



9097 Daylight Drive - West Bloomfield, NY 14585

# MINUTES

## Town of West Bloomfield – Board Meeting

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December 14, 2022 | 7:00pm

*Present – Supervisor Todd Campbell, Council-members- Bill Travis, Bob DeSanctis, Kevin Carey, Scott Harman. Also Present – Town Clerk Brenda Giglia, Highway Superintendent Jeff Ball, John Mackenzie, Ron Smith, Chris Tobin, Mike Borgeest*

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### **Supervisor Todd Campbell called meeting to order at 7:00pm**

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#### **Resolution # 119- Minutes**

Supervisor Campbell asked for a resolution to approve the November 9, 2022, minutes. Councilman Travis made the resolution to approve minutes seconded by Councilman Harman.

Adopted: Ayes – Campbell, DeSanctis, Travis, Harman, Carey– Nays, None  
Resolves that the November 9, 2022, minutes are accepted as presented.

#### **Resolution #120 - Supervisor Report**

The Supervisor's Report for November 2022 was distributed and discussed. Supervisor Campbell asked for a resolution to approve the November 2022 Supervisor report. Councilman Harman made the resolution to approve the Supervisor's report, seconded by Councilman DeSanctis.

Adopted: Ayes – Campbell, DeSanctis, Travis, Harman, Carey. Nays – None  
Resolves that the Supervisor's November 2022 report is accepted as presented.

#### **Resolution #121 – Justice Report**

Supervisor Campbell asked for a resolution to approve the November 2022 Justice report. Councilman Harman made the resolution to approve, seconded by Councilman Carey.

Adopted: Ayes – Campbell, DeSanctis, Travis, Harman, Carey. Nays – None  
Resolves that the November 2022 Justice report is accepted as presented

#### **Resolution # 122 Vouchers – Payment of Bills**

Supervisor Campbell asked for a resolution to approve the payment of bills on Abstract 12 for General and Highway for December 2022.

Councilman Harman made the resolution to approve the bills/vouchers as presented, seconded by Councilman DeSanctis.

Adopted: Ayes – Campbell, Travis, Carey, Harman, DeSanctis - Nays, None  
Resolves that the payment of bills on Abstract 12 is approved.

#### **Resolution #123 – Highway Report**

Highway Superintendent Ball submitted the December 2022 Highway report.

Councilman DeSanctis made the resolution to approve the December 2022 Highway report, seconded by Councilman Carey.

Adopted: Ayes – Campbell, DeSanctis, Travis, Harman, Carey. Nays – None  
Resolves that the December 2022 Highway report is accepted as presented.

- ❖ Reserve Funds – Highway Equipment Purchases -Highway Superintendent Ball requested that a reserve fund for the trucks not purchased in 2022 be established. Supervisor Campbell to work with the Town Attorney and Accountant to determine the options available for fund reserves for equipment.
- ❖ Salt Barn – Highway Superintendent Ball provided proposals and photos for different styles of salt barns. Possibility of a Grant to be reviewed. An evaluation of the Highway building's footprint is needed to determine the best long-term plan for the Town.
- ❖ Plowing for West Bloomfield Fire Department – Supporting documentation presented by Highway Superintendent Ball. Town Board is generally in agreement with providing the plowing service. WB Fire expectations of the Town Highway keep clear and salt. Councilman Carey was asked his opinion as a member of the Ionia Fire Department; he is in support of providing the service to the WB Fire Department. Highway was asked to keep track of number of trips. Councilman Harman to provide a sample contract for snow removal. Town Board agreeable to granting Highway authority to provide plowing services to West Bloomfield Fire Department

Town Hall Furnace – Highway Superintendent Ball provided details regarding a leak in the Town Hall. Fallside Heating was brought in and provided the repair service. Bell vs Fallside – Highway Superintendent Ball provided a maintenance contract pricing from Fallside Heating -- \$1596.00 for both Highway and Town Hall facilities annually. Supervisor Campbell to contact Bell for review of the system.

**Resolution #124 - Code Enforcement Report**

Supervisor Campbell asked for a resolution to approve the November 2022 Code Enforcement Officer's report. Councilman Harman made the resolution to approve the Code Enforcement Officer's Report, seconded by Councilman Carey.

Adopted: Ayes – Campbell, Travis, DeSanctis, Harman Carey– Nays, None

Resolves that the November 2022 Code Enforcement Officer's report is accepted as presented.

Supervisor Campbell was asked if a replacement has been secured for the position of Code Enforcement/Building Inspector. He advised he has been in discussion with the Town of Richmond regarding possible shared service opportunity.

**Resolution #125 – Assessor Resolution to accept resignation date as of 12/31/2022**

Whereas, the Town of West Bloomfield has received notice of resignation from Assessor, Pat Brede. Now therefore be it resolved, the Town of West Bloomfield hereby accepts the resignation of Assessor, Pat Brede effective 12/31/2022.

Councilman Harman made the resolution to approve the resignation as of 12/31/2022, seconded by Councilman Travis.

Adopted: Ayes – Campbell, Travis, DeSanctis, Harman Carey– Nays, None

Resolves that the resignation of Pat Brede is accepted.

**Resolution #126 – Resolution to hire effective 1/3/2023 for completion of current term 1/3-2023– 9/30/2025.**

Resolution to hire effective 1/3/2023 for completion of current term 1/3-2023– 9/30/2025. Whereas, Assessor Pat Brede has submitted her resignation to the Town Board of the Town of West Bloomfield, effective December 31, 2022. Whereas it is the intention of the Town Board of the Town of West Bloomfield to reinstate Assessor Pat Brede. Now therefore be it resolved, the Town Board of West Bloomfield appoints Pat Brede Assessor for the Town of West Bloomfield, effective January 3, 2023, for a term of 1/3/2023 – 9/30/2025.

Councilman Travis made the resolution to approve the hire of Pat Brede as Assessor as of 1/3/2023, seconded by Councilman Carey.

Adopted: Ayes – Campbell, Travis, DeSanctis, Harman Carey– Nays, None

Resolves that the hire of Pat Brede effective 1/3/2023 thru 9/30/2025 is accepted.

**Resident Chris Tobin –** Addressed the Town Board regarding the Town's Veteran's Exception. He stated the Town of West Bloomfield is using the 2<sup>nd</sup> lowest value on the Real Property Scale. Supervisor Campbell to review with the Town Assessor the number of Veteran Exemptions in the Town. Town Board to start the process of evaluating the Town's Veteran Exceptions.

**Michael Prouty Park Sign** – Highway Superintendent Ball asked for Town Board input on the current location of the sign. He requested the placement be moved back to allow for sufficient snow removal and avoid damage to the sign from road salt and spray. Town Board agreed and advised Superintendent Ball to relocate as needed. The lighting and roof/cover for the sign were also discussed, Highway Superintendent Ball to install.

**Resolution #127 - Close Meeting**

At 8:13 pm, Councilman Travis made the resolution to adjourn the meeting, seconded by Councilman Carey. Adopted: Ayes – Campbell, DeSanctis, Travis, Harman, Carey - Nays, None  
Resolves that the meeting is closed.

Respectfully Submitted,  
Brenda Giglia – Town Clerk