



May 23, 2019

A meeting of the Pocono Area Recreation Commission was held at 6:00 p.m. on January 24, 2019 at the Paradise Township Municipal Building, 5912 Paradise Valley Road, Cresco, PA. Barry called the meeting to order at 6:01 p.m.

Call to Order – Roll Call

Charlene Barry – Barrett Township
Benji Labar – Barrett Township (Absent)
Member-at-Large – Margaret Mazza

Jennifer Beers – Paradise Township (6:18)
Reda Briglia – Paradise Township

New Business

Minutes

Motion: Mazza moved and seconded by Barry to approve the March 28, 2019 meeting minutes as presented.

Motion carried 3-0.

Treasurer's Report

Barry presented the treasurer's report including the accounts payable and paid invoices.

Motion: Briglia moved and seconded by Mazza to approve the treasurer's report as submitted.

Motion carried 3-0.

Motion: Briglia moved and seconded by Mazza to approve the accounts payable report for bills paid and bill due as submitted.

Motion carried 3-0.

Old Business

Seven Pines

Grant Update

Briglia reported that the NPDES Permits has been received and that Linder Engineering is now working on the bid specs. Briglia stated that when the bid specs are done they will be sent to DCNR for review and approval before the actual bidding. Briglia also reported that she will be requesting the first partial payment from DCNR.

Ice Lake

There was no business to discuss for Ice Lake.

Skywood Park

Briglia stated that the workout stations at Seven Pines Park are in need of repair. Briglia recommended that PARC contact the Boy Scout troop to see if anyone would be interested in doing the repairs. Briglia also stated that another Boy Scout troop would be making log boxes for

some of the parks. The log boxes would be used for people using the parks to sign-in to track the use of the different parks and amenities.

Other Business/Public Comment

Public Officials Liability Insurance

Briglia stated that she completed the Public Officials Liability Insurance application and forwarded it to H.A. Thomson.

Checks

Barry stated that she would need to order additional checks for the First Keystone account.

Motion: Briglia moved and seconded by Mazza to approve ordering checks for the First Keystone account.

Motion carried 3-0.

Zavada Associates

Briglia stated that Barry and she has been sending additional information to Zavada Associates for the 2017 financial statements to be completed. Briglia stated Zavada Associates was still contacting the past treasurer for this information.

Briglia asked if she should send the 2018 information to Zavada Associates.

Motion: Barry moved and seconded by Mazza to have Zavada Associates also complete the 2018 financial statements if they agree to do so.

Motion carried 3-0.

Next Meeting

Barry stated that the next meeting will be on June 27 at 6:00 p.m.

Adjournment

Motion: Beers moved and seconded by Mazza to adjourn the meeting at 6:19 p.m.

Motion carried 4-0.

Respectfully submitted,

Reda Briglia
PARC Secretary