

BAYSIDE LANDING

APPLICATION FOR SPECIAL USE

Groups of over 16 persons wishing to use the facilities for a special event are required to apply for a Special Use Permit.

Name of Event: _____

Date of Event: _____ Hours of Event: _____

Hours of Use (please include set up/tear down): _____

Contact Person: _____ Telephone: _____

FEES (Please check all that apply)

- Bayside Facilities \$50.00
- Portable Toilet(s)..... Assessed per event
- Additional commercial vendors at your event will be assessed a fee..... Minimum \$50.00

Number of people expected: _____

Please describe your event in detail: _____

List all commercial vendors you have scheduled for your event: _____

GENERAL INFORMATION

- Bayside Landing fee covers all day use of the Pavilion and Outdoor facilities at Bayside.
- There is minimal parking at Bayside Landing.
- Portable toilets must be sufficient for the number of people expected and placed in the designated area.
- Trash removal and general area cleanup is the responsibility of the applicant. Facilities must be returned to their original state.
- All fees should be sent with the application prior to approval. In the event that your application is not approved, all fees will be returned.
- Submission of an application does not guarantee approval. Please ensure final approval before advertising your event.
- All Williams Wharf Landing Rules and Guidelines (sheet attached) apply and must be adhered to at all times.
- This facility is open to the public from sunrise to sunset daily and cannot be closed. Thank you for understanding.

Submitted by: _____ Date: _____ Total Enclosed: _____

PLEASE RETURN THIS APPLICATION AND YOUR CHECK MADE PAYABLE TO:
MATHEWS LAND CONSERVANCY, P. O. BOX 306, MATHEWS, VA 23109 TELEPHONE (804) 725-9685

Thank you for using Bayside Landing for your event!!