

BAYSIDE LANDING

APPLICATION FOR SPECIAL USE

A group of over 16 persons wishing to use the facilities for a special event are required to apply for a Special Use Permit.

Name of Event: _____

Date of Event: _____ Hours of Event: _____

Contact Person: _____ Telephone: _____

FEES

(Please check all that apply)

- Bayside Facilities \$50.00
- On-site Management..... \$25.00/hour
- Portable Toilet(s).....Assessed per event
- Trash and site cleanup.....Assessed per event
- Additional commercial vendors at your event will be assessed a fee..... Minimum \$50.00

Number of people expected: _____

List all commercial vendors you will have at your event: _____

Please describe your event in detail: _____

GENERAL INFORMATION

- Outside portable toilets must be placed in a designated area by applicant sufficient for the number of people expected.
- Trash removal and general area cleanup is the responsibility of the applicant. Facilities must be returned to their original state by applicant.
- All fees should be sent with the application prior to approval. In the event that your application is not approved, all fees will be returned.
- Submission of an application does not guarantee approval. Please assure final approval before advertising your event.
- Upon approval, a permit for use will be sent to you and must be posted during your event.
- All Williams Wharf Landing Rules and Guidelines (sheet attached) apply and must be adhered to at all times.

Submitted by: _____ Date: _____ Total Enclosed: _____

PLEASE RETURN THIS APPLICATION AND YOUR CHECK MADE PAYABLE TO:

MATHEWS LAND CONSERVANCY, P. O. BOX 306, MATHEWS, VA 23109 TELEPHONE (804) 725-9685

Thank you for choosing Bayside Landing for your event!!