



9097 Daylight Drive - West Bloomfield, NY 14585

MINUTES

Town of West Bloomfield – Board Meeting

May 11, 2022 | 7:00pm

Present – Supervisor Todd Campbell, Council-members- Scott Harman, Bob DeSanctis, Bill Travis, & Kevin Carey. Also Present – Town Clerk Brenda Giglia, Highway Superintendent Jeff Ball, ZBA Chairperson – Sue Boardman, Tim Schiefen & Mike Borgeest.

Supervisor Todd Campbell called meeting to order at 7:00pm

Resolution # 47 Vouchers – Payment of Bills

Supervisor Campbell asked for a resolution to approve the payment of bills on Abstract 5 for General and Highway for April 2022.

Councilman Harman made the resolution to approve the bills/vouchers as presented, seconded by Councilman DeSanctis

Adopted: Ayes – Campbell, DeSanctis, Harman, Travis, Carey - Nays, None
Resolves that the payment of bills on Abstract 5 is approved.

Resolution #48 - Minutes

Councilman Harman made the resolution to approve the April 27, 2022, minutes seconded by Councilman Travis.

Adopted: Ayes – Campbell, Carey, DeSanctis, Harman, Travis – Nays, None
Resolves that the April 27, 2022, minutes are accepted as presented.

Resolution #49 - Justice Report

Supervisor Campbell asked for a resolution to approve the April 2022 Justice report. Councilman Harman made the resolution to approve, seconded by Councilman DeSanctis.

Adopted: Ayes – Campbell, Carey, DeSanctis, Harman, Travis Nays – None
Resolves that the April 2022 Justice report is accepted as presented.

Resolution #50 - Supervisor Report

The Supervisor's Report for April 2022 was distributed and discussed. Councilman Harman made the resolution to approve the Supervisor's report, seconded by Councilman Carey.

Adopted: Ayes – Campbell, Carey, DeSanctis, Harman, Travis Nays – None
Resolves that the Supervisor's April 2022 report is accepted as presented.

Resolution #51 – Highway Report

Highway Superintendent Ball provided Highway updates and distributed the April 2022 report. The Winter season was finalized/completed with the snow fencing being taken down and the last load of salt being received and stored. The State has been encouraging the use of liquid for winter road

servicing, West Bloomfield has been utilizing this method, and is aligned with the State recommendations. Truck 5 was sent to auction. The Highway personnel attended the General Safety Meeting.

Councilman Travis made the resolution to approve the Highway report, seconded by Councilman Harman.

Adopted: Ayes – Campbell, Carey, DeSanctis, Harman, Travis Nays – None

Resolves that the Highway report is accepted as presented.

Resolution #53 - Code Enforcement Report

Supervisor Campbell asked for a resolution to approve the April 2022 Code Enforcement Officer's report. Councilman Carey made the resolution to approve the Code Enforcement Officer's Report, seconded by Councilman Travis.

Adopted: Ayes – Campbell, Carey, DeSanctis, Harman, Travis – Nays, None

Resolves that the Code Enforcement Officer's report is accepted as presented.

Resolution #52 – Standard Workday Resolution Elected and Appointed Officials

Supervisor Campbell asked for a resolution to approve the RS 2417-A (standard workday) report.

Councilman Travis made the resolution to approve, seconded by Councilman Harman.

Adopted: Ayes – Campbell, Carey, DeSanctis, Harman, Travis – Nays, None

Resolves that the Standard Workday Resolution for Elected and Appointed Officials is accepted as presented.

Gray Road Abandonment

Process for abandonment of Gray Road was never completed by the Town. Don & Mary Grundman had made an official request on April 3, 2019, to the Town Board for the abandoned portion of Gray Road from where the pavement ends to Honeoye Creek be conveyed to them. On May 11, 2022, Don & Mary Grundman withdrew their request to take ownership of the abandoned end of Gray Road. Gray Road and the end turn-around is still legally a Town Road. Town Board discussed access for future development on the road, subdivisions, potential for a future park with access to Honeoye Creek. Highway Superintendent to confirm that this portion is included in the mileage for the Town. Town Board confirmed this is to remain a Town Road. Supervisor Campbell to confirm with Town Attorney if any additional action is required.

Resolution #54 – Appointment Board of Assessment Review

Appointment of Member ▪ 5 Year Term

- Peter Shea

Supervisor Campbell asked for a resolution to approve the above town member to the Board of Assessment Review. Councilman Travis made the resolution to approve the appointment, seconded by Councilman Carey

Adopted: Ayes – Campbell, Carey, DeSanctis, Harman, Travis – Nays, None

Resolves that Peter Shea is appointed to the Board of Assessment Review for a term of 5 years.

Resolution #55 – Re-Appointment Planning Board

Re-Appointment of Member ▪ Effective 5/3/22

- Bill Jensen

Supervisor Campbell asked for a resolution to approve the above town member to the Planning Board. Councilman Harman made the resolution to approve the re-appointment, seconded by Councilman Carey

Adopted: Ayes – Campbell, Carey, DeSanctis, Harman, Travis – Nays, None

Resolves that Bill Jensen is re-appointed to the Planning Board effective 5/3/22.

Public Outside Restrooms

- a. Door Sweep – installation needed. Alliance to be hired to install.
- b. Exterminator Service – mice and pest control; bathroom has evidence of infestation. Confirming with Town Attorney on ability/liability of Town Employee vs a Professional Service being contracted.

Town Hall Generator

- a. Exterminator Service – mice and pest control, when Kingsley provided the service call, rodent issues were identified. Confirming with Town Attorney on ability/liability of Town Employee vs a Professional Service being contracted.
- b. Kingsley will be the contracted maintenance service provider.

Expansion of Video Conferencing – Local Law Requirement

Attorney Input - Davd Hou (email): The new changes to the Open Meetings Law replace the prior rules for videoconferencing and require a local law to establish formal procedures for videoconferencing. In terms of streaming the meeting, you may continue to do that, and allow the public to view and comment that way. I believe this is just a courtesy for the public and is not covered by these new changes. The new laws pertain to a member(s) of the board who can't attend in person but who still want to participate via Zoom, etc. I think for us to allow a board member to attend and participate via Zoom, under the new laws we will need to follow the requirements of the new Open Meetings Law. Draft law from NYCOM provided to Board for review.

Requirements:

- Public Hearing Required
- Local Law
- Code Book Update
- Website Publication – Recordings must be posted or linked to the public body website withing five business days of the meeting. The recordings must remain available for a minimum of years thereafter, and recordings must be transcribed upon request.
- To conduct meetings - Quorum of the public body must be physically present at one or more the locations where a public can attend in person.
- Must use technology that permits members of the public with disabilities to access the video in a manner consistent with the 1990 Americas with Disabilities Act.
- The public body must ensure that the videoconferencing provides the same opportunities for public participation or testimony as in-person participation of testimony

Further review and clarification on what will be required to support the law was requested by the Board.

Lawn Maintenance/Park Maintenance

Highway Superintendent Ball to provide updates/report on additional work/responsibilities concerning the Park & Town Hall outside maintenance. The lawn areas need fertilization and weed control, he recommended getting an outside contractor as the Town Highway does not have the required permits. Town Board recommends getting quotes for the services, keeping it local and within the County if possible.

Tim Schiefen – 2022 Assessment Process

Mr. Schiefen presented a letter to the Town Board addressing the 2022 Assessment Review process and the concerns he has on the "unprecedented" increase in property values as well as the process for scheduling and meeting with the Assessor/BAR. Supervisor Campbell is reviewing and will provide Mr. Schiefen with a response.

ZBA – Sue Boardman

Sue addressed the Town Board, updating them on the Verizon Cell Tower approval by the ZBA, and thanking the Board for the approval of the resource of the outside consultant on the project. The consultant was very informative and helpful. She provided input on concerns with some clerical and record keeping issues she encountered with the Zoning and Planning. She requested that a joint meeting with the Boards be held to review the process and flow allowing for the outlining of responsibilities and duties. There was discussion on the open position for the Zoning and Planning Clerk.

Resolution #56 – Zoning and Planning Clerk

Resolution made to provide compensation up to \$20.00 per hour for a qualified candidate made by Councilman Harman, seconded by Councilman DeSanctis. Estimated hours will be 40 hours per month. Job to be posted on the Town website. Adopted: Ayes – Campbell, Carey, DeSanctis, Harman, Travis – Nays, None

Fire Department

Kevin Carey provided an update from the Fire Department. Training burn on 5/22/22 is planned on the Evans property with a focus on water supply. Memorial Day parade, Ionia is planning on participating, they need confirmation and details. Supervisor Campbell to follow up with the Fire Department with the parade details.

Resolution #57 - Close Meeting

At 8:20 pm, Councilman Harman made the resolution to close the meeting, seconded by Councilman Carey.

Adopted: Ayes – Campbell, Carey, DeSanctis, Harman, Travis - Nays, None

Resolves that the meeting is closed. Adjourned.

Respectfully Submitted,
Brenda Giglia – Town Clerk