

TOWN OF WEST BLOOMFIELD
APPLICATION FOR SPECIAL USE PERMIT

For Official Use:

Date Filed: _____, 19__ Fee: \$ _____ Application # _____

APPLICANT: COMPLETE APPLICATION AND ALL ATTACHMENTS IN QUADRUPLICATE
(3 Copies to be filed, 1 copy retained by Applicant)

Where Exhibits are used to respond to any item indicate
Exhibit Number in margin of Application by appropriate
item.

Standards and Procedures for Special Use Permits are
stated in Article 6.3(C); 6.4(C); and 11 of the Zoning
Ordinance.

TYPE OF SPECIAL USE: _____
(Specify)

PART A
GENERAL

1. Applicant: _____
2. Address: _____
3. Applicant is a:
 - Corporation: Type: _____ State of Incorporation _____
 - Partnership: Type: Attach Exhibit listing names and addresses of all
general and limited partners.
 - Joint Venture: Attach Exhibit listing names and addresses of all partic-
ipants.
 - Other: Type: _____ Attach Exhibit listing names and addresses
of all interested parties.
4. Is Applicant acting solely in its own behalf in this matter? _____
If not, attach Exhibit disclosing all principals by name and address.
5. Does Applicant have business contacts or affiliations in the Town of West
Bloomfield outside of the subject matter of this Application? _____
[Affiliations with other persons doing business in the Town, through common
ownership; common management; ownership of a controlling stock interest;
kinship or contract, must be disclosed here.] If so, attach Exhibit explain-
ing affiliation in detail.
6. Pursuant to Section 809 of the General Municipal Law, Applicant CERTIFIES
that no State, Ontario County or West Bloomfield Officers or employees have
any direct or indirect interest in the Applicant or the granting of this
Application, except: _____

7. Premises involved in this Application:

Use District: _____ Address: _____

Lot Size: _____ Present Use: _____

Present Owner(s): _____

8. If Applicant does not presently own the premises in fee, describe its interest (i.e. lease, option, land contract.) _____

9. Furnish an estimated time table (assuming all governmental consents are already obtained and Planning Board acts within 80 days): _____

10. Estimated total cost of the project: _____

11. Will approval of the proposal require variance of any provision of the Zoning Ordinance? If so, state the specific provision of Zoning Ordinance involved, the exact variance that is sought and the grounds upon which it is claimed.

12. If this proposal is for a cluster residential development, planned unit development or mobile home park, attach copies of any informal recommendations of the Town of West Bloomfield Planning Board.

13. If this proposal is for a restricted industrial use or mobile home park, indicate the names of all owners and mortgagees of record of real property located within 1500 feet of any lot line of the premises subject to this application. This list should be certified by Applicant to be complete as of a date within 30 days of the Application.

14. Aside from the zoning laws of the Town, the proposal has been approved by the following governmental agencies: (Copies of all such approvals must be submitted with the application)

<u>Agency</u>	<u>Subject Matter of Approval</u>	<u>Date of Approval</u>
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PART B

DETAILS OF PROPOSAL

15. Attach surveys, site plans and blue prints detailing:
 - (i) Location, dimensions and arrangements of all lots, streets, accessways, walkways, private rights-of-way, parking and loading facilities.
 - (ii) Lines, mains and terminal facilities for water supply, sewage disposal, storm drainage, utility services and, if applicable, underground storage tanks and transmission lines for liquids or gases.
 - (iii) The location, use, design, dimensions of each building and structure (including signs);
 - (iv) The design, location and proposed development of open areas, buffer areas, lands proposed for dedication to public use, screening devices and other landscaping features.
 - (v) Elevation drawings showing the depth of all excavations and height of all buildings involved in the project.
16. Attach supplemental material, including photographs, architect's drawings and the like, showing natural features of the site to be incorporated into the structure, and the design and appearance of the finished buildings or other structures.
17. Furnish the following additional information as applicable to your proposal.
 - (a) Public Utility Uses.
 - (i) Evidence that the proposal is necessary and convenient for the efficiency of the utility system or for the satisfactory and convenient provision of service to the local area.
 - (ii) Description of all safety devices, fences and other security devices.
 - (iii) Number of full-time and part-time employees.
 - (iv) Projections for expansion of the facility.
 - (b) Camps.
 - (i) Type of camp, operating season, facilities and attractions to be offered, and fees to be charged.
 - (ii) Estimated peak and average attendance at the camp, both for day users and overnight users, with information as to characteristics of customers (i.e. children, religious groups, fishermen)
 - (iii) Number of full-time and part-time employees.
 - (iv) Traffic flow, both within the camp and on nearby roads.
 - (v) Facilities for fire protection, water safety and emergency medical attention.

(c) Restricted Industrial Uses.

- (i) Details as to products and manufacturing process or services; storage of raw materials and finished goods.
- (ii) Shipping volume and methods; accommodations for parking and loading.
- (iii) Traffic flow, both on the premises and on nearby roads.
- (iv) Number of employees, full time, part time and seasonal; anticipated source of employees.
- (v) Volume requirements for water, sanitation, solid waste disposal and power; and methods of meeting these requirements.
- (vi) Description of objectionable features (i.e. smoke, noise, fumes.) and proposed measures to control or eliminate such features.
- (vii) Projections for expansion of facility.

(d) Motor Vehicle Service Stations.

- (i) If Applicant will not operate the Station, indicate operating arrangements.
- (ii) Details as to estimated daily peak and average volume, and traffic flow on nearby roads.
- (iii) Types of services to be offered; facilities for storage of parts and materials.
- (iv) Number of employees, full time and part time.
- (v) Volume requirements for water and waste disposal; and methods of meeting these requirements.

(e) Excavation Operations.

- (i) If Applicant will not operate the project indicate operating arrangements.
- (ii) Materials to be extracted, facilities for cleaning, crushing or processing materials; estimated daily peak and average volume; operating hours and season.
- (iii) Maximum dimensions of pits, mines or quarries and estimated time before materials completely deplete.
- (iv) Traffic flow and volume, including roads and highways to be used.
- (v) Number of employees, full time and part time.
- (vi) Description of objectionable features (i.e. dust, noise, and proposed measures to control or eliminate such features.
- (vii) Rehabilitation plan as required by Article 11.5(H) of the Zoning Ordinance.

(f) Cluster Residential Developments.

- (i) Indicate whether developer will build houses for "inventory" or only on order, whether project falls under any specific governmental housing program.
- (ii) Describe time table for occupancy of dwellings, with projection of the number of families moving into the project each year until completion.
- (iii) Indicate any controls or restrictions on size or design of homes within the project.
- (iv) Indicate aggregate project requirements for water, waste disposal and utility services; and methods of meeting these requirements.
- (v) Describe traffic flow on nearby roads, both during construction and after completion.

(g) Planned Unit Developments.

- (i) Provide all information required for cluster residential developments under Item 17 (f) above.
- (ii) Describe any planned facilities, other than retail service and sales establishments, giving information on the operation and administration thereof.
- (iii) For retail sales and service establishments included in the project, describe the type of establishment; estimated costs of construction; how each will serve the residential portion of the project; market area to be served; estimated average and peak daily volume of customers; parking and loading facilities, traffic flow on nearby streets and roads; number of employees; and persons who will operate each such establishment.
- (iv) Describe provisions for future expansion of the retail sales and service establishments.

(h) Mobile Home Parks.

- (i) If Applicant will not operate the project indicate operating arrangements.
- (ii) Describe specific plans for development of the park and lease or sale of mobile home lots, indicate any sales affiliation or arrangements with mobile home dealers, and indicate whether the project falls under any specific governmental housing program.
- (iii) Describe time table for development and occupancy of lots, with projections of number of families moving into the park each year until completion.
- (iv) Indicate any controls or restrictions on family types, mobile home types and construction of attached or accessory structures.
- (vi) Indicate aggregate project requirements for water, waste disposal, utility services (including street lighting), and fire protection; and methods of meeting these requirements.

PART C

MISCELLANEOUS

18. Applicant agrees to furnish promptly such additional information as the Zoning Board may reasonably request.
19. Applicant hereby authorizes the Zoning Officer and any member of the Zoning Board or Planning Board to enter the premises (including buildings) involved in this Application at any reasonable time, without notice to Applicant for the purpose of inspection. If the premises are locked or otherwise inaccessible, Applicant will make such arrangements for inspection as the Zoning Officer, Planning Board or Zoning Board may reasonably request in advance.
20. If this Application is granted and a Permit issued, the Applicant requests the issuance of a Certificate of Occupancy (Form A) upon completion of construction or preparation for the use and inspection thereof by the Zoning Officer.
21. All Communications relating to this Application should be addressed to Applicant at: _____ Tele: _____

Applicant hereby CERTIFIES that he (it) is authorized to make this Application and to perform or cause performance of the matters proposed herein. Applicant CERTIFIES that all statements herein are true and accurate except where qualified by an appropriate indication as being estimates, projections or otherwise uncertain, in which case such statements are based on the best information available.

Date: _____

Signature - Applicant

ACTION BY ZONING OFFICER:

- Application found incomplete and returned to applicant on _____, 19___. Reasons: _____
- Application found complete on _____, 19__ and forwarded to the Zoning Board and Planning Board on _____.
- Application approved by Planning Board on _____, 19___. Zoning Permit issued on _____, 19__ # _____.
- Application denied by Planning Board on _____, 19___. Notice of Decision sent to Applicant on _____, 19__.
- Certificate of Occupancy Form A issued: _____, 19__ Cert. # _____.
- Certificate of Occupancy denied because: _____

Date: _____

Zoning Officer

*Town of West Bloomfield
Supervisor
Todd D. Campbell
PO Box 87
West Bloomfield NY 14585*

Office (585) 624-2461
Fax (585) 624 4830
tcampbell@townofwestbloomfield.org

NOTICE TO ALL APPLICANTS

By resolution of the Town Board of West Bloomfield, all Costs incurred by the Town for Engineering and Legal review of this Application will be charged to the Applicant.

These Fees are a direct Pass Thru of exact cost to the Town therefore, exact amount is not available until the Town receives a bill from its' Engineer and/or Attorney.

Please note all Pass Thru Fees must be paid prior to Final Approval and Signature by the Code Enforcement Officer.

I have read the above and agree that payment of all Pass Thru Fees shall be paid upon receipt of Invoice.

Fees are not refundable.

By: _____ Date: _____

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Appendix B
Short Environmental Assessment Form

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information				
Name of Action or Project:				
Project Location (describe, and attach a location map):				
Brief Description of Proposed Action:				
Name of Applicant or Sponsor:		Telephone:		
Address:		E-Mail:		
City/PO:		State:	Zip Code:	
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO	YES
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:			NO	YES
3.a. Total acreage of the site of the proposed action? _____ acres				
b. Total acreage to be physically disturbed? _____ acres				
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres				
4. Check all land uses that occur on, adjoining and near the proposed action.				
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)				
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____				
<input type="checkbox"/> Parkland				

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____	NO	YES
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO	YES
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO	YES
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE		
Applicant/sponsor name: _____		Date: _____
Signature: _____		

Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?		
2. Will the proposed action result in a change in the use or intensity of use of land?		
3. Will the proposed action impair the character or quality of the existing community?		
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?		
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?		
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?		
7. Will the proposed action impact existing: a. public / private water supplies? b. public / private wastewater treatment utilities?		
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?		
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?		

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?		
11. Will the proposed action create a hazard to environmental resources or human health?		

Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3. For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

- Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
- Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Name of Lead Agency

Date

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from Responsible Officer)