



October 5, 2017

A meeting of the Pocono Area Recreation Commission was held at 6:00 PM on October 5, 2017 at the Paradise Township Municipal Building, 5912 Paradise Valley Road, Cresco, PA. Barry called the meeting to order at 6:03 p.m.

Call to Order – Roll

Charlene Barry – Barrett Township
Benji Labar – Barrett Township (Absent)
Member at Large – Jennifer Beers

Kelly DiPaolo – Paradise Township
Reda Briglia – Paradise Township

Minutes

Motion: Beers moved and seconded by DiPaolo to approve the July 27, 2017 meeting minutes as presented. (There was no meeting in August and the September meeting is being held tonight.)

Motion carried 4-0.

Old Business

Seven Pines Park-Linder Engineering

Mr. Brick Linder was present. Mr. Linder reported that soil testing was completed at Seven Pines and due to the results of the soil testing some changes in the layout are necessary in order to use the better soils for stormwater controls and septic system installation. Mr. Linder presented two sketch plans showing the optional layouts. Option 1 has a T-intersection while Option 2 has a curving road through the park. The locations of the playground, parking lot, and multi-purpose building are shown in different locations on Option 1 and 2. After discussion the Commission agreed that Option 1 was preferable.

Motion: Briglia moved and seconded by Beers for Linder Engineering to move forward with the design and engineering for Option 1 as presented.

Motion carried 3-0.

Mr. Linder stated that he would be working on the design next and scheduling a meeting with the Monroe County Conservation District for review and input. Barry or Briglia will attend the MCCD meeting with Brick Linder.

Treasurer's Report

DiPaolo presented the treasurer's report with the accounts payable.

Motion: Briglia moved and seconded by Beers to approve the treasurer's report as submitted.

Motion carried 4-0.

DiPaolo reviewed the paid bills and the bills due which included Gotta-Go-Potties, Destination Landscape, and Pocono Record.

Motion: Briglia moved and seconded by Beers to approve the paid and bills due.

Motion carried 3-0.



New Business

Barry stated that there was no new business for tonight's meeting.

Old Business (Continued)

Seven Pines Park

Transfer of Monies

Briglia stated that the PARC monies being held for development of Seven Pines Park needs to be transferred into Paradise Township's Park checking account since the grant is in Paradise Township's name. Briglia stated that she would also have the DCNR monies transferred into Paradise Township's Park checking account.

Motion: Beers moved and seconded by Barry to move the monies (\$31,442.00/Barrett Township, \$7,860.00/Barrett Township, and \$100,000.00/PARC to the Paradise Township Park Account.

Motion carried 4-0.

Linder Engineering Invoice

Briglia stated that Linder Engineering submitted his first invoice that includes project management, engineering, reports, review, meetings, drafting, clerical and administration for \$12,811.75. Briglia stated that since the grant is in Paradise Township's name that the Board of Supervisors approved payment contingent on PARC recommending payment. The Commission reviewed Linder Engineering's invoice.

Motion: DiPaolo moved and seconded by Beers to recommend approval of Linder Engineering invoice in the amount of \$12,811.75.

Motion carried 3-0.

Grant Update

Briglia stated that she submitted the six (6) month report to the County has required for the County Open Space Grant. Briglia stated that she also submitted updates information to DCNR.

Ice Lake

Trail Findings

Patti O'Keefe was present. Briglia stated that Fallon Horan and Patti O'Keefe walked the existing trails at Ice Lake and found out that the existing trails were not all on Ice Lake property.

East Stroudsburg University Internship Agreement

Briglia presented the information from Fallon Horan regarding trail planning practicum. A student (David) from ESU will provide technical trail planning assistance to PARC by utilizing professional mapping equipment and software to make a recommendation for a new trail to connect in to the existing trail system located at Ice Lake. David will be attending the October 26 meeting to present further information.

Skywood

Looking at the Stars Program-Jenn Beers

Beers stated that she attended the Looking at the Stars Program at Skywood Park. Beers stated that approximately twenty (20) people attended the program.

Hay Bales



Barry stated that PARC should order the hay bales for Skywood for the sledding hill. There was discussion on how many hay bales would be needed since the ice rink will no longer be put up.

Motion: Briglia moved and seconded by DiPaolo to order up to two hundred (200) hay bales not to exceed \$1,000.00.

Motion carried 4-0.

Barry will contact Mike Mader to discuss the number of hay bales needed and to place an order.

General

2018 Budget

DiPaolo presented the 2017 budget for the Commission to review. The Commission will work on the 2018 budget at the next meeting scheduled for October 26.

Other Business/Public Comment

Flipcause-Kelly DiPaolo

DiPaolo had sent an email regarding fundraising through Flipcause to the Commission previously. The Commission agreed that there was no interest in Flipcause at this time.

Barrett Park Rules and Regulations-Benji Labar

Labar was not present to update the Commission.

Web Page

Briglia stated that the web page is up-to-date.

Financial Statements

DiPaolo stated that the financial statements were approved previously.

Next Meeting

The next Commission meeting is scheduled for October 26 at 6:00 p.m.

Adjournment

Motion: Briglia moved and seconded by Beers to adjourn the meeting at 6:37 p.m.

Motion carried 4-0.

Respectfully submitted,

Reda Briglia, PARC Secretary