



January 24, 2019

A meeting of the Pocono Area Recreation Commission was held at 6:00 p.m. on January 24, 2019 at the Paradise Township Municipal Building, 5912 Paradise Valley Road, Cresco, PA. Barry called the meeting to order at 6:00 p.m.

Call to Order – Roll Call

Charlene Barry – Barrett Township
Grant Hilfiger – Barrett Township (Absent)
Member-at-Large – Margaret Mazza (6:07)

Jennifer Beers – Paradise Township
Reda Briglia – Paradise Township

Reorganization

Officers

Motion: Briglia moved and seconded by Beers to appoint Barry Chair.

Motion carried 3-0.

Motion: Briglia moved and seconded by Barry to appoint Beers Vice Chair.

Motion carried 3-0.

Motion: Barry moved and seconded by Beers to appoint Briglia Secretary.

Motion carried 3-0.

Motion: Briglia moved and seconded by Beers to appoint Barry Treasurer.

Motion carried 3-0.

Meeting Schedule

The Commission reviewed the dates for the 2019 PARC meetings. The Commission agreed to cancel the November and December meetings and if meetings were needed a date would be chosen and advertised at that time.

Motion: Barry moved and seconded by Briglia to advertise the 2019 PARC meetings as presented.

Motion carried 3-0.

Member Contact Information

Briglia submitted the current members contact information that included the members name, email, and cell phone numbers. The members present confirmed that their contact information was correct.

New Business

Minutes

Motion: Beers moved and seconded by Mazza to approve the October 25, 2018 meeting minutes as presented.

Motion carried 3-0.

Treasurer's Report

Barry presented the treasurer's report including the accounts payable and paid invoices.

Motion: Briglia moved and seconded by Beers to approve the treasurer's report as submitted.

Motion carried 3-0.

Support Letter for Barrett Township – Barrett Township Community Park at Ice Lake

The Commission reviewed the request from Barrett Township for a support letter for a grant being submitted to the County for the Barrett Township Community Park at Ice Lake.

Motion: Briglia moved and seconded by Mazza to approve writing a support letter for the Barrett Township Community Park at Ice Lake.

Motion carried 4-0.

Support Letter for Buck Hill Conservation Foundation (BHCF) – Improvement of the Spruce Mountain Trail

The Commission reviewed the request from BHCF for a support letter for a grant being submitted to the County for the improvement of the Spruce Mountain Trail.

Motion: Briglia moved and seconded by Beers to approve writing a support letter for the improvement of the Spruce Mountain Trail located in Barrett Township.

Motion carried 4-0.

Old Business

Seven Pines

Grant Update

Briglia reviewed the Progress Report submitted to Ashley Shultz, Department of Conservation and Natural Resources for the Seven Pines Phase 1B Development Grant. The Progress Report included a summary of the project accomplishments, challenges and needs related to the approved scope of work; a list of key actions and target dates related to the approved scope of work and project completion; and a list of all incurred costs (cash and/or non-cash) related to the approved scope of work to date.

Ice Lake

Ice Lake Trail

Briglia stated that Patti O'Keefe had contacted Gary Konrath, Paradise Township Board of Supervisors Chair, and volunteered to complete the trail at Ice Lake that was approved to be completed by Brian Kurtz (East Stroudsburg University Student). The Commission was under the impression that the trail had been completed. Briglia stated that she would contact Patti O'Keefe to attend the next PARC meeting to discuss the trail.

Skywood Park

Sled Riding

Briglia stated that the sled riding hill is being used weather permitting.

Ice Rink

Hilfiger was not in attendance for an update. Beers reported that Pocono Township recently installed an ice skating rink behind the War Memorial along Route 611 in Tannersville and that Stroudsburg Township has an ice skating rink behind North Fifth Street.

Other Business/Public Comment

Barry inquired if PARC has received the completed financial statement from Zavada and Associates for 2017. Briglia will follow up with Zavada and Associates, as well as obtain quotes from other CPA's to complete the 2018 financial statement.

Next Meeting

Barry stated that the next meeting will be on February 28 at 6:00 p.m.

Adjournment

Motion: Briglia moved and seconded by Mazza to adjourn the meeting at 6:33 p.m.

Motion carried 4-0.

Respectfully submitted,

Reda Briglia
PARC Secretary