



9097 Daylight Drive - West Bloomfield, NY 14585

# DRAFT – PRELIMINARY MINUTES

Town of West Bloomfield – Board Meeting

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October 9, 2024

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**Supervisor Todd Campbell called the meeting to order at 7:01 pm - Present – Supervisor Todd Campbell, Council-members- Scott Harman, Bill Travis, Ruth Smith, Kevin Carey, Town Clerk – Brenda Thompson, Mike Borgeest, Chris Tobin, Kaleigh Schultz-Code Enforcement via Zoom, Katey Sackett-Allen’s Hill Library, Peter Ashe – Code Enforcement, Roger Bessell, Carter Whitmore & Jeff Harloff – Ionia Fire Department, Ron Smith – West Bloomfield Fire Department**

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## **Privilege of the Floor –**

- Katey Sackett – Allen’s Hill Library: Provided a Library Funding Request for 2025. The request outlined last year’s accomplishments and future fund allocations and projects.
- Carter Whitmore – Ionia & West Bloomfield Fire Department: Presented a proposal for additional spend against the collaboration FL1-3410.45 budget line.
- Roger Bessell – Resident/Grounds Keeper Factory Hollow: Addressed the Town Board regarding issues in Factory Hollow/Victor Mobil Home Park that he is concerned about. He has had verbal communication with the West Bloomfield Code Enforcement Department. The West Bloomfield Code Enforcement Officers acknowledged the discussion that they have had with Mr. Bessell, his concerns with the Victor Mobile Home Park do not appear to be within Code Enforcement authority. Mr. Bessell did state that he has written/text communication and filed complaints with the Victor Mobile Home Park on several issues. The Town Board advised Mr. Bessell to file a written complaint form with the Code Department outlining the issues and provide copies of the communications he has had with the Victor Mobile Home Park; this information will allow the Code Department to review and evaluate any Code Issues within the Victor Mobile Home Park. The Town Code Department to examine the current Mobil Home Park Permit and review for the renewal.

**Code Enforcement Report/Update –** Code Officer Schultz submitted the Code Enforcement Report for September 2024. Updates were provided to the Town Board on Code Violations currently in progress, they discussed a recent complaint that has been submitted regarding sign usage, specifically political signs. A question was raised regarding “repeat” violations, Peter Ashe – Code Enforcement clarified that each violation is a new violation, and they do not connect. Supervisor Campbell thanked the department for their efforts on complaints. Code Department made a request to the Fire Departments in attendance at the meeting to provide notification of Fire Damaged Homes. The Fire Departments asked for contact information for both Code Officers to confirm that dispatch has the correct information as Honeoye Falls Code Enforcement was dispatched to the last few calls. Council Member Travis asked for the September 2024 Code Report to be held over for the November meeting to allow him time to review/read the report fully. The Town Board agreed for the September Report to be held for the November 2024 Town Board Meeting.

## **Resolution # 100 - Minutes**

Supervisor Campbell asked for a resolution to approve the September 11, 2024 minutes. Councilmember Travis made the resolution to approve minutes seconded by Councilmember Smith.

Adopted: Ayes – Campbell, Smith, Harman, Carey, Travis - Nays, None

Resolves that the September 11, 2024, minutes are accepted as presented.

**Resolution # 101 - Supervisor Report October 2024**

October Supervisor report was distributed and discussed. Supervisor Campbell asked for a resolution to approve the Supervisor report as submitted. Councilmember Harman made the resolution to approve the Supervisor report, seconded by Councilmember Smith.

Adopted: Ayes – Campbell, Smith, Travis, Harman, Carey. Nays – None

Resolves that the Supervisor report as submitted is accepted.

Supervisor Campbell advised that the General Release for CamCo has been signed and completed.

**Resolution #102 Vouchers – Payment of Bills**

Supervisor Campbell asked for a resolution to approve the payment of bills on Abstract 10 for 2024 for General and Highway.

Councilmember Harman made the resolution to approve the bills/vouchers as presented, seconded by Councilmember Travis.

Adopted: Ayes – Campbell, Travis, Smith, Harman, Carey - Nays, None

Resolves that the payment of bills on Abstract 10 are approved.

**Resolution #103– Justice Report**

Supervisor Campbell asked for a resolution to approve the September 2024 Justice report. Councilmember Harman made the resolution to approve, seconded by Councilmember Carey.

Adopted: Ayes – Campbell, Smith, Travis, Harman, Carey - Nays – None

Resolves that the September 2024 Justice report is accepted as presented

**Resolution #104 – Highway Report**

Highway Superintendent Ball submitted the September-October 2024 Highway report.

Supervisor Campbell asked for a resolution to approve the Highway Report.

Councilmember Travis made the resolution to approve the September-October 2024 Highway report, seconded by Councilmember Smith

Adopted: Ayes – Campbell, Smith, Travis, Harman, Carey Nays – None

Resolves that the September-October Highway report is accepted as presented.

**Parks & Recreation –** Supervisor Campbell provided a playground proposal from Josh Landscape to the Town Board. Highway Superintendent Ball has been working directly with Josh Landscape on the proposal and site requirements. The Town Board discussed options for property the Town owns next to proposed playground, is there potential for perimeter walking paths.

**Resolution # 105 - 10. A RESOLUTION OF THE TOWN OF WEST BLOOMFIELD ADOPTING THE ONTARIO COUNTY HAZARD MITIGATION ACTION PLAN.**

WHEREAS the Town of West Bloomfield recognizes the threat that natural hazards pose to people and property within the Town of West Bloomfield; and

WHEREAS the County of Ontario has prepared a multi-hazard mitigation plan, hereby known as Ontario County Hazard Mitigation Action Plan in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS Ontario County Hazard Mitigation Action Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the Town of West Bloomfield from the impacts of future hazards and disasters; and

WHEREAS adoption by the Town Board demonstrates their commitment to hazard mitigation and achieving the goals outlined in the Ontario County Hazard Mitigation Action Plan.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN OF WEST BLOOMFIELD, NEW YORK, THAT:

Section 1. In accordance with (local rule for adopting resolutions), the Town Board adopts the Ontario County Hazard Mitigation Action Plan. This plan, approved by the community, may be edited or amended after submission for review, but will not require the community to re-adopt any further iterations. This only applies to this specific plan and does not absolve the community from updating the plan in 5 years.

Councilman Travis made the resolution to adopt the Ontario County Hazard Mitigation Action Plan as presented, seconded by Councilman Carey.

Adopted: Ayes – Campbell, Travis, Harman, Carey, Smith– Nays, None

Resolves that the Ontario County Hazard Mitigation Action Plan is adopted.

**Resolution #106 -Honeoye Falls Fire & Ambulance Contract** – Contract was reviewed and signed by the Town Board members. Supervisor Campbell asked for a resolution to adopt the Honeoye Falls Fire & Ambulance 2025 Contract. Councilman Harman made the resolution to adopt the contract as presented, seconded by Councilman Carey.

Adopted: Ayes – Campbell, Travis, Harman, Carey, Smith– Nays, None

Resolves that the 2025 Honeoye Falls Fire & Ambulance Contract is adopted.

**2025 Budget** – Town Board reviewed the preliminary budget. Public Hearing for Preliminary Budget to be scheduled for November 6, 2024, at 6:30pm.

- Allen's Hill Library modified to increase by \$500.00
- Fire Department – Town Board discussed the number of Fire Departments in the Town. Supervisor Campbell advised this is a longer term discussion and is it a Town Board decision how many volunteer Fire Departments are in the Town. Supervisor Campbell stated he does not feel the collaboration line in budget has had an impact on initiating discussions on consolidating the Fire Departments. He advised the Board that the history and growth of the departments needs to be considered. Respect for the volunteers needs to be considered and how the budget process will impact them over time. Potentially the number of volunteers can fluctuate from year to year between departments and does not want to have to manage the budget to that level, but he does think that if one department is responding to more of the calls then the Board needs to figure out how to give them the tools and resources. Do you look into the average over a period of time? With these funds being a tax line and collected for the Fire Departments the Town Board does not have the same control as with other items in the budget. It was noted that the Town does not get budgets from the Fire Departments, The Town Board needs to do a better job of getting the funds to where the work is being done. Councilmember Harman agreed equitable distribution based on work done. Councilmember Carey stated there is no question on the Department seeing more man hours supplied and more active members needing supplies. Discussion and example of need was turn out gear and the national guideline for replacement. Does the Town Board have responsibility for the allocation between the departments of the collected funds, discussion was had on ideas for identifying districts and potential for different tax rates/districts. Supervisor Campbell advised information is available from the County on number of calls, and the total number of individual responders. Councilmember Harman did state that if a change in distribution was going to be made in the future that the Fire Departments be advised so they can plan accordingly. Supervisor Campbell asked for Board input on the funds in the collaboration line for the fire departments, Councilmember Carey stated he does not feel it has achieved the desired goal of bringing the departments closer to a cooperative agreement. Councilmember Harman noted it was hoped that the collaboration funds would be used for shared assets/services not just purchasing items and each getting one. The Town Board members questioned the amount of unused funds in the collaboration for last year and this year, the decision was made to remove the collaboration line from the budget. Councilmember Carey asked about taking the funds and the Town doing a study on fire equipment needs for the town. Supervisor Campbell advised on issues involved in collecting as this would have to come out of Town funds not what is collected for the Fire Departments and the impact on residents in both taxing districts for the Town. Total budget modified to \$190,000.00. Councilmember Harman asked if any resources are available from the County to provide services for a study, Supervisor Campbell to look into this.

**Boughton Park** – Supervisor Campbell provided an update on the Town of Victor managing the grants for the dam project. He received notification from the Town of Victor of their intent to pass a resolution to award the engineering design services for Boughton Park dam.

**Resolution # 107- Close Meeting**

At 8:49pm, Councilmember Smith made the resolution to adjourn the meeting, seconded by Councilmember Carey. Adopted: Ayes – Campbell, Smith, Travis, Harman, Carey - Nays, None

Resolves that the meeting is closed.

Respectfully Submitted,  
Brenda Thompson– Town Clerk