travis made the resolution to adjourn the meeting, seconded by Councilman Harman.

Adopted: Ayes – Campbell, DeSanctis, Travis, Harman, - Nays, None

Resolves that the meeting is closed.

Respectfully Submitted,
Brenda Giglia – Town Clerk